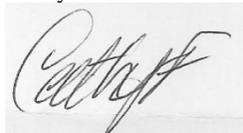


Meeting of Steeple Aston Parish Council
16th March 2026 at 7.30pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public & Press

No	Detail	Time	Lead
1	To receive apologies for absence	7.30(5)	Chair
2	Declarations of Interest- to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting – 16th February 2026	7.35(5)	Chair
4	Public Participation- to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.45(10)	Clerk
6	Reports from CDC/OCC	7.55(10)	Cllr Gareth Epps/Cllr David Rogers
7	Finance & Audit <ul style="list-style-type: none"> • To approve monthly accounts for payment • To receive the bank reconciliation • To discuss Assertion 10 requirements for the AGAR including IT Policy 	8.05(5)	RFO
8	Meetings - to receive reports on meetings attended	8.10(5)	All
10	Highways/Footpaths <ul style="list-style-type: none"> • Fix my Street Superuser update • Village gateways • Spring clean 	8.20(5)	All
11	MCNP - to receive update	8.25(5)	ML
12	Emergency Plan - to discuss if it is fit for purpose following recent power outage	8.30(5)	ML
12	Buildings <ul style="list-style-type: none"> • Village Hall • SART 	8.35(5)	
13	Correspondence <ul style="list-style-type: none"> • Email re Allotment rent • Email re working party for VH surrounds 	8.40(5)	Clerk
14	Committee Reports (Environment, Website, SART, VHTC)	8.45(5)	All
15	Planning <ul style="list-style-type: none"> • To discuss recent planning applications/refusals/approvals 	8.50(5)	All
17	Date of next meetings 3rd Monday of the month Dates for 2026 : 20 April, 18 May, 15 June, 20 July, 21 Sept, 19 Oct, 16 Nov	8.55(5)	Clerk
20	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	9.00	

Cathy Fleet - Parish Clerk 07989 398838



ACTION LIST SUMMARY

No	Action	Owner	Update
Jan26.01	Clerk to draft policy regarding external funding requests	CF	Outstanding
Jan26.03	White Lines on Northside - ALJ to respond to residents explaining why the PC will proceed with installing white lines. to	ALJ	Outstanding
Jan26.06	GEL, ML, ALJ to arrange meeting to discuss schedule of works for VH and SART	GEL/ML/ALJ	Outstanding - zoom meeting to be arrange
Jan26.07	Website - The website and email addresses will move to gov.uk in 2026. ALJ to action	ALJ	On-going
Feb26.01	20 mph wheely bin stickers - clerk to respond to writer	CF	Completed
Feb26.02	Playground - Platforms around trees - GEL will look at the work involved and if necessary a contractor will be identified.	GEL	
Feb26.03	Bus shelter at The Beeches - Clerk to respond to email request	CF	Completed
Feb26.04	Clerk to invite Chris Neville (Environment Cttee Chair) to PC meeting	CF	Completed, will attend in April.