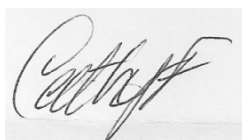


Meeting of Steeple Aston Parish Council
21st July 2025 at 8.00pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence - Greg Elphick		Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting – 30th June 2025	8.10(5)	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	8.15(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	8.20(5)	Clerk
6	Reports from CDC/OCC	8.30(5)	Cllr Gareth Epps/Cllr David Rogers
7	Finance <ul style="list-style-type: none"> To approve monthly accounts for payment To receive the bank reconciliation To complete amendments to bank mandates (CCLA & Unity) 	8.35(5)	RFO
8	Play Area/Teenage facilities <ul style="list-style-type: none"> to receive update on refurbishment Letter from VHMC regarding weeding around the VH To discuss recent damage caused by hirer of the S&R Review of path quote Damage to picnic bench 	8.40(5)	ALJ
9	Toilet – to make a decision about the repair/replacement of the baby change unit	8.45(5)	GEL/All
10	4 Paines Hill – to receive update	8.50(5)	ML
11	Blandford Fly project – to receive update	8.55(5)	GE/ MW
12	Highways/Footpaths <ul style="list-style-type: none"> To consider if salt is required for winter 25/26 	9.00(5)	All
13	Emergency Plan – to receive update	9.05(5)	ML
14	Buildings <ul style="list-style-type: none"> Village Hall - to confirm exterior redecoration in 2026 S&R Approval of Deed of Variation 	9.10(5)	
15	Correspondence	9.15(5)	Clerk
16	Committee Reports (Environment, Website, SART, VHMC)	9.20(5)	All
17	Planning To discuss recent applications/approvals/refusals	9.25(5)	All
18	Website – to discuss migration of website and email addresses to gov.uk	9.30(5)	
19	Date of next meetings 3rd Monday of the month Dates for 2025 5 th Sept, 20 th Oct, 17 th Nov	9.35(5)	Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	9.40	

Cathy Fleet – Parish Clerk – 07989 398 838

Public & Press are invited to attend



ACTION LIST SUMMARY

No	Action	Owner	Update
Sept24.06	ML to arrange repairs to table tennis table. Repairs have been attempted but wood filler will not set in the current weather conditions.	ML	Pending until summer
March25.05	CP to identify a surveyor to carry out surveys on the VH and SART roof	CP	Outstanding. Quotes to be obtained by CP Clerk to chase CP – email sent 1/7/25
May25.,02	ALJ to draft response to Helen White regarding her comments on the audit report about toilet cleaning costs	ALJ	Outstanding
May25.03	Blandford Fly project - MW to send copy of reports from BUG to Cllrs Epps and Rogers	MW	Outstanding
May25.07	CP to check with James Lewin regarding the process of transferring to gov.uk	CP	Outstanding Clerk to Chase CP – email sent 1/7/25
June25.01	Playground - Clerk to confirm to Playsafety that SAPC playground inspections will resume in July 2026.	CF	Completed. Email sent 1/7/25
June25.02	Toilet – GEL to investigate costs and designs of baby changing units and report back.	GEL	
June25.03	4 Paines Hill – ML will continue to chase Building Control	ML	
June25.04	Overgrown tree by War Memorial – Clerk to write to Kat Gash (OCC)	CF	Completed. Email sent 1/7/25
June25.05	Emergency Plan - ML will contact SSE and inform them that the PC wishes to be on their notification list in the event of an emergency,	ML	