

**Steeple Aston Parish Council**  
**26<sup>th</sup> September 2022 at 7.30pm in the Sport & Rec building**  
**Agenda & Summons to Councillors and Invitation to Members of the Public**

No	Detail	Time	Lead
1	<b>To receive apologies for absence : Stuart Ferguson</b>	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting</b>	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(10)	Chair
6	<b>Clerks report and actions from previous meeting (see attached)</b>	7.50(10)	Clerk
7	<b>Reports from CDC/OCC</b>	8.00(15)	Cllr Fatemian
8	<b>Highways/Footpaths</b> to discuss street lighting (email received) Litter bin at The Beeches bus stop (request from resident) Poo Bag dispensers – where to site Overgrown foliage – Bladebone House (email received)	8.15(10)	
9	<b>MCNP</b> - Request from MCNP to receive grant	8.25(10)	
10	<b>Community Orchard –</b> to discuss PC/Orchard relationship To discuss name Valuation for asset register?	8.35(10)	
11	<b>Risk Assessment</b> – to review and update	8.45(10)	
	<b>Energy Crisis</b> - to discuss	8.55(5)	
12	<b>Play Area/Teenage facilities</b> to update on maintenance to discuss PD's suggestion to chase contractors to discuss CCTV to discuss gardening/tidying up	9.00(10)	
13	<b>Annual Inspection of trees/hedges</b> – to arrange	9.10(5)	
14	<b>Dr Radcliffes School Trustee</b> – to appoint (Edward Dowler/Anna Thatcher)	9.25(5)	
15	<b>Deddington Health Centre</b> – to discuss sending open letter from PC regarding service	9.30(5)	
16	<b>Village Hall</b> – to discuss request for chairs	9.35(5)	
17	<b>Sport &amp; Rec</b> - to receive update	9.40(5)	
18	<b>Toilets</b> - to discuss possible cleaner/playground steward applicant	9.45(5)	
19	<b>Website/Facebook</b> - to receive update	9.50(5)	
20	<b>Correspondence</b> - to discuss correspondence not dealt with elsewhere	9.55(5)	
21	<b>Environment &amp; Sustainability Committee</b> - to receive update	10.00(5)	
22	<b>Planning</b> To discuss recent applications/approvals/refusals	10.10(5)	
23	<b>Finance</b> To approve accounts for payment To discuss Opt Out of external audit To approve quarterly report	10.15(5)	Clerk
24	<b>Date of next meetings</b> <b>3rd Monday of the month</b> <b>17 Oct, 21 Nov</b>		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

#### ACTION LIST SUMMARY

NO	ACTION	To be Actioned by	Update
06.21.08	CC to update risk Assessment	CC	On-going
June22.01	<b>Playground</b> – RM to accept cheaper quotes for the repairs to the toddler gate, zip wire and trampoline and to obtain quotes for bark.	RM	On-going
July22.01	<b>Dog Fouling</b> – RM to source waste bin and bag dispensers. RM to purchase spray and use on Southside, Northside and Paines Hill	RM RM	
July22.02	<b>Land behind war memorial</b> – ML, RM and other councillors to make site visit before the next meeting.	RM/ML	
July22.03	<b>Community Orchard</b> - RM to seek advice from Helen White regarding setting up a sub-committee	RM	
July22.04	<b>Playground</b> - ALJ will make contact with local builders RM to proceed with repairs to gate, zipwire and trampoline CC to send RM contact details re camera company she uses	ALJ RM CC	
July22.05	<b>Toilet</b> - It was agreed to wait to see if ALJ's precept piece in SAL gets any reaction before further investigating winter closure or using text donate		