



**Meeting of Steeple Aston Parish Council  
19th October 2026 at 7.30pm in the Sport & Rec building**

**Agenda & Summons to Councillors and Invitation to Members of the Public & Press**

| No | Detail                                                                                                                                                                                                                                         | Time     | Lead                                      |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------|
| 1  | <b>To receive apologies for absence:</b>                                                                                                                                                                                                       | 7.30(5)  | Chair                                     |
| 2  | <b>Declarations of Interest-</b> to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.                                                                   |          | <b>All</b>                                |
| 3  | <b>To receive and approve the minutes of the last meeting – 21st September 2026.</b> <ul style="list-style-type: none"> <li>To note correction to July minutes</li> <li>To note update on item regarding Grange Park street light.</li> </ul>  | 7.35(5)  | <b>Chair</b>                              |
| 4  | <b>Public Participation-</b> to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.<br><b>Variation of Order of Business may apply</b>         | 7.40(5)  | <b>Chair</b>                              |
| 5  | <b>Clerks report and actions from previous meeting (see attached)</b>                                                                                                                                                                          | 7.45(10) | <b>Clerk</b>                              |
| 6  | <b>Reports from CDC/OCC</b>                                                                                                                                                                                                                    | 7.55(10) | <b>Cllr Gareth Epps/Cllr David Rogers</b> |
| 7  | <b>Finance &amp; Audit</b> <ul style="list-style-type: none"> <li>To approve monthly accounts for payment</li> <li>To receive the bank reconciliation</li> </ul>                                                                               | 8.15(5)  | <b>RFO</b>                                |
| 8  | <b>Planning -</b> <ul style="list-style-type: none"> <li>to discuss recent planning documents and update on major developments</li> <li>MCNP Update</li> </ul>                                                                                 | 8.20(5)  |                                           |
| 9  | <b>Website -</b> update and progress report on new website                                                                                                                                                                                     | 8.25(5)  | <b>GEL/Clerk</b>                          |
| 10 | <b>Meetings -</b> to receive reports on meetings attended                                                                                                                                                                                      | 8.30(5)  | <b>All</b>                                |
| 11 | <b>Highways/Footpaths</b> <ul style="list-style-type: none"> <li>Treeworks to graveyard</li> </ul>                                                                                                                                             | 8.35(5)  | <b>All</b>                                |
| 12 | <b>Playground</b> <ul style="list-style-type: none"> <li>Bark top up sign off</li> <li>Wood rot repair costs</li> </ul>                                                                                                                        | 8.40(5)  |                                           |
| 13 | <b>Gallos Brook</b>                                                                                                                                                                                                                            | 8.45(5)  | <b>ML</b>                                 |
| 14 | <b>Buildings</b> <ul style="list-style-type: none"> <li>Village Hall - Quotes for wall repair</li> <li>SART</li> <li>Toilet - Broken lock</li> </ul>                                                                                           | 8.50(5)  |                                           |
| 15 | <b>Committee Reports</b> (Environmental, Website, SART, VHCT) <ul style="list-style-type: none"> <li>To receive website committee minutes</li> </ul>                                                                                           |          |                                           |
| 16 | <b>Correspondence</b>                                                                                                                                                                                                                          | 8.55(5)  | <b>Clerk</b>                              |
| 18 | <b>Date of next meetings</b><br><b>3rd Monday of the month</b><br><b>Dates for 2026 :</b><br><b>16 Nov</b><br><b>Proposed dates for 2026 :</b><br><b>18 Ja, 15 Feb, 15 March, 19 April, 17 May, 21 June, 19 July, 20 Sept, 18 Oct, 15 Nov.</b> | 9.05     | <b>Clerk</b>                              |
| 19 | <b>Other matters:</b> to advise of items for next meeting or for information only                                                                                                                                                              |          | <b>Clerk</b>                              |
|    | <b>Close</b>                                                                                                                                                                                                                                   | 9.00     |                                           |



### **ACTION/DECISION LIST SUMMARY FROM LAST MEETING**

| <b>No</b>        | <b>Action</b>                                                                                                                         | <b>Owner</b> | <b>Update</b>                              |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------|
| <b>Sept26.01</b> | <b>Lamppost at Grange Park</b> - ML to discuss with Cllr Epps                                                                         | <b>ML</b>    | <b>Completed</b>                           |
| <b>Sept26.02</b> | <b>Bonfire debris</b> - ALJ to discuss with CP                                                                                        | <b>ALJ</b>   |                                            |
| <b>Sept26.03</b> | <b>Banbury Oversight Group</b> - ALJ to write a brief of a suggested project and submit to the email address provided by Cllr Rogers. | <b>ALJ</b>   |                                            |
| <b>Sept26.04</b> | <b>Gallos Brook PFAS</b> - ML will share a map dating back to the 1900s showing wells, pumps and springs in the village               | <b>ML</b>    |                                            |
| <b>Sept26.05</b> | <b>Dickeredge/Southside white lines</b> - Clerk to request Kat Gash to action following receipt of W3W locations from ALJ.            | <b>CF</b>    | <b>Awaiting response from Traffic Team</b> |
| <b>Sept26.06</b> | <b>Playground</b> - Clerk to obtain quotes for bark                                                                                   | <b>CF</b>    | <b>Completed</b>                           |
| <b>Sept26.07</b> | <b>Village hall wall</b> - <b>ALJ to obtain quotes</b>                                                                                | <b>ALJ</b>   |                                            |