

STEEPLE ASTON PARISH EMERGENCY PLAN

DISTRIBUTION LIST

- Parish Council
- Parish Clerk
- Village website
- Village shop
- The Red Lion
- Dr Radcliffe's school
- Pre-school
- the Rector
- the churchwardens
- Chair, Village Hall Management Committee
- Chair, Sports and Recreation Trust
- Councillor, Cherwell District Council
- Emergency planning officers: CDC, OCC

CONTACT DETAILS

Parish Council

Cathy Fleet (Parish Clerk)

parishclerk.steepleaston@gmail.com
01869 347000 or 07989 398838

Richard MacAndrew (Chair)

richardmacandrew.steepleaston@gmail.com
01869 347209

Martin Lipson (Vice Chair)

martinlipson.steepleaston@gmail.com
01869 347046

Stuart Ferguson

Ferguson@bioch.ox.ac.uk
01869 347439

Charlotte Clarke

charlotteclarke.steepleaston@gmail.com

07799030490

Peter Dammermann

peter.dammermann.sapc@gmail.com

07961193071

Angharad Lloyd Jones

angharad.lloydjones.sapc@gmail.com

07980281123

Others

Emergency services (Fire, Police, Ambulance)	999
Police (non-emergency)	101
PCSO (Louise Beaumont)	0797 713 8476
Village Emergency Telephone System (VETS)	01869 690 691
Cherwell District Council (Jan Southgate)	01295 221531 0797 048 1361
Oxfordshire County Council (Emergency Planning Unit)	01865 323765
Oxfordshire Fire & Rescue (Emergency only)	01865 379789
Thames Water (Emergency only)	0800 316 9800
National Gas Helpline (for gas leaks & emergencies)	0800 111 999
National Power Cut Helpline	105
Environment Agency (floodline)	0345 988 1188
Environmental Pollution Incidents	0800 807060
NHS Direct	111
BT	0800 800 150
Scottish and Southern Electricity	0800 072 7282
South Central Ambulance Service (non-emergency)	01869 365000

Marcus Green, the Rector 01869 340903

Deddington Health Centre (reception) 01869 338611

Deddington Health Centre (pharmacy) 01869 338862

Hospitals

Horton (Banbury) 0300 304 7777

John Radcliffe (Oxford) 0300 304 7777

What is a Community Emergency?

A Community Emergency is any event (happening with or without warning) causing or threatening death or injury, damage to property or to the environment or disruption to the community. Possible examples are: a gas explosion, a major road traffic accident, an aeroplane crash, chemical spillage, severe snowfall, severe flooding, prolonged power failure, or failure of the water supply. Some emergencies may be defined as National Emergencies, such as a pandemic.

What is the aim of the plan?

- The aim of the plan is to enable the parish to provide immediate effective support to those involved, including those who have been injured or displaced, until the emergency services arrive.
- Certain emergencies will require co-ordination by Oxfordshire County Council or Cherwell District Council, and this plan enables effective co-ordination.
- In a prolonged emergency, an Emergency Committee (normally the Parish Council) will take whatever steps are in their power to support the community and protect lives. Priority will be given to the elderly and vulnerable.
- Help and information will mainly be distributed on the website and the village Facebook pages. However, leafleting every house may also be necessary.

How should I report a 999 emergency?

Before you dial 999

First make sure you understand what has happened and that you are able to describe the situation with reasonable accuracy. If necessary write down the essentials.

Dial 999

The operator will ask questions and take you through a list of options before connecting you to the emergency services. Be ready to provide:

- your name and address
- your phone number as a point of contact
- when the incident happened
- what happened
- where it happened
- which services are required
- the estimated number of people injured

What next?

- Follow any instructions given by the emergency services.
- Call a member of the Parish Council.
- Remain by your phone.

Depending on the nature of the emergency, a member of the Parish Council will take any necessary steps to summon personnel or resources, and then attend the scene until the arrival of the emergency services.

What happens if the emergency is prolonged?

It is difficult to predict what steps might be needed to deal with a particular emergency. For example, a pandemic might require the enlisting of volunteers to help the elderly and vulnerable with shopping and collecting medication; a gas explosion might require the village hall to be opened up to provide temporary accommodation for people evacuated from their homes. The Emergency Committee will deploy the available skills and resources as necessary.

What skills and resources are available in the village?

Below are listed the expertise and resources available within the village. The Emergency Committee has contact details in the event of an emergency.

Key Locations	Village Hall
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	Sports and Recreation Centre Red Lion Pub Dr Radcliffe's School
Skills	Trained First Aider (x3) Plumber Electrician Pharmacist Farmer Vet
Resources	Tractor and loader Digger 4 x 4 (x3) Van Trailer Chainsaw (x2) Analogue phone (x 5) Emergency lighting Marquee Radio / walkie-talkies Surface water pump (small) Bags of salt Hi-Vis jackets Defibrillator (x2)

How can I help?

If you have any of the skills or resources listed below and would be willing to help out in an emergency, please give your name and contact details to the **Parish Clerk, Cathy Fleet** on **01869 347000** or **07989 398838** or at **parishclerk.steepleaston@gmail.com**. Your skills will be listed here, but your contact details will only be available to the Parish Council and only used in the event of an emergency.

Skills needed: doctor, paramedic, nurse, midwife, radio amateur, electrician, builder, engineer, vet

Resources needed: horse and cart, minibus, gas stoves/catering equipment

PREPARATIONS FOR AN EMERGENCY

Am I ready?

Clear, general, practical advice to help individuals, families, communities and businesses.
<https://www2.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/fireandpublicsafety/emergency/AreYouReadyBooklet.pdf>

Can I get priority in the event of a power failure?

These are guides to extra care priority services by utility companies.

https://www2.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/fireandpublicsafety/emergency/Utility_Failure_Complete.pdf

<https://www.ssen.co.uk/PriorityServices/>

If you are a pensioner, or disabled, or have a child under 5; or if you rely on electricity for health reasons (for example: home dialysis, an oxygen concentrator, an artificial ventilator, a stair lift or adjustable bed) you will be eligible to join the extra care service.

- Use the above guides to find out how to register.

Once you are registered, your local supplier will do everything possible to maintain your supply. If you are cut off they will attempt to restore service as a matter of urgency. If necessary, they will provide extra assistance that may include: hot food and drinks, charging points, generators, bottled water delivery or temporary heating and cooking appliances.

What about snow?

The legal situation regarding clearing snow is set out in the link below. You have a responsibility to ensure paths on your property are safe for visitors, and it is helpful if you can also clear pavements. It is a myth that people have been sued after clearing snow from pavements; no such cases have been recorded.

<https://www2.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/roadsandtransport/safety/snowguide.pdf>

Where should I keep my important medical and contact details?

The Lions Message in a Bottle is a simple but effective way to keep all your details where the emergency services can find them easily – in your fridge.

<https://www.lions105sc.org.uk/projects/health/messageinabottle.html>

If you take regular medication you should have one of these. It is also advisable if you have small children in the house, in case they call the emergency services when an adult has collapsed. Once on the scene the emergency services will then have access to information that may prove vital.

Lions Message in a Bottle is available from Deddington Health Centre.

How safe is my home?

Do an online check here or ask Oxfordshire Fire and Rescue Service to visit your home for a free assessment.

<http://www.365alive.co.uk/cms/content/safe-and-well>

What if I have to evacuate my home?

We hope this never happens, but here is a practical guide, just in case.

https://www2.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/fireandpublicsafety/emergency/Preparing_%20to_Evacuate_complete.pdf

Steeple Aston Parish Council
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