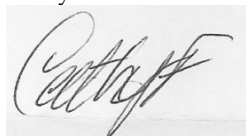


**Meeting of Steeple Aston Parish Council  
20th April 2026 at 7.30pm in the Sport & Rec building**

**Agenda & Summons to Councillors and Invitation to Members of the Public & Press**

No	Detail	Time	Lead
1	To receive apologies for absence	7.30(5)	Chair
2	<b>Declarations of Interest-</b> to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		<b>All</b>
3	<b>To receive and approve the minutes of the last meeting – 16th March 2026</b>	7.35(5)	<b>Chair</b>
4	<b>Public Participation-</b> to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	<b>Chair</b>
5	<b>Clerks report and actions from previous meeting (see attached)</b>	7.45(10)	<b>Clerk</b>
6	<b>Reports from CDC/OCC</b>	7.55(10)	<b>Cllr Gareth Epps/Cllr David Rogers</b>
7	<b>Committee Reports</b> (Environment, Website, SART, VHTC) Chris Nevile is attending to update on Environment Committee		
8	<b>Finance &amp; Audit</b> <ul style="list-style-type: none"> <li>• To approve monthly accounts for payment</li> <li>• To receive the bank reconciliation</li> </ul>	8.05(5)	<b>RFO</b>
9	<b>Meetings -</b> to receive reports on meetings attended	8.10(5)	<b>All</b>
10	<b>Community Orchard</b> <ul style="list-style-type: none"> <li>• Felling of trees</li> <li>• Request for brown bin</li> </ul>		
11	<b>Highways/Footpaths</b> <ul style="list-style-type: none"> <li>• Village gateway</li> </ul>	8.20(5)	<b>All</b>
12	<b>MCNP -</b> to discuss the request for funding of £1000 to support legal/consultants fees regarding SFRI	8.25(5)	<b>ML</b>
13	<b>Emergency Plan -</b> to receive update	8.30(5)	<b>ML</b>
14	<b>Buildings</b> <ul style="list-style-type: none"> <li>• Village Hall</li> <li>• SART</li> </ul>	8.35(5)	
15	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Letter from Richard Preston</li> <li>• Email from Brenda Bickley</li> </ul>	8.40(5)	<b>Clerk</b>
16	<b>Planning</b> <ul style="list-style-type: none"> <li>• To discuss recent planning applications/refusals/approvals</li> </ul>	8.50(5)	<b>All</b>
17	<b>Date of next meetings</b> <b>3rd Monday of the month</b> Dates for 2026 : 18 MayAPM & AMPC, 15 June, 20 July, 21 Sept, 19 Oct, 16 Nov	8.55(5)	<b>Clerk</b>
20	<b>Other matters:</b> to advise of items for next meeting or for information only <ul style="list-style-type: none"> <li>• Only 2 current councillors have been nominated + 1 other. Need to decide if other 3 current councillors wish to be co-opted in May</li> </ul>		<b>Clerk</b>
	<b>Close</b>	9.00	

Cathy Fleet - Parish Clerk 07989 398838



## ACTION LIST SUMMARY

No	Action	Owner	Update
Jan26.01	Clerk to draft policy regarding external funding requests	CF	Outstanding
Feb26.02	<b>Playground - Platforms around trees -</b> GEL will look at the work involved and if necessary a contractor will be identified.	GEL	GEL has investigated the 4 trees in question and recommends that a contractor is employed. ALJ to speak to the playground installers. ML to see if Dr Rad's need more than 1 quote
March26.01	<b>Emails and Website -</b> GEL to progress migration to gov.uk	GEL	
March26.02	<b>IT Policy -</b> ALJ to discuss with OALC	ALJ	
March26.03	<b>VH &amp; SART Roof -</b> ML to find out if planning permission is required	ML	
March26.04	<b>ALJ to respond to query about working party for VH surrounds</b>	ALJ	
March26.05	Clerk to ask VHTC to copy the PC into their meeting minutes	CF	