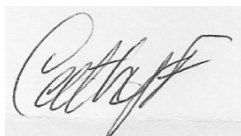


Meeting of Steeple Aston Parish Council
15th September 2025 at 7.30pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence		Chair
2	Declarations of Interest- to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting – 21st July 2025	8.10(5)	Chair
4	Public Participation- to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	8.15(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	8.20(5)	Clerk
6	Reports from CDC/OCC	8.30(5)	Cllr Gareth Epps/Cllr David Rogers
7	Finance <ul style="list-style-type: none"> To approve monthly accounts for payment To receive the bank reconciliation To Note the conclusion of Audit To approve Clerk salary increase as recommended by NALC 	8.35(5)	RFO
8	Policy for food trucks at VH events - to discuss		
9	Play Area/Teenage facilities <ul style="list-style-type: none"> to receive progress report on refurbishment Play Bark quotes 	8.40(5)	ALJ
10	Toilet – to receive update	8.45(5)	GEL/All
11	4 Paines Hill – to receive update	8.50(5)	ML
12	Blandford Fly project – to receive update	8.55(5)	GE/ MW
13	Highways/Footpaths <ul style="list-style-type: none"> Request for parking lines on Northside Damage to raised pavement at Water Lane/Northside 	9.00(5)	All
14	MCNP - to approve MCNP submission to CDC	9.05(5)	ML
15	Buildings <ul style="list-style-type: none"> Village Hall - to confirm exterior redecoration in 2026 Village Hall - to discuss vegetation maintenance as per email received Proposal for advertising on VH railings S&R Deed of Variation - to receive update 	9.10(5)	
16	Correspondence	9.15(5)	Clerk
17	Committee Reports (Environment, Website, SART, VHMC)	9.20(5)	All
18	Planning To discuss recent applications/approvals/refusals	9.25(5)	All
19	Website – to discuss migration of website and email addresses to gov.uk	9.30(5)	
120	Date of next meetings 3rd Monday of the month Dates for 2025 20 th Oct, 17 th Nov	9.35(5)	Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	9.40	

Cathy Fleet – Parish Clerk – 07989 398 838

Public & Press are invited to attend



ACTION LIST SUMMARY

No	Action	Owner	Update
July25.01	ALJ to speak to CP and see if she knows other surveyors to obtain quotes for surveys on the VH & SART roofs	ALJ	
July25.02	Clerk to set up WhatsApp group for Emergency Plan ALJ to write a report for SAL explaining the Emergency Plan process.	Clerk ALJ	
July25.03	Playground - ALJ to obtain updated quote for path from Kompan	ALJ	Completed
July25.04	ALJ to ask GEL to repair damaged bench	ALJ	
July25.05	ALJ to discuss refurbishment of toilet with GEL	ALJ	
July25.06	4 Paines Hill - ML to discuss with Cllr Rogers	ML	
July25.07	Clerk to respond to OCC re salt requirements	Clerk	Completed
July25.08	Village Hall - ML to provide spec for external re-painting Clerk to obtain quotes	ML Clerk	