



Minutes of the Meeting of Steeple Aston Parish Council held on Monday 21st September 2026

Present: Angharad Lloyd Jones (ALJ) [Chair], Martin Lipson (MP), Andrew Gibson (AG)

County & District Councillors : D/Cllr David Rogers

Members of the public: There were 2 members of the public present and the representative from SAL.

In attendance: Cathy Fleet (Clerk)

09.26.01 Apologies

Apologies had been received. from Greg Elphick, Charlotte Powell and Cllr Epps

09.26.02 Declarations of Interest:

ML declared an interest in SAVA

09.26.03 Minutes of the last meeting held on 20th July 2026 were checked for accuracy and content and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

09.26.04 Public Participation:

One member of the public was attending to discuss the re-siting of a lamppost at the top of Grange Park outside No 15. Independent contractors have moved it at the request of a new resident. Unsure if planning permission has been granted. The lamppost is owned by OCC. Cllr Epps will be asked to investigate - **Action ML.**

The other member of the public (Brenda Bickley) was attending regarding the bonfire which still has not been dealt with. The remaining debris is still there and needs removing. Cllr Powell had agreed to remove the debris but this has not yet happened. ALJ will give Cllr Powell a deadline to clear the debris and if she is unable to clear it, other arrangements will be made.

09.26.05 Clerk's Report and Actions from previous meeting

No	Action	Owner	Update
July26.01	Donation to Deddington Library - RFO will send them a grant application form and explain the PC's process suggesting that the PC could donate £250 this financial year and would consider further funding for 27/28	CF	Completed
July26.02	Concrete plinth where recycling bins	CF	Completed. Action

	were - Clerk to purchase 2 reflective bollards		closed
July26.03	Grasscutting on SixtyFoot - ALJ to contact OCC to enquire if they will cut the grass or provide funding for it to be added to Nigel Prickett's schedule		ALJ has spoken to Kt Gash and is awaiting a response.
July26.04	Playground - Letter from Trustees - ALJ to respond saying that the PC are willing to pay half as the trees are the responsibility of the trustees and the playground is the responsibility of the PC.	CF	The trustees have said they will not fund the work, ALJ has suggested 50/50 which will be put to their October meeting.
July26.05	Road Safety around the school - ML will download old data from the speed camera and ALJ will ask Richard MacAndrew for current figures.	ML/ALJ	Richard MacAndrew has said that he has no data - ML to speak to him
July26.06	Toilet - Clerk to obtain commencement date from the painter. ALJ to ask the volunteer which days she could commit to assisting with the cleaning ALJ to test lock which may be malfunctioning	CF ALJ ALJ	Completed. Action closed
July26.07	OxSRFI - ML to write an article for SAL/website	ML	Completed. Action closed.

09.26.06 Reports from OCC/CDC

Cllr Rogers had submitted a written report and highlighted:

- **Local Government Re-organisation** - this has now been paused by Central Government
- **Parish Liaison meeting** - this has now been cancelled
- **Primary Care** - A working group has now been formed and a paper published.
- **CDC Local Plan Examination** - The 2023 housing numbers rather than the 2024 version will be examined. The examination hearings will take place in Autumn 2026.
- **Banbury Area oversight group** £300K available to parishes this financial year. There was a very tight deadline for applications, but £170K remains. Cllr Rogers suggested that an application could be submitted to a value of £20-50K for the team to consider. **ALJ to write a brief of a suggested project and submit to the email address provided by Cllr Rogers.**
- **Kidlington illegal landfill** - this has now been cleared and the site secured.
- **Flytipping** has risen from 396 to 722 in the first quarter of 2026.

09.26.07 Gallos Brook PFAS

GE had attended a meeting on this matter recently. Two questions arose:

- PC involvement with the Gallos Brook Group
- Identifying 'village taps' which should be tested

ML will share a map dating back to the 1900s showing wells, pumps and springs in the village

It was noted that Cllr Elphick had visited a site in Islip where large amounts of fuel and foam were stored in containers which are beginning to corrode and are leaking.

09.26.08 Finance

- The monthly accounts payable schedule was approved and will be authorized by ML and ALJ

To	Inv No	Detail	Amount	VAT	Notes
Cathy Fleet	309153	reimbursement for bollards	71.98	12	paid 27./7
RJ Murrey Electrical	1209	S106 - VH blind motor	384	64	paid 28/7

Blind Trader	3234	S106 VH blinds	1933	322.17	paid 28/7
Astons Roofing		deposit for VH roof work	1481.42		paid 27/8
Cathy Fleet		clk sal August	432.69		paid 11/8
HMRC		PAYE	115.52		
Nigel Prickett	2804	grasscutting	465.6	77.6	
Penneys	24909	toilet cleaning	1868.4	311.4	
Complete Weed Control	4883	weed spraying	363.6	60.6	
Seldram Supplies	252470	toilet supplies	107.26	17.88	
David Green Decorating	1355	toilet painting	972	162	
Cathy Fleet		Clk sal Sept	432.89		
HMRC		PAYE	115.32		
Penneys	25027	toilet cleaning	958.8		
		TOTAL	9702.48		

- The Bank Reconciliation and Accounts to date were received.
- The NALC recommended Clerk salary increase was approved

09.26.09 Planning - The following planning documents had been received:

26/02285/TPO

1 New Manor House South Side Steeple
Aston Bicester OX25 4RR

Yew Tree - 1m reduction overall, 4m lift over shared access driveway, 5m lift over path and main road, removal of dead wood, subject to TPO 03/2022

Decisions

26/01557/F

Folly Cottage, Fir Lane

APPROVED BY CDC

26/01751/F

Hatch End Industrial Estate Fir Lane Middle Aston
OX25 5QL

REFUSED BY CDC

Appeal 6008562

Manor Court, Northside

APPEAL DISMISSED BY INSPECTOR

16 day appeal hearing for Tritax Warehousing commencing 22nd September

Puy du Fou - Additional reports are required so no decision has been taken as yet

OxSFRI - 6 month examination commences next week

The Old Quarry House - A Planning application has been submitted by a consultant employed by the owner of the property who is a former parish councillor. The application has not been submitted to CDC but has been submitted directly to PINS. thereby circumventing CDC. The owner believes that the site is suitable for a large number of houses but it was not considered suitable as part of the Neighbourhood Plan. The PC will consider it's response once the application is published.

The Hatchery

- Possible change of use for 1 or 2 buildings - relaxation of restrictions on the potential Farm Shop building has been refused
- The neighbouring site is currently unconverted and has been bought by the owners of The Hatchery and they are hoping to convert it to a Padel Court which will probably require a Change of Use application.

- 09.26.10 Website**
Work is on-going to build the website. The Clerk has submitted to Aubergine all the statutory required documents and is liaising with Joe Richardson from Aubergine regarding any further documents which may be required.
- 09.26.11 Meetings**
Minutes of the Environment Committee minutes had been circulated.
- 09.26.12 Highways/footpaths**
Dickredge/Southside parking issues - white lines have been requested. **Clerk to request Kat Gash to action following receipt of W3W locations from ALJ.**
- 09.26.13 Playground**
Suggestion of donation of bench for the playground has been made by a resident. Clerk to respond saying that the PC will identify a position and perhaps she would like to meet with ALJ.
More bark is required - **Clerk to get quote**
Kompan and Rico (playground contractors) will be providing quotes for items flagged in ROSPA report
- 09.26.14 MCNP**
A draft report from the Examiner will be expected within the next few weeks. .
- 09.26.15 Buildings**
 - Village Hall Flat Roof - work will commence in October
 - The wall in front of the village hall has been damaged on the left hand side. There is a large crack where there has been a previous repair. The wall is safe but requires repair. **ALJ to obtain quotes**
 - SART - Nothing to discuss
 - Toilet - has been redecorated
- 09.26.16 Committee Reports**
Minutes of the Environment Committee had been circulated.
ALJ to update on actions re SixtyFoot pathway
- 07.26.17 Date of next meetings - 3rd Monday of the month**
Dates for 2026 :

19 Oct, 16 Nov

Other matters

Signed SAPC Chair Date

ACTION/DECISION LIST SUMMARY

No	Action	Owner	Update
Sept26.01	Lamppost at Grange Park - ML to discuss with Cllr Epps	ML	
Sept26.02	Bonfire debris - ALJ to discuss with CP	ALJ	
Sept26.03	Banbury Oversight Group - ALJ to write a brief of a suggested project and submit to the email address provided by Cllr Rogers.	ALJ	
Sept26.04	Gallos Brook PFAS - ML will share a map dating back to the 1900s showing wells, pumps and springs in the village	ML	
Sept26.05	Dickeredge/Southside white lines - Clerk to request Kat Gash to action following receipt of W3W locations from ALJ.	CF	
Sept26.06	Playground - Clerk to obtain quotes for bark	CF	
Sept26.07	Village hall wall - ALJ to obtain quotes	ALJ	