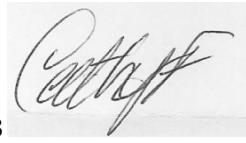


**Meeting of Steeple Aston Parish Council**  
**15th June 2026 at 7.30pm in the Sport & Rec building**  
**Agenda & Summons to Councillors and Invitation to Members of the Public & Press**

No	Detail	Time	Lead
1	<b>To receive apologies for absence:</b> Martin Lipson, Andrew Gibson	7.30(5)	Chair
2	<b>Declarations of Interest-</b> to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		<b>All</b>
3	<b>To receive and approve the minutes of the last meeting – 18th May 2026</b>	7.35(5)	<b>Chair</b>
4	<b>Public Participation-</b> to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	<b>Chair</b>
5	<b>Clerks report and actions from previous meeting (see attached)</b>	7.45(10)	<b>Clerk</b>
6	<b>Reports from CDC/OCC</b>	7.55(10)	<b>Cllr Gareth Epps/Cllr David Rogers</b>
7	<b>Co-option of Councillors -</b> to discuss		
8	<b>Review of documents</b> <ul style="list-style-type: none"> <li>• <b>Standing Orders</b></li> <li>• <b>Financial Regulations</b></li> <li>• <b>Risk Assessment</b></li> <li>• <b>Data Retention Policy -</b> to review and adopt</li> </ul>	8.05(5)	
9	<b>Committee Reports</b> (Environment, Website, SART, VHTC)	8.10(5)	
10	<b>Finance &amp; Audit</b> <ul style="list-style-type: none"> <li>• To approve monthly accounts for payment</li> <li>• To receive the bank reconciliation</li> </ul>	8.15(5)	<b>RFO</b>
11	<b>Website -</b> update on presentation from Aubergine		
12	<b>Meetings -</b> to receive reports on meetings attended	8.15(5)	<b>All</b>
13	<b>Highways/Footpaths</b>	8.20(5)	<b>All</b>
14	<b>MCNP</b>	8.25(5)	<b>ML</b>
15	<b>Buildings</b> <ul style="list-style-type: none"> <li>• Village Hall</li> <li>• SART</li> <li>• Toilet - to discuss quote received</li> </ul>	8.35(5)	
16	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Email regarding TPO at Primrose Gardens</li> </ul>	8.40(5)	<b>Clerk</b>
17	<b>Planning</b> <ul style="list-style-type: none"> <li>• To discuss recent planning applications/refusals/approvals 26/00242/F The Old Malthouse, Southside 26/01253/DISC Acacia Cottage, Southside -Discharge of conditions</li> </ul>	8.50(5)	<b>All</b>
18	<b>Date of next meetings</b> <b>3rd Monday of the month</b> Dates for 2026 : 20 July, 21 Sept, 19 Oct, 16 Nov	8.55(5)	<b>Clerk</b>
19	<b>Other matters:</b> to advise of items for next meeting or for information only <ul style="list-style-type: none"> <li>•</li> </ul>		<b>Clerk</b>
	<b>Close</b>	9.00	

Cathy Fleet - Parish Clerk 07989 398838



**ACTION/DECISION LIST SUMMARY FROM LAST MEETING**

<b>No</b>	<b>Action</b>	<b>Owner</b>	<b>Update</b>
<b>Jan26.01</b>	Clerk to draft policy regarding external funding requests	<b>CF</b>	<b>Outstanding</b>
<b>March26.05</b>	Clerk to ask VHTC to copy the PC into their meeting minutes	<b>CF</b>	<b>Awaiting response</b>
<b>May26.01</b>	<b>Replacement of rotten timber to ladder in playground</b> - CP to cost replacement timber	<b>CP</b>	
<b>May26.02</b>	<b>Plastic slide</b> - . ML to ask Graham Porcas to offer advice	<b>ML</b>	
<b>May26.03</b>	<b>Northside white lines</b> - Clerk to contact Kat Gash for advice to how to proceed	<b>CF</b>	Advised by Kat Gash to report on FMS, which has been done, awaiting response.
<b>May26.04</b>	<b>Flat roof quotes</b> - GEL to request quotes for single ply rubberized material.	<b>GEL</b>	