

**Minutes of the meeting of Steeple Aston Parish Council held on
Monday 19th June 2023**

Present: Angharad Lloyd Jones (AL-J) [chair], Stuart Ferguson (SF), Charlotte Clarke (CC), Peter Dammermann (PD),

Members of the public : Annie Bayley

In attendance: Cathy Fleet (Clerk)

06.23.01 Apologies were received from Martin Lipson

06.23.02 Declarations of Interest: There were no declarations of interest

06.23.03 Minutes of the meetings held on 22nd May 2023 (AMP AMPC and PC meeting) were read and it was **RESOLVED** to accept these as a true record of the meetings and they were signed by the Chair.

06.23.04 Public Participation: Annie Bayley was standing in for Steeplejack

06.23.05 Clerk's Report and Actions from previous meeting

No	Action	Owner	Update
	ML had drafted a notice regarding the sale of the land behind the war memorial. Not all councillors had responded or approved and therefore no action had been taken. All agreed for to be put on SAL/website/Facebook	ML	Notice has been placed on PC noticeboard Action closed
May23.01	PD volunteered to head up a group to clear pavements.	PD	On-going. Possibly revive in Autumn and enter the 'Best Kept Village' in 2024.PD to draft article for SAL
May23.02	CF to send councilor information to Matt Watson	CF	completed
May23.03	ML to set up a meeting and lead on S106 spending	ML	completed
May23.04	PD to contact Richard Preston for details of bark supplier.	PD	completed
May23.05	ML to speak to Gordon Hill (Witney) regarding the gravel path	ML	This will come out of reserves and not S106
May23.06	CF to contact chair of SART suggesting they collect quotes for S106 spending	CF	completed
May23.05	ALJ will write letter of thanks for the Coronation party to Helen and Josie	ALJ	Completed
May23.06	Planning – CF to ask for extension of time for the Hatch End application	CF	Completed

- 06.23.06 Co-option of councillor**
It was agreed unanimously that Mat Watson will be co-opted. Paperwork will be completed at the next meeting which he will be able to attend.
There are another 2 candidates who are interested and may attend the next meeting,
- 06.23.07 Reports from OCC/CDC**
A report had been received from Cllr Eddie Reeves (CDC) which had been circulated ahead of the meeting.
Cllr Arash Fatemian (OCC) was not present so no report was available.
- 06.23.08 Highways, footpaths/grasscutting**
PD will draft a note for SAL/website asking that residents volunteer to join a 'Best Kept Village' working party.
- 06.23.09 Allotments**
The proposed amendment to the wording of the Tenancy Agreement as suggested by SACAA was discussed and unanimously agreed. Clerk to amend the Agreement to be signed at the next meeting and inform Stuart Cummins (SACAA)
- 06.23.10 Play Area/Teenage Facilities**

Quote from Melcourt - local supplier Blanchford Building supplies 2 cubic metres would be £408 inc VAT. PD to get 2 additional quotes. Shawn to be asked to pull out deposits of bark from under bushes and to spread the bark when delivered
There are bees in the cupboard behind the toilet. A local beekeeper has identified them as Tree Bees which are protected and therefore cannot be moved. They will die off in autumn and it is unlikely that the nest will be re-used. In the meantime, Shawn will not use the cupboard for storage of materials and is currently keeping supplies in his car. **CF to speak to Chris Cooper re storage in the container .**

PD to chase up Ideverde who were supposed to come on Friday to mend the trampoline and supply ropes for basket swing.
- 06.23.11 Village Hall**
sublease update: still with the solicitor. On-going
update on repairs to wall, gravel path, replacement paneling around bins, repointing around committee room – awaiting quotes from Martin Lipson
- 06.23.12 Sport & Rec**
No meeting has been held recently. The quote for the pointing to the wall is also awaited.
- 06.23.13 Report on S106 meeting**
A meeting was held last week with ML, CC, ALJ and John White to discuss priorities for spending. VH have submitted 3 quotes each for lighting and ladder. ML will submit request to CDC. S&R are still in the process of getting quotes.

Play area £40K - Fir Lane and pocket park - **ML will find out about lease for pocket park. Community survey will be carried out regarding pocket park and Fir Lane by ALJ and CC.**

- 06.23.14 Sale of Land behind war memorial**
Adverts had been placed regarding the sale of the land and no responses have been received. . **ALJ to draft letter to the Nevilles.**
- 06.23.15 Toilet**
Nothing to report except to note the bees in the cupboard. as above.
- 06.23.16 Website/Facebook**
No meeting has been held
- 06.23.17 Correspondence**
Letter from RM re defib at Red Lion. Agreed that it should be done by Community Heartbeat. CF to let RM know
- 06.23.18 Environment & Sustainability Committee/Community Orchard**
Meeting held. ALJ is meeting with Carl 20th June for update.

Kay Francis is taking over as chair of the community orchard.
- 06.23.19 Planning –** The following planning documents had been circulated and were discussed.

Applications

23/01429/F	Bladebone House	Replacement of existing conservatory with new extension, replacement of existing garage doors with new glazing. Internal fitout to the garage and Bladebone Cottage and minor interior works at Bladebone House. - neighbours are objecting because the process is not being followed. ALJ is going to write to Cllr Eddie Reeves asking him to intervene.
23/01539/F	18 Jubilee Close	SSRE & ramp - no objection
23/01430/LB	Bladebone House	As above
22/03877/F	Hatch End Old Poultry Farm	Objection submitted

Decisions

23/00617/F	Paynes Hill House	APPROVED
23/00919/F	Elm Trees, Northside	APPROVED
23/00812/F	The Rise, Southside	APPROVED
23/01314/TCA	The Rectory, Fir Lane	APPROVED

05.22.20 Finance – The following accounts were approved for payment :

Payee	Detail	Total Amount	VAT	paid
Nigel Prickett	grasscutting	£390.00	65.00	
Seldram Supplies	toilet supplies	113.33	18.89	
Cathy Fleet	clk sal June	349.82		
HMRC	PAYE	242.60		
Cathy Fleet	Refund – bin key	9.95		
Martin Lipson	Refund – banner	50.93	8.49	
SAPC minutes June 2023				

Shawn Hamilton	Playground/toilet		
SA Baby & Toddler Group	Grant	200.00	
Seldram supplies	Refuse bags	49.91	8.32

FoHS grant - Clarification had been requested as to the £50 grant . CF to confirm to FoHS that the grant is for general expenditure and not specifically for the replacement sleepers/garden project.

The quarterly report was approved and signed

Date of next meetings

3rd Monday of the month

17th July, 18th September, 16th October, 20th November.

Signed Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
June23.01	Highways,footpaths/grasscutting PD will draft a note for SAL/website asking that residents volunteer to join a 'Best Kept Village' working party.	PD	
June23.02	Toilet - CF to speak to Chris Cooper re storage in the container .	CF	completed
June23.03	S106 meeting - ML will find out about lease for pocket park. Community survey will be carried out regarding pocket park and Fir Lane .	ML ALJ/CC	
June23.04	Land behind war memorial - ALJ to draft letter to the Nevilles	ALJ	
June23.05	FoHS – CF to confirm to FoHS that the £50 grant is to assist with general expenditure	CF	completed