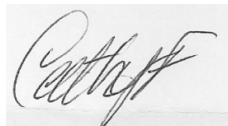


Steeple Aston Parish Council
22nd May 2023 at 7.30pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting – 17th April 2023	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40 (10)	Chair
6	Clerks report and actions from previous meeting (see attached)	7.50 (10)	Clerk
7	Co-option of councillor - to discuss possible candidates for the vacancies		
7	Reports from CDC/OCC A letter had been sent to Phil Chapman, leader of North Oxfordshire Conservative Association regarding County Councillor representation at PC meetings. – response awaited.	8.00 (15)	Cllr Fatemian
8	Highways/Footpaths Purchase of SID - Richard MacAndrew is in touch with Dave Catling To discuss wording of note for SAL/website regarding potholes	8.15 (10)	
11	Play Area/Teenage facilities Idverde have been chased for parts ordered 2 months ago – update awaited.	8.35 (10)	
12	Village Hall – sublease – Richard MacAndrew is in touch with HRJ Foreman Laws – update awaited To discuss VHM's response regarding the small walls	8.45 (10)	
13	Sport & Rec - to receive update on re-siting of old Dickeridge noticeboard, to discuss the re-pointing of brickwork	8.55 (5)	
14	Toilets - to discuss Maintenance Contract from Healthmatic	9.00 (5)	
15	Website/Facebook - to receive update	9.05 (5)	
16	Coronation – report on the event		
16	Correspondence - to discuss correspondence not dealt with elsewhere	9.10 (5)	
17	Environment & Sustainability Committee - to receive update	9.15(5)	
18	Planning To discuss recent applications/approvals/refusals	9.20 (10)	
19	Finance To approve accounts for payment To approve year end accounts, Annual Accounting Statement and Annual Governance Statement.	9.30 (40)	Clerk
20	Date of next meetings 3rd Monday of the month 19th June, 17th July, 18th September, 16th October, 20th November.		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet – Parish Clerk – 01869 347000
Public & Press are invited to attend

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
Jan23.02	ALJ to further research card reader for the playground/toilet	ALJ	On-going
Apr23.01	RM will write to the playground steward regarding his T&C's. RM to check prices of bark he had previously obtained and ensure the bark is of correct quality/grade.	RM RM	completed
Apr23.02	Village hall walls - RM will respond to Margret B requesting clarity on what will be achieved by re-cementing the walls.	RM	Completed. Response received from VHMC
Apr23.03	Planning - ML to advise CDC Enforcement about the work being carried out at the Old Poultry Farm	ML	