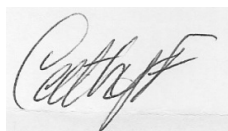


Steeple Aston Parish Council
17th October 2022 at 7.30pm in the Sport & Rec building
Agenda & Summons to Councillors and Invitation to Members of the Public

| No | Detail | Time | Lead |
|----|---|----------|------------------------------------|
| 1 | To receive apologies for absence : | 7.30 | Chair |
| 2 | Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct. | | All |
| 3 | To receive and approve the minutes of the last meeting – 27th September 2022 | 7.35 | Chair |
| 4 | Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply | 7.40(10) | Chair |
| 6 | Clerks report and actions from previous meeting (see attached) | 7.50(10) | Clerk |
| 7 | Reports from CDC/OCC | 8.00(15) | Cllr Fatemian Cllr Eddie Reeves |
| 8 | Highways/Footpaths | 8.15(10) | |
| 9 | Community Orchard Risk Assessment | 8.25(10) | |
| 10 | Risk Assessment – to review and update | 8.35(10) | |
| 11 | Coronation – to discuss celebrating the Coronation of Charles III | 8.45(5) | |
| 12 | Play Area/Teenage facilities | 8.50(5) | |
| 13 | Annual Inspection of trees/hedges – to arrange | 8.55(5) | |
| 14 | Village Hall | 9.00(5) | |
| 15 | Sport & Rec | 9.05(5) | |
| 16 | Toilets | 9.10(5) | |
| 17 | Website/Facebook - to receive Website minutes | 9.15(5) | |
| 18 | Correspondence - to discuss correspondence not dealt with elsewhere | 9.20(5) | |
| 19 | Environment & Sustainability Committee - to receive update | 9.30(5) | |
| 20 | Planning To discuss recent applications/approvals/refusals | 9.35(5) | |
| 21 | Finance To approve accounts for payment | 9.40(5) | Clerk |
| 22 | Date of next meetings 3rd Monday of the month 21 Nov | | Clerk |
| | Other matters: to advise of items for next meeting or for information only | | Clerk |
| | Close | 10.00 | |



Cathy Fleet – Parish Clerk – 01869 347000
Public & Press are invited to attend

ACTION LIST SUMMARY

| NO | ACTION | To be Actioned by : | Update |
|------------------|---|---------------------|--|
| Sept22.01 | Street lighting - CF to contact OCC to find out correct lighting times | CF | |
| Sept22.02 | Litter bins - CC to provide photos of possible poles to fix the bins to. CF to research and circulate information | CF | |
| Sept.22.03 | Dog bag dispenser – RM to purchase | RM | |
| Sept22.04 | Overgrown foliage - ALJ will put a reminder on Facebook and the website reminding residents to trim foliage. ML will write a note for November SAL | ALJ/ML | |
| Sept22.05 | Risk Assessment - RM will review and report back. | RM | |
| Sept22.06 | Dr Radcliffe's Trustees - CF to inform the Trustees that the PC will nominate Edward Dowler and Anna Thatcher. | CF | Completed Action closed. |
| Sept22.07 | Village Hall – ML will investigate the small wall outside the committee room and suggest method of repair. | ML | |
| Sept22.08 | Toilet – CF to send letter to Penneys terminating their employment | CF | Completed Action closed |
| Sept22.09 | Land behind the war memorial - RM and CC will make a site visit and consider a phased approach. | RM/CC | |
| Sept22.10 | Planning – ML to draft objection to The Old Quarry House application | ML | |
| Sept22.11 | Wincote Planning application – the PC comments regarding the reinstatement of the hedge do not appear on the website. CF to find out why | CF | Email sent 27/09. CDC cannot insist on hedge reinstatement |