

## Steeple Aston Parish Council

20<sup>th</sup> June 2022 at 7.30pm in the Sport & Rec building

### Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	19.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting</b>	19.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	19.40(5)	Chair
6	<b>Clerks report and actions from previous meeting (see attached)</b>	19.45(10)	Clerk
7	<b>Reports from CDC/OCC</b>	19.55(5)	Cllr Fatemian
8	<b>Land behind the war memorial</b> – to discuss	20.00(5)	
9	<b>Community Orchard</b> – to receive update	20.05(5)	
10	<b>Fraud mitigation</b> – to discuss action to take following guidance from OALC	20.10(5)	
11	<b>OXSFRI</b> – to receive report from exhibition	20.15(5)	Chair
12	<b>Parish Liaison meeting</b> – to receive report	20.20(5)	SF/CF
13	<b>4 Paines Hill and 2 Grange Park</b> – to receive update	20.25(5)	
14	<b>Defibrillator</b> – to note date of awareness session	20.30(5)	
15	<b>MCNP</b> – training session for new councilors will be available later in the year.	20.35(5)	ML
16	<b>Highways/Footpaths</b> - to approve the application for 20mph speed limits, to discuss moving the SID to Fenway	20.40(5)	
17	<b>Play Area/Teenage facilities</b> – to update on Pocket Park and note inaccuracy of the April minutes	20.50(5)	
18	<b>Village Hall</b> – to discuss Broadband	21.00(5)	
19	<b>Sport &amp; Rec</b> - to receive update	21.05(5)	
20	<b>Toilets</b> - to receive update	21.10(5)	
21	<b>Website/Facebook</b> - to receive update	21.15(5)	
22	<b>Correspondence</b> - to discuss correspondence not dealt with elsewhere	21.20(5)	
23	<b>Environment &amp; Sustainability Committee</b> - to receive update	21.25(5)	
24	<b>Platinum Jubilee activities</b> – to discuss residual funding	21.30(5)	
24	<b>Planning</b> To discuss recent applications/approvals/refusals Hatch End – update on development plans	21.35(5)	
25	<b>Finance</b> To approve accounts for payment	21.40(5)	Clerk
26	<b>Date of next meetings</b> <b>3rd Monday of the month</b>		Clerk

	<b>18 July, 19 Sept, 17 Oct, 21 Nov</b>		
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	22.00	



**Cathy Fleet** – Parish Clerk – 01869 347000  
Public & Press invited to attend

### ACTION LIST SUMMARY

NO	ACTION	To be Actioned by	Update
06.21.08	CC to update risk Assessment	CC	Pending
11.21.10	CC to arrange planting of wild flower seeds	CC	Pending
02.22.08	RM to arrange defibrillator awareness session	RM	On-going
03.22.03	<b>Community Orchard</b> RM to circulate quotes for treework	RM	On-going Quotes will need renewing
04.22.06	<b>Playground</b> - ALJ will research Text Donate and report back	ALJ	Completed. ALJ to send SF others for comparison. RM to discuss with SART
05.22.01	<b>Highways - 2 Grange Park</b> - Cllr Fatemian to ask Highways to inspect. <b>4 Paines Hill</b> - RM to contact Jane Law at CDC to provide update	Cllr Fatemian RM	
05.22.01	<b>Playground</b> - RM to discuss CCTV with PC David Scott.	RM	
05.22.03	<b>Village Hall</b> - RM to speak to Chris & Penny and instruct them to clear overgrown foliage	RM	
05.22.04	<b>Community Orchard</b> RM to discuss grasscutting and the dead tree with Elen and Shirley and if necessary with Sarah Lucas.	RM RM	
05.22.05	<b>Little Library</b> - CF to respond to the writer.	CF	completed
05.22.06	<b>Dog Mess around the village</b> - RM to respond to the writer and liaise with the Dog Warden.	RM	