

**Minutes of the meeting of the Steeple Aston Parish Council held on  
Monday 17<sup>th</sup> July 2023**

**Present:**

Angharad Lloyd Jones (AL-J) [chair], Martin Lipson (ML), Stuart Ferguson (SF), Mat Watson (MW)

**Members of the public :** Julia Whybrew, Cllr Arash Fatemian

**In attendance:** Cathy Fleet (Clerk)

**07.23.01      Apologies** were received from Peter Dammermann and Cllr Eddie Reeves

**07.23.02      Declarations of Interest :** Mr. Lipson declared an interest in SAVA

**07.23.03      Minutes of the last meeting** held on 19<sup>th</sup> June 2023 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.  
It was agreed that draft minutes should not be published until approved at the following meeting,

**07.23.04      Public Participation :** Cllr Arash Fatemian

**07.23.05      Clerk's Report and Actions from previous meeting**

NO	ACTION	To be Actioned by :	Update
June23.01	<b>Highways, footpaths/grasscutting</b> PD will draft a note for SAL/website asking that residents volunteer to join a 'Best Kept Village' working party.	PD	On-going
June23.02	<b>Toilet</b> - CF to speak to Chris Cooper re storage in the container .	CF	completed
June23.03	<b>S106 meeting</b> - ML will find out about lease for pocket park.  Community survey will be carried out regarding pocket park and Fir Lane .	ML  ALJ/CC	Completed Agenda item  Questions will go out via Survey Monkey. Results will be available in September.
June23.04	<b>Land behind war memorial</b> - ALJ to draft letter to the Nevilles	ALJ	Agenda item
June23.05	<b>FoHS</b> – CF to confirm to FoHS that the £50 grant is to assist with general expenditure	CF	completed

**07.23.06      Co-option of councillor**

Mat Watson signed the Register of Interests and Acceptance of Office and is now co-opted as councillor. **Clerk to inform CDC.**

There are 2 further individuals who may be interested in being co-opted. **ALJ and CC to follow up**

**07.23.07 Reports from OCC/CDC**

There was an error in Steeplejack's report of the last meeting, naming Cllr Fatemian instead of Cllr Reeves – an apology was made to Cllr Fatemian. Cllr Fatemian had submitted his written report ahead of the meeting.

Fix my Street – Things being marked completed when they are not - Richard Preston had brought up the matter of leaf sweeping in Water Lane - a sweeper came 2 days running after the meeting.

Arash's team of Volunteers will be reminded to contact SAPC .

A stretch of the B4020 is now 50mp. 20mph across the county is being rolled out – Steeple is due in 2024.

Councillor priority funding – £15K now available until November 2024, wish list to be shared and AF willing to consider anything. ML to forward S106 list of priorities to CF as a possible basis for a funding wish list.

School bus – commercial service from Steeple to Malborough underwritten by county council for the 1<sup>st</sup> year is now in place. **AF to find out about Warriner school bus.**

**07.23.08 Highways, footpaths/grasscutting**

Southside has again been closed due to work being carried out by Gigaclear but it appears that the bus company had not been informed and a bus was seen trying to reverse into Northside at the top of Paines Hill having incorrectly followed diversion signs. AF confirmed that it is the contractor's responsibility to inform the bus company and will follow up. **CF to contact Gigaclear and find out their schedule of work.**

**07.23.09 Sale of land behind war memorial**

ALJ had spoken to Carol Neville who will consider the suggested price and package and will send a formal letter in due course. The question of the boundary was discussed and it was agreed that the hedge must be on the land that the PC will retain and there is no need to erect a fence, AF suggested that there should be a clause in the contract whereby the PC has the option to buy back the land in the future if necessary. MW commented on the addition of a 'no nuisance' clause. **ML will discuss this with the solicitor.**

**07.23.10 Play Area/Teenage Facilities**

**CF to ask Penny/Stuart to maintain hedges etc**

Pocket park - CDC have extended lease to PC as an indefinite rolling lease at no cost, The PC must maintain hedges and grass and keep equipment in safe condition,. Hedges need attention - **CF to ask Penny/Stewart**

ALJ to ask a network of 'Dads' to spread the bark this weekend.

**07.23.11 Village Hall**

CF is no longer able to attend VPMC meetings – **CF to ask for rep to attend PC meetings.**

An email had been received from Margaret Bullement asking about Building works – ML and Richard Preston met with builder regarding work required to the small wall outside the committee room, and other work but no quote has been received. A meeting with another builder is taking place tomorrow

The gravel path - councillor funding of £3.5K has been received but this is not enough to pay for the path. It was agreed to take remainder from reserves and

go back to contractor for an updated quote. **ML to obtain updated quote. ALJ to update Margaret Bulleyment**

**07.23.12 MCNP site allocation for SA**

Report from MCNP re sites for potential development - CDC are likely to propose another 47 houses for Steeple to 2040. A public meeting was held and it was agreed that MCNP should propose sites (not necessarily for 47 houses) Report shows all 17 sites which could be assessed. There are 31 criteria currently proposed for each assessment. A consultant will provide an external independent review. There will be public consultation before any decision is made.

It was agreed to hold another public meeting in September to explain what is happening and let people ask questions

It was agreed that ML for MCNP will write to owners of all sites to tell them what is happening asap

After letters written to landowners the report and the map will be made public

**07.23.13 Sport & Rec**

Nothing to report

**07.22.14 Toilet/Playground Steward**

There has been some concern that the work required has not been carried out, ALJ to monitor and arrange meeting with Shawn Hamilton.

**07.23.15 Website/Facebook**

The website minutes were received. Bridget Lewis will be standing down from the committee and a replacement is being sought.

**07.23.16 Trees**

Trees outside the pre-school are hanging over into the pre-school playground. They are in conservation area and will require planning permission, **CF to get quotes**

**07.23.17 Correspondence**

No correspondence had been received which was not dealt with elsewhere.

**07.23.18 Environment & Sustainability Committee**

Minutes were circulated

**07.23.19 Planning**

The contravention of enforcement regarding Bladebone House has been referred to Cllr Eddie Reeves who has agreed to intervene, **ALJ to forward Cllr Reeves' replies to ML.**

Greenacre - The gables on the rear elevation have been built too high – an application been submitted to CDC to regularise the building work.

**05.22.20 Finance – The following accounts were approved for payment**

Payee	Detail	Total Amount	VAT	paid
Playbark	bark	234.99	39.16	
Community Heartbeat	defib cabinet fitting	300.00	50.00	
Complete Weed Control	weed spraying	332.40	55.40	

TP Jones	payroll	62.40	10.40
Nigel Prickett	grasscutting	390.00	65.00
Cathy Fleet	Clk Sal July	349.62	
Shawn Hamilton	playground/toilet	360.00	

It was agreed to amend the bank mandate to remove Richard MacAndrew as a signatory and add Mat Watson with the document to be signed at the next meeting.

### Date of next meetings

3rd Monday of the month

18<sup>th</sup> September, 16<sup>th</sup> October, 10<sup>th</sup> November

Signed ..... Date .....

### ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
June23.01	<b>Highways, footpaths/grasscutting</b> PD will draft a note for SAL/website asking that residents volunteer to join a 'Best Kept Village' working party.	PD	On-going
July23.01	Cllr Fatemian to find out about Warriner school bus.	AF	
July23.02	CF to contact Gigaclear and find out their schedule of work.	CF	Completed and circulated to councillors
July23.03	<b>Land behind war memorial</b> - ML to discuss additional 'buy back' clause in contract with solicitor	ML	
July23.04	<b>Play area</b> - CF to ask Penny/Stewart Cummins to prune hedges etc in playground and to quote for hedge cutting in Pocket Park	CF	
July23.05	<b>Village Hall</b> - CF to request VHM rep attends PC meetings ML to obtain updated quote for gravel path ALJ to update Margaret Bulleyment	CF ML ALJ	Completed – awaiting response
July23.06	<b>Playground/Toilet steward</b> - ALJ to monitor and arrange meeting	ALJ	
July23.07	<b>Trees overhanging pre-school</b> - ALJ to provide CF with pre-school contact. CF to obtain quotes for treework	ALJ CF	

	It was agreed to amend the bank mandate to remove Richard MacAndrew as a signatory and add Mat Watson with the document to be signed at the next meeting.		
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