

**Minutes of the meeting of the Steeple Aston Parish Council held on  
Monday 20<sup>th</sup> June 202**

**Present:** Richard MacAndrew (RM) [chair], Charlotte Clarke (CC), Peter Dammermann (PD), Angharad Lloyd Jones (AL-J)

**Members of the public :** Margaret Bulleyment, Helen White

**In attendance:** Cathy Fleet (Clerk)

06.22.01      **Apologies** were received from Martin Lipson, Stuart Ferguson

06.22.02      **Declarations of Interest :** There were no declarations of interest

06.22.03      **Minutes of the last meeting** held on 16<sup>th</sup> May 2022 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

06.22.04      **Public Participation :** Helen White was attending the meeting in her capacity as Auditor and is shocked at the amount of money being spent on the toilet and thinks that the number of residents who use it may be minimal. In her opinion the level of expenditure is unsustainable and suggested that either the hours could be restricted or it should be shut. A survey was conducted at the Flower Show which received little response, the survey was then put online and most respondents wanted the toilet to remain open. It was agreed to take no action at present and discuss at the July meeting, possibly shutting the toilet in the winter to cut costs.

06.22.05      **Clerk's Report and Actions from previous meeting**

NO	ACTION	To be Actioned by	Update
06.21.08	CC to update risk Assessment	CC	Pending
11.21.10	CC to arrange planting of wild flower seeds	CC	Moved to environment committee
02.22.08	RM to arrange defibrillator awareness session	RM	Completed 5 <sup>th</sup> July
03.22.03	<b>Community Orchard</b> RM to circulate quotes for treework	RM	On-going Quotes will need renewing
04.22.06	<b>Playground</b> - ALJ will research Text Donate and report back	ALJ	Completed. ALJ to send SF others for comparison. RM to discuss with SART

05.22.01	<b>Highways - 2 Grange Park</b> - Cllr Fatemian to ask Highways to inspect.  <b>4 Paines Hill</b> - RM to contact Jane Law at CDC to provide update	Cllr Fatemian RM	PD and ML have cleared the overgrowth to the pavement.  Agenda item
05.22.01	<b>Playground</b> - RM to discuss CCTV with PC David Scott.	RM	completed
05.22.03	<b>Village Hall</b> - RM to speak to Chris & Penny and instruct them to clear overgrown foliage	RM	completed
05.22.04	<b>Community Orchard</b> RM to discuss grasscutting and the dead tree with Elen and Shirley and if necessary with Sarah Lucas.	RM RM	Agenda item
05.22.05	<b>Little Library</b> - CF to respond to the writer. Martin Dale emailed RM and said that he has a quantity of books and suggested the library could be put in the church porch.	CF	completed
05.22.06	<b>Dog Mess around the village</b> - RM to respond to the writer and liaise with the Dog Warden.	RM	Completed.

**06.22.06 Reports from OCC/CDC**  
No representatives available for update.

**06.22.07 Land behind war memorial**  
RM had received an email from residents interested in purchasing the land. The PC has not made a decision as to what to do with the land and residents are concerned about security and privacy. Deferred to next meeting when all parties can be present.

**06.22.08 Community Orchard**  
RM met Sarah Lucas and was of the impression that Sarah was thinking she would have to spend on her legal fees and treework. She was not expecting to be paying for PC legal fees. RM spoke to Amanda and Sustainable Steeple will pay for legal fees. RM asked if SL will pay for the essential treework and grasscutting – she agreed. RM had 4 quotes ranging £750-£1000 and will ask if quotes are still good. It was agreed (after the meeting) that Penny Cummins and Chris Neville be asked to cut the grass.

**06.22.09 Fraud Mitigation**  
No action to be taken

**06.22.10 OXSFRI**  
RM attended the exhibition. The proposal would result in 600 containers a day on trains. ML asked at the meeting how many lorries would be involved. The response was that there would be 5000 road journeys. 9000 jobs on site are predicted resulting in 15000 road journeys a day. 12 trains a day maximum, and

20000 road journeys. Where will 9000 people live? The proposal includes 4.5 sq miles of warehouses. MCNP will mount a campaign against it. If the PC are to submit an objection the PC will be guided by ML on his return.

**06.22.11 Parish Liaison meeting**

CF attended the Parish Liaison meeting and reported that Cllr Barry Wood, Leader of CDC, opened the meeting announcing that the de-coupling of CDC and OCC should be complete by the end of summer and that residents and parishes should notice no differences. Lisa Jamieson spoke of Refugees and Asylum Seekers in Cherwell saying that the Homes for Ukraine scheme is larger and has more community involvement than previous schemes and that the majority of Ukrainians in the area are being hosted in villages. A revised Code of conduct is being adopted by CDC and will be cascaded down to town and parish councils for adoption in due course. David Peckford, Assistant Director of Planning & Development updated on the progress of the Cherwell Local Plan, discussed the Green/Blue Infrastructure and gave a brief overview of the Government's proposed planning reforms.

**06.22.12 4 Paines Hill and 2 Grange Park**

CDC summoned the owner of 4 Paines Hill to a meeting and he promised to remove the ivy within 6 weeks. Some work has been carried out in the back garden.

With regard to 2 Grange Park, RM completed a complaint to CDC. PD and ML have removed the foliage over the pavement. The postman has been ordered by his manager not to deliver as it is too dangerous. It is thought the owner lives in London.

**06.22.13 Defibrillator**

The Awareness Session has been arranged for the village hall on 9<sup>th</sup> July.

**06.22.14 MCNP**

There will be training session for new councilors later in the year to find out about MCNP

**06.22.15 Highways, footpaths/grasscutting**

RM proposed and CC seconded that the PC should apply for a 20mph limit and all were in favour. The proposal has been backed by Cllr Arash Fatemian and will be submitted to OCC Highways by the Environment Committee  
The SID will be moved to Fenway in the near future.

**06.22.16 Play Area/Teenage Facilities**

Pocket Park – The April minutes stated ***'Pocket Park – correspondence had been received from CDC – they have instructed their legal department to issue new lease which may take time – in meantime CDC may need to maintain land. ML meeting CDC on site to discuss***

Brian Collins of CDC had emailed to say that the minutes are incorrect. The minutes should read ***'our request to renew the lease is under discussion'***

***NB – as the April minutes have been approved and published, this minute serves as a correction***

Quotes have been received for maintenance/repairs to the trampoline and zipwire:  
quote to rubber mulch under zip wire £6700 or £7700 – a quote will be obtained for bark.

Quote for new mechanism on zip wire £1890 ; £600 to service; £450 to replace seat

Gate £290 or £159 – **RM to accept cheaper quote**

Trampoline £315, previous quote £5000+ **RM to accept cheaper quote**

**06.22.17 Village Hall**

The matter of Broadband in the village hall is on-going and being handled by Martin Lipson

**06.22.18 Sport & Rec**

The SART Committee is planning community events while pub remains shut

**06.22.19 Toilet**

Nothing to report

**06.22.20 Website/Facebook**

Nothing to report as no meeting of the Website committee has been held

**06.22.21 Correspondence**

Further correspondence had been received regarding dog fouling. RM is corresponding with the dog warden and has suggested that the writer of the letter may like to accompany the dog warden on his patrol around the village. Another suggestion was that and dog poo found be spray painted as has been done in Duns Tew – **RM to discuss with Chair of Duns Tew.**

Correspondence had been received from Carter Jonas confirming the Licence agreement between Henry Squire of Wincote and the Parish Council/Allotments Association for access during building work at Wincote. It was agreed that when the hard copy of the Licence is received RM has authority to sign it.

**06.22.22 Environment & Sustainability Committee**

Minutes of the recent meeting had been received

**06.22.23 Platinum Jubilee Activities**

Thanks were expressed to all committee members for all their work and a successful day despite the weather. Grant funding of £3500 had been received for jubilee events, spending to date is £2089.79 with further invoices due.

**06.22.24 Planning**

**Applications**

22/01327/F	Paines Hill View	
22/01356/TCA	Wincote	comment submitted 26/5/22
22/01500/TCA	Clare Cottage	no objection
22/01498/F	Le Wannick and 1 <sup>st</sup> floor side extensions	Single storey front extension, single & 2 storey rear
22/01444/F	Wincote	Variation of Conditions
22/01242/F	Seven Springs	replacement vehicular access

**Decisions**

22/01313/TCA	End Cottage, Dickredge	NOI of treework
22/01193/TCA	Crimond, Southside	NOI of treework
22/01165/TPO	Oakridge, Cow Lane	NOI of treework

RM and ML met developers of Hatch End – they are thinking of appealing but instead may build 3 small sheds at the back of existing and renting in the same way as existing which have been renovated

**06.22.25 Finance**

Payee	Detail	Total Amount	VAT	paid
BHIB	Insurance	3264.37		paid 26/5/22
Seldram Supplies	Toilet supplies	109.97	18.33	
Nigel Prickett	grasscutting	372.00	62.00	
Complete Weed	weed spraying	320.00	53.40	
R. MacAndrew	reimb MKBgift	26.97		
R. MacAndrew	reimb barrier tape	19.99		
Penneys	toilet cleaning	1887.60	314.60	
SAVH	hall hire – defib	35.00		
Cathy Fleet	clerk expenses	11.73		
HMRC	PAYE	214.60		
Cathy Fleet	Clk Sal June	312.22		
Penny Cummins	gardening	230.00		

Forms for the change of signatories for both Unity Bank and CCLA were completed and signed to add ALJ and PD as signatories and remove Graham Porcas, Charlotte Bartlett and Amanda Rodgers

**Date of next meetings**  
**3rd Monday of the month**  
**18 July, 19 Sept, 17 Oct, 21 Nov**

Signed ..... Date .....

**ACTION LIST SUMMARY**

NO	ACTION	To be Actioned by :
06.21.08	CC to update risk Assessment	CC
June22.01	Playground – RM to accept cheaper quotes for the repairs to the toddler gate, zip wire and trampoline and to obtain quotes for bark.	RM
June22.02	RM to discuss with Chair of Duns Tew how they have dealt with dog poo	RM