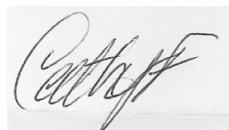


**Steeple Aston Parish Council**  
**17<sup>th</sup> July 2023 at 7.30pm in the Sport & Rec building**  
**Agenda & Summons to Councillors and Invitation to Members of the Public**

No	Detail	Time	Lead
1	<b>To receive apologies for absence</b>	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting -19<sup>th</sup> June 2023.</b> To discuss whether draft minutes should be put on the website	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	Chair
6	<b>Clerks report and actions from previous meeting (see attached)</b>	7.45(10)	Clerk
7	<b>Co-option of Councillor</b> To finalise the co-option of Mat Watson	7.55(5)	Clerk/Chair
8	<b>Reports from CDC/OCC</b> <b>Councillor Priority Fund</b> – to discuss possible projects	8.00(15)	Cllr Fatemian
9	<b>Highways/Footpaths</b> - to receive update	8.15(10)	
10	<b>Sale of land behind war memorial</b> – to receive update	8.25(5)	Chair
11	<b>Play Area/Teenage facilities</b> – to receive update (bark delivery etc) and to discuss repairs/maintenance required at Pocket Park	8.30(10)	M Lipson
12	<b>Village Hall</b> - to discuss PC representation at VHMC meetings	8.40(10)	Clerk
13	<b>MCNP site allocations for Steeple Aston</b>	8.50(15)	M Lipson
14	<b>Sport &amp; Rec</b> - to receive update	9.05(5)	
15	<b>Toilet/Playground Steward</b> - to discuss possible additional tasks	9.10(5)	
16	<b>Website/Facebook</b> - to receive update	9.15(5)	
17	<b>Trees</b> – to discuss overhanging trees by pre-school		
18	<b>Correspondence</b> - to discuss correspondence not dealt with elsewhere	9.20(5)	
19	<b>Environment &amp; Sustainability Committee</b> - to receive update	9.25(5)	
20	<b>Planning</b> To discuss recent applications/approvals/refusals	9.30(10)	
21	<b>Finance</b> To approve accounts for payment To complete Unity Bank form for removal of Richard MacAndrew as signatory.	9.40(5)	Clerk
22	<b>Date of next meetings</b> <b>3rd Monday of the month</b> <b>18<sup>th</sup> September, 16<sup>th</sup> October, 10<sup>th</sup> November</b>		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



**Cathy Fleet** – Parish Clerk – 07989 398 838  
Public & Press are invited to attend

### ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
June23.01	<b>Highways, footpaths/grasscutting</b> PD will draft a note for SAL/website asking that residents volunteer to join a 'Best Kept Village' working party.	PD	
June23.02	<b>Toilet</b> - CF to speak to Chris Cooper re storage in the container .	CF	completed
June23.03	<b>S106 meeting</b> - ML will find out about lease for pocket park.  Community survey will be carried out regarding pocket park and Fir Lane .	ML  ALJ/CC	Completed Agenda item
June23.04	<b>Land behind war memorial</b> - ALJ to draft letter to the Nevilles	ALJ	
June23.05	<b>FoHS</b> – CF to confirm to FoHS that the £50 grant is to assist with general expenditure	CF	completed