

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 21st November 2022**

Present: Richard MacAndrew (RM) [chair], Martin Lipson (ML), Charlotte Clarke (CC), Peter Dammermann (PD), Angharad Lloyd Jones (AL-J)

Members of the public : Julia Whybrew, Helen Wright, Cllr Arash Fatemian

In attendance: Cathy Fleet (Clerk)

05.22.01 Apologies were received from Stuart Ferguson,

05.22.02 Declarations of Interest : Mr. Lipson declared an interest in SAVA

05.22.03 Minutes of the last meeting held on 17th October 2022 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

05.22.04 Public Participation : Helen Wright was attending to discuss the celebrations for the coronation in May, She has reached out to various groups in the village and has booked the S&R and VH and is thinking about a procession through the village. There would be trestle tables in a marquees and a big screen, bouncy castles etc. All ideas are subject to discussion and the idea is to bring the whole village together. Fund raising will be carried out. Other ideas include a procession of floats.

05.22.05 Clerk's Report and Actions from previous meeting

NO	ACTION	To be Actioned by :	Update
Sept22.01	Street lighting - CF to contact OCC to find out correct lighting times	CF	On-going
Sept22.02	Litter bins - CC to provide photos of possible poles to fix the bins to. CF to research and circulate information	CF	On-going
Sept.22.03	Dog bag dispenser – RM to purchase	RM	Completed, installed on Northside
Sept22.05	Risk Assessment - RM will review and report back.	RM	Completed
Sept22.09	Land behind the war memorial - RM and CC will make a site visit and consider a phased approach.	RM/CC	Completed
Oct22.01	Bladebone House – RM to contact new owners regarding overgrown foliage	RM	completed
Oct22.02	RM to contact CDC regarding 4 Paines Hill and 2 Grange Park	RM	No progress
Oct22.03	Parking in Robinsons Close – CC to discuss with headteacher	CC	Completed. Head will consider

Oct22.04	RM/PD to inspect trees & hedges which are the responsibility of the PC	RM/PD	To be done tomorrow
Oct22.05	RM to obtain quotes for railing on small wall outside VH committee room	RM	completed
Oct22.06	Toilet door - RM to create sign	RM	Agenda item

11.22.06 **Reports from OCC/CDC**

Cllr Fatemian had circulated an update from CDC, including comments on the 20mph limit. Funding is available for projects from the Councillor Fund and should be applied for before January.

A number of Chairs of neighbouring councils had written to the leader of OCC with a list of grievances and issues of concern and asked to action on various points. A response was received 5 months later but the action points were not addressed. A meeting with her was requested but refused. A response will be sent. A meeting request was also sent to Victoria Prentis (who is now Attorney General) but there was as yet no outcome. (Subsequent to the PC meeting, a date in January has been fixed for Victoria Prentis to meet with Chairs.)

11.22.07 **Clerk Salary**

The NALC salary increase was approved, backdated to April approved. **RM to inform payroll**

11.22.08 **Highways/Footpaths**

Replacement map at top of The Dickeridge - the frame has fallen down and the map is out of date. **CC and RM to get quotes** for repairs/replacement of frame; **ML to update map**. Grant application to be made to the Councillor Fund.

A dog bag dispenser has been installed on Northside.

Land behind war memorial – CC/RM look at it - take out eleagnus hedging and re-plant native hedging at the back. Hedging at the front to remain. 2 quotes received - Cotefield £868.50 and Acreemans £876. **RM to accept Cotefield quote.**

11.22.09 **Energy Crisis/Warm spaces**

RM had spoken to Richard Preston regarding warm spaces and it is thought that most people in the Valentine Club are coping with the cost of living crisis. RP thought social isolation is more of a problem and would welcome a luncheon club or the like.

11.22.10 **Community Orchard**

Treework has been completed. The Neighbourhood Plan is being reviewed and there is a chance to nominate the Community Orchard as a local green space, All in agreement with this suggestion.

Sarah Lucas had visited the SAVA exhibition. Quotes have been received for fencing – more needed.

11.22.11 **Allotments**

Rose and Nigel (Chair and Clerk of the Allotment Association) will be leaving the village

11.22.12 **Risk Assessment**

The updated Risk assessment was approved.

- 11.22.13 Coronation**
This item was covered under Public participation.
- 11.22.14 Play area/Pocket Park/Teenage facilities**
Reports had been received of injuries caused by the ropes of the basket swing. The swing has now been removed. The zip wire, gates and trampoline have been repaired/replaced. Further problems have been identified on the zip wire and 7 springs are missing from the trampoline - a quote of £1097 has been received from Ideverde. RM to request clarification on costs and is still awaiting a quote from Playground Works.
Pocket Park – The lease expired in 2016 but SAPC were not notified. SAPC had continued to cut the grass. CDC closed the park and CDC offered SAPC renewal of the lease. A report had been received from CDC outlining work required – nothing is high risk but needs doing. There is very little equipment in the park but a lot of clearance is required. CC to ask the farm manager for Rousham if they would cut the brambles on their side of the fence. To be considered as part of the budget/precept for 2023/24
- 11.22.15 Village Hall**
Wall outside committee room - it had been suggested that a railing is put on top of the wall to prevent damage. Another suggestion is to put a band of aluminum angle on top of the existing wall and re-render, or to increase the height by 1 course. RM to get quote for all alternatives.
The gravel path between the village hall and the fence needs replacing with a sealed surface. This will be considered in the precept discussions.
- 11.22.16 Sport & Rec**
Fireworks were a great success and viewing of world cup football matches are being arranged as fundraisers
- 11.22.17 Toilet**
The timer will be fixed in due course – Healthmatic are investigating the problem.
- 11.22.18 Website/Facebook**
The website committee will be setting up an Instagram page to be launched at the Spring Show
- 11.22.19 Correspondence**
A letter has been received from Deddington Health Centre regarding their objection to the building of 135 dwellings in Deddington and the adverse effect it would have on the surgery.
- 11.22.20 Environment & Sustainability Committee**
Minutes of the meeting had been received.
- 11.22.21 Planning – the following planning documents were discussed**
22/03126/F Fir Cottage Fir Lane Steeple Aston Bicester OX25 Installation of Electric Charging Point to existing rear car park area NO OBJECTION
22/03185/LB Paynes Hill House Paines Hill Steeple Aston OX25 Replacement of sash windows to front of property NO OBJECTION
4SQ

<u>22/03419/DISC</u>	Sunnybank North Side Steeple Aston Bicester OX25 4SE	Partial discharge of condition 4 (window & rooflight details) of 20/02170/LB NO OBJECTION
<u>22/03397/DISC</u>	Land To The South And Adj To South Aston	Discharge of Condition 6 (record of installed SUDS) of 22/01788/F NO OBJECTION
<u>22/03385/DISC</u>	The Beeches Heyford Road Steeple Aston OX25 4SN	Discharge of Conditions 5 (specification details), 6 (surface water drainage scheme), 7 (Sustainable Construction Statement), 8 (covered cycle storage), 9 (biodiversity method statement), 10 (Construction Traffic Management Plan) and 12 (water efficiency limit) of 21/02147/OUT NO OBJECTION

11.22.22 Finance – the following accounts were approved for payment

Payee	Detail	Total Amount	VAT	paid
Pennys	toilet cleaning April-Oct	2148.00	358.00	
Nigel Prickett	grasscutting	372.00	62.00	
Cathy Fleet	Clk Sal Nov	312.22		
MCNP	Precept	598.00		
Ryan Kilby	Toilet/Playground	600.00		
JRB	Dog bag dispenser	140.46	23.41	
Martin Lipson	reimbursement Floodlight bulb	38.29		

Dates of next meetings

Precept meeting 4th January
 16th January 20th February 20th March 17th April 22nd May 19th June
 17th July 18th September 16th October 20th November
 Annual Parish meeting and Annual meeting of the parish Council TBC

Signed **Date**

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
Nov22.01	Clerk salary - RM to inform payroll	RM
Nov22.02	Dickeridge Map - CC and RM to get quotes for repairs/replacement of frame; ML to update map.	CC/RM/ML
Nov22.03	Land behind war memorial - RM to accept Cotefield quote	RM

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