

**Steeple Aston Parish Council  
Annual Meeting of the Parish Council held on 16th May 2022  
in the Sport & Rec Building**

**Minutes**

- 1. To elect a Chairman for the forthcoming year**  
Stuart Ferguson proposed and Martin Lipson seconded that Richard MacAndrew be elected Chair
- 2. Chairman to sign Declaration of Acceptance**  
The Declaration of Acceptance was signed.
- 3. Apologies for absence**  
Richard Dammermann had sent his apologies
- 4. Declarations of Interests - all newly elected councillors to sign DPI**  
All councillors had completed DPIs
- 5. Public participation**  
There were no members of the public present
- 6. To elect a Vice-Chairman for the forthcoming year**  
Richard macAndrew proposed and Stuart Ferguson seconded that Martin Lipson be elected Vice chair
- 7. To appoint the Responsible Financial Officer for the forthcoming year**  
Richard MacAndrew proposed and Martin Lipson seconded that Cathy Fleet be Responsible Financial Officer for the forthcoming year.
- 8. To elect en-bloc members of the website committee and the Environmental & sustainability committee for the forthcoming year**  
All members of the above committees were elected en-bloc