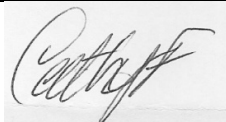


**Steeple Aston Parish Council**  
**16<sup>th</sup> October 2023 at 7.30pm in the Sport & Rec building**  
**Agenda & Summons to Councillors and Invitation to Members of the Public**

No	Detail	Time	Lead
1	<b>To receive apologies for absence</b>	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting - 18<sup>th</sup> September 2023.</b>	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	Chair
5	<b>Clerks report and actions from previous meeting (see attached)</b>	7.45(5)	Clerk
6	<b>MCNP site Allocation for Steeple Aston</b> – to discuss recommendations and reach a decision	7.50(40)	M. Lipson
7	<b>Reports from CDC/OCC</b>	8.30(10)	Cllr Fatemian Cllr Eddie Reeves
8	<b>Highways/Footpaths</b> - to receive update ; to discuss the possible provision of more dog waste bins ; Heyford Road trees, parking on Southside	8.40(10)	
9	<b>Heyford train service reduction</b> – to discuss paper submitted	8.50 (5)	
10	<b>Sale of land behind war memorial</b> – to receive update	8.55(5)	Chair
11	<b>Allotments</b> – to receive update	9.00(5)	
12	<b>Community Orchard</b> – to discuss constitution paper submitted	9.05(5)	
13	<b>Play Area/Teenage facilities</b> – to discuss email received regarding playground safety	9.10(10)	
14	<b>Village Hall</b> – vegetation around VH, illumination of bollards	9.20(5)	
15	<b>Sport &amp; Rec</b> - to receive update	9.25(5)	
16	<b>Website/Facebook</b> - to receive meeting minutes	9.30(5)	
17	<b>Correspondence</b> - to discuss correspondence not dealt with elsewhere	9.35(5)	
18	<b>Environment &amp; Sustainability Committee</b> - to receive update	9.40(5)	
19	<b>Planning</b> To discuss recent applications/approvals/refusals	9.45(5)	
20	<b>Finance</b> To approve accounts for payment	9.50(5)	RFO
21	<b>Date of next meetings</b> <b>3rd Monday of the month</b> <b>10<sup>th</sup> November</b> <b>Dates for 2024 - 3<sup>rd</sup> Monday of the month</b> 10 <sup>th</sup> January 2024 Precept meeting 15 Jan 2024 19 Feb 18 March 15 April 20 May 17 June 15 July 16 September 21 October 8 November <b>Dates of AMPC &amp; APM TBC</b>		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



**Cathy Fleet** – Parish Clerk – 07989 398 838 Public & Press invited

## ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
Sept23.01	<b>Dog bins</b> - Clerk to contact the dog warden for advice.	CF	The dog warden (Chris Cundy) confirmed that an additional bin on the Northside end of The Tchure would be ideal but was unsure of other locations.
Sept23.02	<b>Sale of Land</b> - ALJ to obtain paperwork for previous legal services used by the PC, Clerk to find alternative firm of solicitors	ALJ CF	completed
Sept23.03	<b>Allotments</b> - ALJ to inform committee that no PC representation is required at their meetings and agreement to licence extension.	ALJ	completed
Sept23.04	<b>Community Orchard</b> - ALJ to inform committee that no PC representation is required at their meetings.	ALJ	completed
Sept23.05	<b>Playground Inspection checks</b> - ALJ will speak to someone in the village who may be interested in carrying out regular checks	ALJ	completed
Sept23.06	<b>Grant application</b> - Clerk to respond to Life Education Wessex and Thames Valley and suggest they contact Dr Radcliffe's Trust.	CF	Completed
Sept23.07	<b>Planning Enforcement at Hatch End</b> - ALJ to forward parishoner's complaint to Cllr Eddie Reeves asking for his support	ALJ	Completed
Sept23.08	<b>Community Transport grant</b> - Clerk to forward to Environment committee		Completed
Sept23.09	<b>Banking</b> - Clerk to submit paperwork to Unity & CCLA Banks	CF	Completed