

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 18th March 2024**

Present: Angharad Lloyd Jones (AL-J) [chair], Martin Lipson (ML), Peter Dammermann, Mat Watson (MW)

Members of the public : Julia Whybrew, Cllr Arash Fatemian

In attendance: Cathy Fleet (Clerk)

03.24.01 Apologies were received from Stuart Ferguson and Charlotte Clarke

03.24.02 Declarations of Interest : Mr. Lipson declared an interest in SAVA and in the Community Land Trust (Agenda item 10)

03.24.03 Minutes of the last meeting held on 19th February 2024 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

03.24.04 Public Participation :
There was no public participation

03.24.05 Clerk's Report and Actions from previous meeting

NO	ACTION	To be auctioned by	Update
Oct23.01	Waste bins – Clerk to order to be delivered to PD	CF	Bins delivered PD to install Action closed
Nov23.01	White Lines on Southside - Clerk to forward Dave Catling's email to Nick Watson/Highways enquiries	CF	Completed Dave Catling has retired. Clerk advised to send all queries to Highways enquiries email. ALJ will update David Palmer Action closed
Jan24.03	Village Hall accident report –ML will inspect external of VH to check for hazards.	PD	PD to investigate and possibly remove the bricks and inform VHMC VHMC will be removing the bricks. Action closed.
Feb24.01	SA Futureplan - ALJ will write a brief for approval which will be sent out to Stakeholders	ALJ	Agenda item
Feb24.02	Heyford Park application to create Neighbourhood Plan - ML to draft the response for approval by all councillors.	ML	Completed Action closed

Feb24.03	Blandford flies - MW to send quote to Cllr Arash Fatemian with a view to obtaining Councillor Priority funding.	MW	Completed Agenda item
Feb24.04	Playground/Heyford Road treework - Clerk to instruct Nicholsons	CF	Completed. Awaiting confirmation of start date. PD to phone
Feb24.05	Land behind war memorial - ALJ to ask the purchasers how long the proposed hazel hurdle will be in place	ALJ	Completed Action closed
Feb24.06	Planning – Clerk to submit comment re 14 Lawrence Fields	CF	Completed Action closed
Feb24.07	Playground - CC to ask Tom from Nizewell Head if he would be interested in tidying/gardening in the playground CC to speak to residents of Nizewell Head seeking their views on what playground equipment is required	CC CC	No response from Tom. Post to be put out on Facebook for expressions of interest. Pam Knowles has agreed to collect ideas and CC will draft some text to distribute.
Feb24.08	Finance – ALJ to notify preschool of grant funding decision.	ALJ	Completed

03.24.06 Reports from OCC/CDC

The OCC budget has been passed.

Cllr Fatemian arrived late and apologized for not responding to MW's emails. The Community Priority Fund will provide 1/3 of the funding for the Blandford flies project. Deddington are also interested in providing funding but need further details to discuss at their meeting later this week. **Cllr Fatemian will speak further with Deddington PC and confirm next steps.**

03.24.07 Steeple Aston Futureplan

The draft futureplan had been circulated to councillors ahead of the meeting. Responses and updates are awaited.

It was noted that Lower Heyford had created a survey which had been well received by residents and it was thought that SAPC could do a similar thing.

03.24.08 Emergency Plan

To be signed off at the next meeting following amendments,

03.24.09 DoE/Litterpicking Insurance

Carl Tomlinson will be arranging the Litterpick and Peter Dammermann will do Fenway,

A young member of the public who is doing the DoE award has offered his services for litterpicking. It was agreed that that would be a useful resource and that he may be asked to do things other than litterpicking. It was confirmed that the PC's insurance covers volunteers. **Clerk to update volunteer.**

- 03.24.10 MCNP**
 A steering group has been set up to move forward the Steeple Aston Community Land Trust and applications have been submitted for grant funding to cover legal fees etc. The PC had been asked for £350. There will be a public meeting on 10th April to launch to Community Land Trust.
 Cllr Lipson explained this process but did not take part in discussions regarding approval of the £350. It was confirmed that funding was for only Steeple Aston Land Trust though Kirtlington is part of the Steering Group. All councillors present and voting unanimously agreed that the PC would provide £350 grant funding to be paid in the next financial year.
- 03.24.11 Highways/Footpaths**
 There were no outstanding issues
 A request had been received from a resident regarding the removal of the recycling bins in the pub car park. **ML and ALJ will contact immediate residents to seek their views before contacting CDC for removal of the bins.**
- 03.24.12 Blandford Flies**
 MW has contacted Cllr Fatemian several times but has received no response. Residents of the village are keen that action is taken against the flies. There was discussion about funding and it seems that it is unlikely to happen for this year as work would need to commence in April.
 It was agreed that the PC will provide funding of 1/3 of the cost of the Bournemouth University study. The Councillor Priority Fund will provide 1/3. Deddington PC will provide 1/3 Cllr Fatemian to confirm
- 03.24.13 Playarea/Teenage facilities**
 Pocket Park – this will be further discussed when responses have been received from residents of Nizewell Head. **CC to establish timeframe for this.**
 £46076 of S106 money is available for improving childrens play equipment in the village . There is also the proceeds of sale from the land by the war memorial of £10,295.20, totalling £56371.20.
 The playground is in urgent need of repairs as the fencing is rotting and needs replacing, the matting and bark needs to be replace with bonded bark, the zip wire is broken.
Clerk will speak to OPFA to see if an independent advisor is available.
ML to find out about funding from Valencia
ALJ to explore National Lottery Community Fund
All to investigate suppliers
 The broken post needs removing at ground level. **Clerk to follow up**
 A fire had been started in the playground.
 The zip wire is not working – **ML to speak to Richard MacAndrew**
- 03.24.14 Buildings: Village Hall and Sport & Rec**
 The problem with the blocked drains from the SART building had been solved but the PC needs to be aware that the problem may recur in the future.
 The gutters for the village hall and SART have been cleared,
- 03.24.15 Petition Policy**
 The draft policy had been circulated and will be reviewed and will be an agenda item next month.

03.24.16 Correspondence

An email had been received regarding the state of the playground which the Clerk has responded to.

03.24.17 Updates from committees

There were no updates

03.24.17 Planning

24/00511/F

Fir Cottage Fir Lane Steeple Aston
Bicester OX25 4SF

Internal alterations to existing side extension to provide utility room to include relocation of WC. Internal insulation to roof and walls. New door to rear exterior in place of existing window.

NO OBJECTION

24/00512/LB

Fir Cottage Fir Lane Steeple Aston
Bicester OX25 4SF

Internal alterations to existing side extension to provide utility room to include relocation of WC. Internal insulation to roof and walls. New door to rear exterior in place of existing window.

NO OBJECTION

24/00452/TCA

Kralingen Fenway Steeple Aston
Oxfordshire OX25 4SP

T1 x Western Red Cedar - Reduce height back to previous reduction points (impacting building) T2 x Horse Chestnut - Crown lift to 2.5 metres (shading out neighbouring trees) G3 x No3 Holly - Fell (Poor form and physiological condition due to larger neighbours) T4 x Rowan - Fell (in decline) T5 x Ash - Fell (Acute basal union and decay, proximity to road)

NO OBJECTION

Bladebone House - the retrospective planning application has been approved, despite the fact that neighbours have indicated that the building work is not in line with the application. It is disappointing to note that Cllr Eddie Reeves (CDC) had been asked to intervene but had failed to have any impact. **ML to escalate the PC's concerns to CDC.**

Oxford Airport consultation - To be put on facebook/website. **Clerk to pass to Jenny Bell.**

03.24.18 Finance – The following accounts were approved for payment:

Payee	Detail	Total Amount	VAT	paid
John White	Reimbursement of S106 VH payment	£566.95	94.49	22/2/24
John White	reimbursement of S106 VH payments	£787.96	116.90	26/2/24
Glasdon	Bins	157.68	26.28	
OALC	Subscription	200.32	33.39	
JRB Enterprise	dog bags	69.90	11.65	
Cathy Fleet	Clk Sal March	391.89		
HMRC	PAYE Q4	274.40		
OPFA	membership	47.00		

MW had written an article on the precept for inclusion in SAL next month. Some amendments are needed and the final copy will be circulated to all councillors and be sent for inclusion in SAL.

15 April, 20 May, 17 June, 15 July, 16 September, 21 October
18 November

Dates of AMPC & APM TBC

Signed Date

ACTION LIST SUMMARY

NO	ACTION	To be auctioned by	Update
Feb24.04	Playground/Heyford Road treework - Clerk to instruct Nicholson's	CF	Completed. Awaiting confirmation of start date. PD to phone Nicholson's
Feb24.07	<p>Playground - CC to ask Tom from Nizewell Head if he would be interested in tidying/gardening in the playground</p> <p>CC to speak to residents of Nizewell Head seeking their views on what playground equipment is required</p>	<p>CC</p> <p>CC</p>	<p>No response from Tom. Post to be put out on Facebook for expressions of interest.</p> <p>Pam Knowles has agreed to collect ideas and CC will draft a leaflet to distribute.</p>
Mar24.01	Blandford Fly survey funding – Cllr Fatemian to discuss with Deddington PC.		
Mar24.02	<p>Playground Clerk will speak to OPFA to see if an independent advisor is available.</p> <p>ML to find out about funding from Valencia</p> <p>ML to speak to Richard MacAndrew about the zipwire</p> <p>Clerk to follow up on removal of rotten posts</p> <p>CC to establish timeframe for Pocket Park local Feedback</p> <p>ALJ to find out about National Lottery Community Fund</p>	<p>CF</p> <p>ML</p> <p>CF</p> <p>CC</p> <p>ALJ</p>	
Mar24.03	Litterpicking - Clerk to inform DoE volunteer of the PC's decision	CF	
Mar24.04	Highways/Footpaths - ML and ALJ will contact immediate residents to seek their views before contacting CDC for removal of the recycling bins from the pub. .	ML/ALJ	
Mar24.05	Oxford Airport consultation Clerk to pass to Jenny Bell for website/facebook	CF	
Mar24.06	Planning ML to escalate the PC's concerns about the handling of the Bladebone House Planning application to CDC.	ML	

