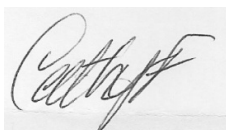


Steeple Aston Parish Council
19th June 2023 at 7.30pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public & Press

No	Detail	Time	Lead
1	To receive apologies for absence : Martin Lipson	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meetings (PC, APM and AMPC) 22nd May 2023	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40 (10)	Chair
6	Clerks report and actions from previous meeting (see attached)	7.50 (10)	Clerk
7	Co-option of councillor - To finalise co-option of Mat Watson to discuss possible candidates for the vacancy	8.00 (10)	
7	Reports from CDC/OCC	8.10(10)	Cllr Fatemian
8	Highways/Footpaths	8.20(5)	
9	Allotments – to discuss the proposed re-wording of the Tenancy Agreement	8.25 (5)	
10	Play Area/Teenage facilities Idverde have been chased for parts ordered 2 months ago – update awaited. Update on quote for bark	8.30(10)	
11	Village Hall – sublease update: update on repairs to wall, gravel path, replacement paneling around bins, repointing around committee room	8.40(10)	
12	Sport & Rec – to discuss re-pointing of walls	8.50(5)	
13	S106 meeting – to receive update	8.55(5)	
14	Sale of land behind war memorial – next steps	9.00(5)	
15	Toilets - to receive update	9.05(5)	
16	Website/Facebook/Communications - to receive update	9.10(5)	
17	Correspondence - to discuss correspondence not dealt with elsewhere	9.15(5)	
18	Environment & Sustainability Committee /Community Orchard - to receive update	9.20(5)	
19	Planning To discuss recent applications/approvals/refusals	9.25(10)	
20	Finance To approve accounts for payment To receive quarterly report	9.35 (10)	Clerk
21	Date of next meetings 3rd Monday of the month 17th July, 18th September, 16th October, 20th November.		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet – Parish Clerk – 07989 398 838

ACTION LIST SUMMARY

No	Action	Owner	Update
	ML had drafted a notice regarding the sale of the land behind the war memorial. Not all councillors had responded or approved and therefore no action had been taken. All agreed for to be put on SAL/website/Facebook	ML	Notice has been placed on PC noticeboard
May23.01	PD volunteered to head up a group to clear pavements.	PD	
May23.02	CF to send councilor information to Matt Watson	CF	completed
May23.03	ML to set up a meeting and lead on S106 spending	ML	completed
May23.04	PD to contact Richard Preston for details of bark supplier.	PD	
May23.05	ML to speak to Gordon Hill (Witney) regarding the gravel path	ML	Pending S106 meeting
May23.06	CF to contact chair of SART suggesting they collect quotes for S106 spending	CF	completed
May23.05	ALJ will write letter of thanks for the Coronation party to Helen and Josie	ALJ	
May23.06	Planning – CF to ask for extension of time for the Hatch End application	CF	Completed