

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 17th April 2023**

Present: Richard MacAndrew (RM) [chair], Martin Lipson (ML), Stuart Ferguson (SF),, Angharad Lloyd Jones (AL-J)

Members of the public : Julia Whybrew, Chris & Carol Neville

In attendance: Cathy Fleet (Clerk)

04.23.01 Apologies were received from Charlotte Clarke, Peter Dammermann, and Cllr Eddie Reed.

04.23.02 Declarations of Interest : Mr. Lipson declared an interest in SAVA

04.23.03 Minutes of the last meeting held on 20th March 2023 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

04.23.04 Public Participation : Mr & Mrs Neville wished to discuss the land behind the war memorial CC had indicated that she was in favour of the PC retaining the land PD had indicated that he was in favour of selling the land but suggested that Mr & Mrs Neville contribute towards the work required to clear the land, SF was in favour of selling the land. AL-J thought selling would be a good idea with the proceeds of sale being used for other community projects. ML was in favour of selling the land but thought that there should be an opportunity for others to purchase the land and that for transparency it should be advertised as being for sale. It was **RESOLVED** to proceed with sale of the land, but that there should first be a notice placed on the noticeboard and website that the land is for sale with a covenant that no buildings other than a shed or greenhouse could be put on the land. The PC will retain the land behind the memorial but the remainder needs to be cleared of rubbish and debris. The terms of the sale of the land will be negotiated at a later date. **ML to draft Notice of the sale of the land.**

04.23.05 Clerk's Report and Actions from previous meeting

NO	ACTION	To be Actioned by :	Update
Jan23.02	ALJ to further research card reader for the playground/toilet	ALJ	On-going
Jan23.05	Frame for map - ML to ask Rectory Homes if they will supply and fit new aluminum frame and make it clear that the WI plaque is to remain.	ML	On-going 20/03/23 Will be discussed at the Rectory Homes Board meeting next week, if approved as recommended they will pay for purchase and installation. 17/04 Rectory homes are

			paying for frame and installation and ML is designing the wording for the heading.
Jan23.06	Village hall - RM to apply for grant for bonded gravel path from Councillor Priority Fund	RM	Cllr Fatemian to chase 20/03/23 no update
Mar23.01	Bin on southside - . RM to research purchasing a bigger bin,	RM	Action closed. It was agreed not to proceed.
Mar23.02	Bottles dumped by Rousham Bridge – RM to investigate and report on Fix my Street	RM	No sign of dumped bottles. Action closed.
Mar23.03	Blocked drains - CF to speak to Barbara Brewer (VH) and John White(S&R) asking that a 'nothing down the toilet' note is put in the hiring agreement,	CF	Completed . Action closed
Mar23.04	Playground Steward - RM/CF to offer to assist with setting up the Insurance,	RM/CF	Action closed

04.23.06 Reports from OCC/CDC

Cllr Fatemian had sent his written report:

- Local Report
- Spare seats bus scheme - poor communications by OCC
- Oxford traffic filters
- County Hall car park repairs
- Heavy handed approach re OCC planning standards

04.23.07 Noticeboard by The Dickredge

Rectory homes are paying for frame and installation and ML is designing the wording for the heading.

04.23.08 Play area/Teenage facilities

RM will write to the playground steward regarding his T&C's. PD has researched purchasing bark and had suggested buying from Nicholsons – RM to check prices he had previously obtained and ensure the bark is of correct quality/grade.

04.23.09 Land behind the war memorial

Dealt with above.

04.23.10 Feedback from Stagecoach and OCC about the road closure

When Southside was closed the contractor was supposed to put notices on bus stops explaining but didn't - and no waiting signs on the Crescent. Road was closed and bus couldn't get through and nobody was aware. Southside will be

closed again in July for Gigaclear – who is responsible for signage? **AF to follow up with OCC**

04.23.11 Community Orchard

No problems with the gate being left open. A spring to be bought & fitted by the Orchard Committee. A pond has been dug – work in progress!.

04.23.12 Village Hall

Little walls outside committee room - **RM will respond to Margaret B requesting clarity on what will be achieved by re-cementing the walls.**

04.23.13 Sport & Rec

Nothing to report

04.23.14 Toilets

Nothing to report

04.23.15 Website/Facebook

Website minutes received

04.23.16 Correspondence

There was no correspondence which had not been dealt with elsewhere.

04.23.17 Environment & Sustainability Committee

To be asked to take control of the litterpick next year.

04.23.18 Planning

MCNP update (to be standard agenda item) Following public meeting about local plan the PC agreed that the neighbourhood plan should take responsibility for looking at possible sites around the village suitable for housing. . Two others will be joining ML and will report back to the PC. The Neighbourhood plan will not go against the wishes of the PC. CDC will put its local plan out for consultation after the elections.

ML to advise CDC Enforcement about the work being carried out at the Old Poultry Farm.

23/009191/F Elm Trees, Northside Variation of conditions of 20/0274/F – change of materials to new rear gable with marginable increases in depth of extension. **No Objection**

23/00718/LB Bladebone House, Paines Hill Retrospective work to garage – **No objection**

23/00812/F The Rise, Southside Replace existing render with external insulation and render. Replaced aluminium windows with new traditional flush casement composite windows. PV panels to south and east facing roofs. **No objection.**

04.23.19 Rectory Homes

Thanks were expressed to Rectory Homes for providing the noticeboard and also for supporting the Coronation celebrations
Work has started on the dry stone wall.

04.23.20 Finance - The following accounts were approved for payment

Four Shires marquees	hire deposit	236.93	39.49	3/4/23
Dave Mathers	Disco deposit	100.00		24/3/23
Helen White	Internal Audit	100.00		
TP Jones	Payroll	62.40	10.40	
Seldram Supplies	toilet supplies	42.50	7.08	
Complete ~Weed control	weed spraying	332.40	55.40	
Cotefield Treecare	war memorial hedge	199.55	33.26	
123 Bounce	castle hire	140.00		
Oxford Pig Roast	pig roast	750.00		
Cathy Fleet	clk sal	333.22		
Cathy Fleet	clk exp	9.99		
Shawn Hamilton	playground	480.00		
David Mathers	Disco	160.00		

04.23.21 Dividing up Chair's responsibilities

Village working group– RM agreed and it was formalized that he would continue to :

- look after SID
- look after bag dispenser
- liaise with Dave Catling over £14.5K traffic mitigation and report to PC
- look after defibs and VETS requirements
- keep Emergency Plan contact details updated; copy to PC and Clerk

Date of next meetings**3rd Monday of the month**

22nd May, 19th June,
17th July, 18th September, 16th October, 20th November

Annual Parish meeting and Annual meeting of the Parish Council 22nd May

Signed **Date**

ACTION LIST SUMMARY

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	RM to check prices of bark he had previously obtained and ensure the bark is of correct quality/grade.	RM	

Apr23.02	Village hall walls - RM will respond to Margret B requesting clarity on what will be achieved by re-cementing the walls.	RM	
Apr23.03	Planning - ML to advise CDC Enforcement about the work being carried out at the Old Poultry Farm	ML	