

**Minutes of the meeting of the Steeple Aston Parish Council held on  
Monday 20<sup>th</sup> February 2023**

**Present:** Richard MacAndrew (RM) [chair], Martin Lipson (ML), Stuart Ferguson (SF), Charlotte Clarke (CC), Peter Dammermann (PD), Angharad Lloyd Jones (AL-J)

**Members of the public :** Julia Whybrew, Eleanor Fry, Helen Wright, Cllr Arash Fatemian

**In attendance:** Cathy Fleet (Clerk)

**02.23.01      Apologies:** No apologies were received

**02.23.02      Declarations of Interest:** Mr. Lipson declared an interest in SAVA

**02.23.03      Minutes of the last meeting** held on 16<sup>th</sup> January 2023 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

**02.23.04      Public Participation:** Eleanor Fry was attending as she lives next door to Hatch End, Helen Wright was attending the meeting as organizer of the Coronation celebrations.

**02.23.05      Clerk's Report and Actions from previous meeting**

NO	ACTION	To be Actioned by :	Update
Jan23.01	<b>Highways</b> - RM to contact Dave Catling to discuss options of spending S106 monies	RM	Completed
Jan23.02	ALJ to further research card reader for the playground/toilet	ALJ	On-going
Jan23.03	<b>Playground</b> – RM to investigate alternative to self closers for gates and to order rope for basket swing	RM	Agenda Item
Jan23.04	Wall outside VH committee room – RM to speak to Neville Walton	RM	Agenda item
Jan23.05	<b>Frame for map</b> - ML to ask Rectory Homes if they will supply and fit new aluminum frame and make it clear that the WI plaque is to remain.	ML	On-going
Jan23.06	<b>Village hall</b> - RM to apply for grant for bonded gravel path from Councillor Priority Fund	RM	On-going
Jan23.07	<b>Toilet lock</b> - RM to clarify exact cost	RM	Agenda item

**02.23.06      Planning  
Applications**

**23/03877/F      Hatch End Old Poultry Farm**

The new application is for a larger development than was previously approved. The old scout hut has been demolished and replaced without permission. The school have submitted an objection but no neighbours have been consulted on

the new application. The application appears flawed with information about non-existent bus service, location of train station and no provision for pavements. There is a 30% increase in terms of floor space on the application.

The PC has previously objected to the application and it was agreed that an objection will be submitted by the PC. ML to draft submission, It will also be publicised on the website and Facebook for people to submit objections if they wish.

**23/00094/F The Coach House, Southside – comment to be submitted**

#### **Decisions**

**22/00357/TCANorth Ridge, Paines Hill - NOI of treework**

**22/00511/F Beechwood House, Northside - APPROVED**

**Bladebone House –** work is being carried out and neighbours are concerned about material being removed from the site. It is a listed building in a conservation area and there is no planning permission for any works. Photographs have been taken and submitted to the Enforcement Officer. The conservation officer has spoken to the builders (who do not speak much English) and explained what they are allowed to do.

#### **02.23.07 Reports from OCC/CDC**

Cllr Arash Fatemian has submitted his report in advance of the meeting. RM had applied to the Councillor Priority Fund for funding of the bonded gravel path by the village hall but has not heard the outcome - **AF to chase up.**

#### **02.23.08 Local Plan**

Public meeting held and attended by 68 residents; it was noted that most attendees were older residents and it would have been better if more younger people had attended. 47 homes are proposed for Steeple Aston up to 2040. The consultation on the Local Plan had been paused but it was decided to hold the meeting anyway. There was a lot of support at the meeting that MCNP should take the plan forward and for the PC to approve the idea that if it becomes necessary the neighbourhood plan will take forward the process of assessing possible sites and working out which would be appropriate, approach landowners to see if they are interested, This will happen in Steeple Aston, Kirtlington and possibly Fritwell as these villages are defined as 'larger villages'. Once the community has selected sites (which may not be 47) the process of implementing the projects will be decided – the community could set up a Community Land Trust in order to build the type of houses which are needed in the village and therefore the community remains in control.

It was **RESOLVED** that the MCNP should take forward the next steps in considering additional housing in Steeple Aston

#### **02.23.09 Community First Oxfordshire**

It was agreed that membership of Community First Oxfordshire was no longer required

#### **02.23.10 Highways, footpaths/grasscutting**

Complaints had been received about the spraying of yellow paint around dog poo on pavements. It was agreed to discontinue spraying temporarily.

A tree is to be planted by OCC at the top of Nizewell Head

A complaint had been received about the daffodils which were planted in front of TownEnd having been destroyed by the builders. The footpath is being created and the daffodils are now beginning to grow. The stone wall will be re-built.

CC will collect the old noticeboard from RM  
£14.5K has been allocated from S106 money RM met Dave Catling and discussed purchasing 2 more SIDs which run on solar power only which would cost in the region of £5K each to be sited on Heyford Road and Fenway. Gates at the entrances to the village are also a possibility, Dave Catling to send prices to RM.

**02.23.11 Land behind the war memorial**

The hedging has been removed. Residents of 1 Lawrence Fields have commented and RM has agreed that the PC will make good. Suggestions are post & rail fencing or replace with hedging. **RM to contact Nicholsons to see if native hedging is available.**

**02.23.12 Coronation celebrations**

Helen Wright was attending in her capacity of organizing the Coronation celebrations. The village hall and S&R have been booked for the day but hiring a marquee is proving expensive. It is planned to have a parade, hog roast, disco, barn dance etc. It may be necessary to apply for road closures but charges have been waived. The PC agreed that any funds received will be handled through the PC bank account. The PC had agreed to provide funding up to the value of £500

**02.23.13 Play Area/Teenage Facilities**

Toddler gates – one has come off its hinges due to mis-use. RM has purchased 2 x hinges which will be replaced by a local resident.

Siting of the little library - this is currently outside the Red Lion but will need to be moved – possibly to Pocket Park or the Community Orchard. It was agreed that it would stay at the Red Lion until such time as it needs to be moved.

Repairs to the playground will be carried out in the near future

**02.23.14 Village Hall**

Wall outside the committee room - **RM to revert to Richard Preston to find a solution.**

**02.23.15 Sport & Rec**

CC wants to come off the committee as PC representative but will continue until new councillors are recruited.

**02.23.16 Toilet**

Quote for the door is £275 call out fee, total £380.47 inc VAT. It was agreed to proceed.

**02.23.17 Website/Facebook**

No meeting has been held.

**02.23.18 Correspondence**

The gate to the Community Orchard has been fixed and the official opening will be on 20<sup>th</sup> March. There was discussion about the plaque recognizing that Sarah Lucas gifted the land to the village. The PC will organise and pay for the plaque and liaise with the Orchard Committee about where it should be sited..

**02.23.19 Environment & Sustainability Committee**  
Minutes of the recent meeting had been circulated.

**02.23. 20 Finance – the following accounts were approved for payment:**

Payee	Detail	Total Amount	VAT	paid
Community First	Subs	55.00		
Community Heartbeat	VETS	120.00	20.00	
SAVH	Inv 188 (16/2 hire)	25.00		
SAL	Inv 23.02.414S (Ad)	17.50		
Penneys	Inv 19356	1104.00	184.00	
Seldram Supplies	Inv 160737	73.67	12.27	
JB Windows Cleaning	VH gutters	130.00		
Cathy Fleet	clk sal Feb	333.02		
Cathy Fleet	clk expenses	9.99		
AP Plastering & Building	Orchard gate	150.00		
PWLB	loan repayment	917.44		
Shawn Hamilton	playground/toilet	624.00		
SAVH	Inv 199	6.00		
Cotefield treecare	war memorial work	1042.20	173.70	
				<b>FINAL PAYMENT</b>

CF to inform organisations who applied for grants how much they have been awarded.  
It was agreed that the Toddler Group would be awarded £200 grant

**Date of next meetings – to confirm date of May meeting and annual meetings**

3rd Monday of the month  
20<sup>th</sup> March, 17<sup>th</sup> April, 22<sup>nd</sup> May, 19<sup>th</sup> June,  
17<sup>th</sup> July, 18<sup>th</sup> September, 16<sup>th</sup> October, 20<sup>th</sup> November

Annual Parish meeting and Annual meeting of the Parish Council 22<sup>nd</sup> May

Signed ..... Date .....

**ACTION LIST SUMMARY**

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			Preston
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Feb23.01	<b>Land behind the war memorial</b> - RM to contact Nicholsons to see if native hedging is available.	RM	

DRAFT