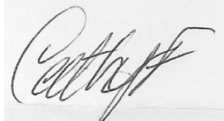


Steeple Aston Parish Council
20th November 2023 at 7.30pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting - 16th October 2023	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.45(5)	Clerk
6	Reports from CDC/OCC	7.50(10)	Cllr Fatemian Cllr Eddie Reeves
7	Highways/Footpaths – to receive update	8.00(10)	
8	Community Orchard – to discuss constitution paper submitted	8.10(5)	
9	Play Area/Teenage facilities – to receive update	8.15(10)	
10	Village Hall – to receive update	8.20(5)	
11	Sport & Rec - to receive update	8.25(5)	
12	Website/Facebook - to receive update	8.30(5)	
13	Reports from meetings attended PTR meeting		SF
14	Correspondence - to discuss correspondence not dealt with elsewhere	8.35(5)	
15	Environment & Sustainability Committee - to receive update	8.40(5)	
16	Planning To discuss recent applications/approvals/refusals	8.45(5)	
17	Finance To approve accounts for payment	8.50(5)	RFO
18	Date of next meetings 3rd Monday of the month Dates for 2024 - 3rd Monday of the month 10 th January 2024 Precept meeting 15 Jan 2024 19 Feb 18 March 15 April 20 May 17 June 15 July 16 September 21 October 18 November Dates of AMPC & APM TBC		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet – Parish Clerk – 07989 398 838 Public & Press invited

ACTION LIST SUMMARY

NO	ACTION	Update	To be Actioned by :
Oct23.01	Waste bins – Clerk to order to be delivered to PD		CF
Oct23.02	Parking on Southside – Clerk to speak to Richard MacAndrew re getting line painted from existing line to end of Staithe Cottage	Advised by Richard to speak to Dave Catling who advised that a consultation with residents would be required.	CF
Oct23.03	Heyford Train Service reduction - Send paper to Julia ALJ to draft letter to Victoria Prentis		CF/ALJ
Oct23.04	Community Orchard - cllrs to review Constitution before next PC meeting and comment on by email. ALJ to update Community Orchard,		All
Oct23.05	Lollipop person - ALJ to discuss with new head teacher		ALJ
Oct23.06	Playground inspections – Training for Antonia to be organized by PC.		