

Steeple Aston Parish Council
21st February 2022 at 7.30pm in the S&R Building

Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting - 17th January 2022	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.45(10)	Clerk
6	Clerk's laptop and councillors email addresses - to discuss following advice from OALC		Clerk
7	Reports from CDC/OCC	7.55(10)	Cllr Fatemian Cllr Kerford-Byrnes
8	Memorial to Margaret Mason - to discuss options		
9	Operation London Bridge - to discuss with churchwardens		
10	Land - Lawrence Fields.	8.05(5)	
11	Community Orchard - to discuss quotes received and ideas for use of the land	8.10(10)	
12	MCNP	8.20 (5)	ML
13	Highways/Footpaths - To discuss 20pmh zone, to discuss weedspraying quote	8.25(35)	RM
14	Play Area/Teenage facilities - Update on steward, trees, weeding. To discuss repairs required following ROSPA report..	8.30(5)	
15	Pocket Park - to discuss		
16	Defibrillator - to receive update	8.35(5)	
17	Sub lease for village hall and S&R - update	8.40(5)	RM
18	Village Hall - to update on Broadband agreement ; payment of brown bins	8.45(5)	
19	Sport & Rec	8.50(5)	
20	Toilet - update on cleaner.	8.55(5)	RM
21	Environment Committee - to appoint a PC rep	9.00(5)	
22	Jubilee Committee - to receive update	9.05(5)	
23	Website, communications	9.10(5)	RL
24	Correspondence - to deal with correspondence not dealt with elsewhere - Gigaclear	9.15(5)	
25	Planning To discuss recent applications/approvals/refusals	9.35(5)	
26	Finance To approve accounts for payment To add/delete signatories from Unity Bank accounts	9.40(10)	Clerk
	Dates of next meetings: 3rd Monday of the month (please note change of April's date) 21 March, 11 April, 16th May, 20 June, 18 July, 19 Sept, 17 Oct, 21 Nov		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet - Parish Clerk - 01869 347000

Public & Press are invited to attend

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by	Update
06.21.08	CC to update risk Assessment	CC	Pending
10.21.10	Maintenance of Noticeboards	RM	Pending
11.21.10	CC to arrange planting of wild flower seeds	CC	Pending
01.22.07	Lawrence fields - RM to suggest a figure of £11K to the interested party.	RM	
01.22.07	<ul style="list-style-type: none">Water lane - There is a need to clarify boundaries, so speak to neighboursAsk Sarah if she is willing to split the cost of a tree surveyRM to ask Kevin Preston to quote on a tree surveyObtain permission from Sarah for Kevin and PC members to access the landRM will speak to various people who have expressed interest in making use of the land for a community orchard		
01.22.11.1	Play area steward/ toilet cleaner - RM to speak to OALC regarding the employment laws	RM	
01.22.11.2	ML to investigate broken rail on ladder and fix if possible. RM to chase the MUGA gate	ML RM	
01.22.20	RM to put the school in touch with Cllr Arash Fatemian regarding re-painting yellow hatching outside school	RM	
	RM will remove the notices around the village relating to Covid19.	RM	