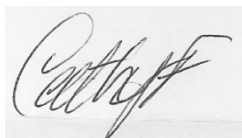


Meeting of Steeple Aston Parish Council
17th November 2025 at 7.30pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30(5)	Chair
2	Declarations of Interest- to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting – 20th October 2025	7.35(5)	Chair
4	Public Participation- to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.45(10)	Clerk
6	Reports from CDC/OCC	7.55(10)	Cllr Gareth Epps/Cllr David Rogers
7	Finance - To approve monthly accounts for payment - To receive the bank reconciliation	8.05(5)	RFO
9	Play Area/Teenage facilities To receive progress report on refurbishment	8.10(5)	ALJ
10	Toilet – to receive update	8.15(5)	GEL/All
11	Highways/Footpaths	8.20(5)	All
12	MCNP - to receive update	8.25(5)	ML
13	Buildings - Village Hall - SART	8.30(5)	
14	Correspondence	8.35(5)	Clerk
15	Committee Reports (Environment, Website, SART, VHMC)	8.40(5)	All
16	Planning - To discuss recent planning applications/refusals/approvals - To receive report on Planning Working Group meeting held on 4/11	8.45(5)	All
17	Dr Radcliffe's Trust - to confirm appointment of trustees as per email received 11/11/25	8.50(5)	All
18	Website - To receive minutes of website committee meeting - to discuss migration of website and email addresses to gov.uk	8.55(5)	
19	Date of next meetings 3rd Monday of the month Proposed dates for 2026 : 19 Jan, 16 Feb, 16 March, 20 April, 18 May, 15 June, 20 July, 21 Sept, 19 Oct, 16 Nov To identify a date for the Precept meeting in early January	9.00(5)	Clerk
20	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	9.05	

Cathy Fleet – Parish Clerk – 07989 398 838

Public & Press are invited to attend



ACTION LIST SUMMARY

No	Action	Owner	Update
Oct25.01	Finance - Clerk to complete bank mandate forms to add GEL,MW and CP as signatories for signature at the next meeting	CF	
Oct25.02	Play area - Clerk to order a further 12 cubic metres of bark ALJ to further negotiate with Kompan re price of additional mulch	CF	Completed Action closed ALJ
Oct25.03	Highways - Clerk to draft letter to residents of Northside regarding parking and possible white lines	CF	
Oct25.04	Redecoration of village hall - Clerk to inform David Green that the PC would like him to proceed and ask him to lock in the rate of £6400.. Also ask him if he will be prepared to redecorate the toilet.	CF	Completed. Price is locked in for commencement on 4/4/26. Will quote for toilet redecoration once spec is available.
Oct25.05	Vegetation maintenance around village hall - . CP to inform David	CP	Completed Action closed
Oct25.06	Clerk to arrange for wasps nest in village hall to be removed	CF	Completed - Vicky Clifton has no knowledge of a wasps nest
Oct25.07	Correspondence - Clerk to respond to Ann Haymes Clerk to respond to Robin Tick	CF CF	Completed Action closed Completed Action closed
Oct25.08	CP to set up WhatsApp group for Planning Committee	CP	Completed Action closed
Oct25.09	Bucknell Coalition Group - Clerk to put ALJ in touch with Chris Wells,	CF	Completed Action closed