



Meeting of Steeple Aston Parish Council
21st September 2026 at 7.30pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public & Press

No	Detail	Time	Lead
1	To receive apologies for absence:	7.30(5)	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting – 20th July 2026	7.35(5)	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.45(10)	Clerk
6	Reports from CDC/OCC	7.55(10)	Cllr Gareth Epps/Cllr David Rogers
7	Gallos Brook PFAS	8.15(5)	
8	Finance & Audit - To approve monthly accounts for payment - To receive the bank reconciliation and Accounts to date - To approve the NALC recommendation for Clerk salary increase	8.15(5)	RFO
9	Planning - - to discuss recent planning documents and update on major developments - The Old Quarry House - Email received regarding The Hatchery	8.20(5)	
10	Website - update and progress report on new website	8.25(5)	GEL/Clerk
11	Meetings - to receive reports on meetings attended	8.30(5)	All
12	Highways/Footpaths To Discuss parking/white lines on The Dickeridge/Southside	8.35(5)	All
13	Playground	8.40(5)	
14	MCNP	8.45(5)	ML
15	Buildings - Village Hall - SART - Toilet	8.50(5)	
16	Committee Reports (Environmental, Website, SART, VHTC)		
17	Correspondence	8.55(5)	Clerk
18	Date of next meetings 3rd Monday of the month Dates for 2026 : 19 Oct, 16 Nov	9.05	Clerk
19	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	9.00	

ACTION/DECISION LIST SUMMARY FROM LAST MEETING

No	Action	Owner	Update
July26.01	Donation to Deddington Library - RFO will send them a grant application form and explain the PC's process suggesting that the PC could donate £250 this financial year and would consider further funding for 27/28	CF	Completed
July26.02	Concrete plinth where recycling bins were - Clerk to purchase 2 reflective bollards	CF	
July26.03	Grasscutting on SixtyFoot - ALJ to contact OCC to enquire if they will cut the grass or provide funding for it to be added to Nigel Prickett's schedule		
July26.04	Playground - Clerk to purchase 2 bollards Letter from Trustees - ALJ to respond saying that the PC are willing to pay half as the trees are the responsibility of the trustees and the playground is the responsibility of the PC.	CF	Completed
July26.05	Road Safety around the school - ML will download old data from the speed camera and ALJ will ask Richard MacAndrew for current figures.	ML/ALJ	
July26.06	Toilet - Clerk to obtain commencement date from the painter. ALJ to ask the volunteer which days she could commit to assisting with the cleaning ALJ to test lock which may be malfunctioning	CF ALJ ALJ	Completed
July26.07	OxSRFI - ML to write an article for SAL/website	ML	