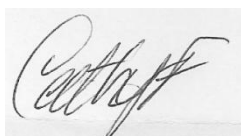


**Steeple Aston Parish Council**  
**21st March 2022 at 7.30pm in the S&R Building**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

No	Detail	Time	Lead
1	<b>To receive apologies for absence : Angharad Lloyd-Jones</b>	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting</b> - 21st February 2022	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	Chair
5	<b>Clerks report and actions from previous meeting</b> (see attached)	7.45(10)	Clerk
6	<b>Clerk salary increase</b> - to discuss and approve as per NALC guidance		
7	<b>Reports from CDC/OCC</b>	7.55(10)	Cllr Fatemian Cllr Kerford-Byrnes
8	<b>Jubilee Committee</b> - to receive update		
9	<b>Environment Committee</b> - to receive update		
10	<b>Allotments</b> - to receive update		
11	<b>Op London Bridge</b> - to consider the purchase of a Condolence Book		
12	<b>Community Orchard</b> - to receive update -quotes for tree work	8.10(10)	
13	<b>Highways/Footpaths</b> - to approve grasscutting price increase. To agree a date for the litterpick. Ao approve shrubs for Lawrence Fields green space.	8.25(35)	RM
14	<b>Play Area/Teenage facilities</b> - Update on steward, trees, weeding. To discuss repairs required following ROSPA report..	8.30(5)	
15	<b>Defibrillator</b> - to approve purchase of pads, update on the VETS system	8.35(5)	
16	<b>Sub lease for village hall and S&amp;R</b> - update	8.40(5)	RM
17	<b>Village Hall</b> - to receive update	8.45(5)	
18	<b>Sport &amp; Rec</b> - to receive update	8.50(5)	
19	<b>Toilet</b> - update on cleaner.	8.55(5)	RM
20	<b>Website, communications</b>	9.10(5)	RL
21	<b>Correspondence</b> - to deal with correspondence not dealt with elsewhere	9.15(5)	
22	<b>Planning</b> To discuss recent applications/approvals/refusals	9.35(5)	
23	<b>Finance</b> To approve accounts for payment To add/delete signatories from Unity Bank accounts	9.40(10)	Clerk
	<b>Dates of next meetings:</b> <b>3rd Monday of the month (please note change of April's date)</b> <b>11 April, 16th May, 20 June, 18 July, 19 Sept, 17 Oct, 21 Nov</b> <b>To identify date for Annual Parish Meeting and Annual Meeting of the Parish Council</b>		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



Cathy Fleet – Parish Clerk – 07989 398 838 Public & Press are invited to attend

## ACTION LIST SUMMARY

NO	ACTION	To be Actioned by	Update
06.21.08	CC to update risk Assessment	CC	Pending
10.21.10	Maintenance of Noticeboards. the noticeboard at the top of The Dickredge is in a poor state of repair and requires re-staining. RM to speak to his contact	RM	Pending
11.21.10	CC to arrange planting of wild flower seeds	CC	Pending
02.22.01	<b>Planning</b> - ML to draft objection for Clerk to submit.	ML	
02.22.02	<b>Memorial to Margaret Mason</b> - RM to organise a plaque and ML to draft the inscription.	RM/ML	
02.22.03	<b>Operation London Bridge</b> - - Clerk to clarify with OALC if there is a recommended supplier for Book of Condolences	CF	Completed
02.22.04	<b>Community Orchard</b> - RM will speak to the solicitor requesting they contact Sarah Lucas's solicitor requesting further information regarding any covenants, rights of way or restrictions on the land and provide an estimate of costs.	RM	
02.22.05	<b>Highways</b> - Clerk to accept quote for weed spraying	CF	completed
02.22.06	<b>Toilet cleaner</b> - RM to respond to applicants.	RM	
02.22.07	<b>Pocket Park</b> - ML will respond to CDC indicating the PC's desire to renew the lease and pointing out that some work is required in the area, e.g. cutting back the hedges and brambles.	ML	
02.22.08	<b>Defibrillator</b> - RM to organise a training session for the use of the defibrillator	RM	
02.22.09	<b>Broadband</b> - ML to sign Gigaclear documentation on behalf of the PC.	ML	
02.232.10	<b>Brown Bins</b> - It was agreed that the PC would pay for 2 brown bins for the VH. RM to action	RM	Completed
02.22.11	<b>Environment Committee</b> - RM will ask Charlotte Clark to represent the PC on the Environment Committee	RM	