

Steeple Aston Parish Council
18th January 2022 at 7.30pm in the S&R building.

Agenda & Summons to Councillors and Invitation to Members of the Public

The purpose of this additional full meeting of the council is to ratify any decisions/actions made at the Zoom meeting held on 17th January. All the below items will have been discussed in detail.

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting - 18th October 2021	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.45(10)	Clerk
6	Reports from CDC/OCC	7.55(10)	Cllr Fatemian Cllr Kerford-Byrnes
7	Land - Lawrence Fields. Water Lane - to receive update	8.05(5)	
8	Co-Option of Councillor - to officially co-opt Angharad Lloyd Jones	8.10(5)	
9	Committees - to set up Village Environment Committee & a Platinum Jubilee Committee	8.15(5)	
19	Highways/Footpaths - To discuss 20pmh zone ; Toolkit ideas. Leaves on Water Lane	8.20(10)	RM
11	Play Area/Teenage facilities - Update on steward, trees, weeding, no dog signs, To discuss repairs required following ROSPA report. To discuss email from Tom Coker. Update on MUGA gate.	8.30(5)	
12	Defibrillator - to receive update	8.35(5)	
13	Hedges & trees - to discuss report following inspection by RM/PD. To discuss quotes for MUGA and VH hedge	8.40(5)	
14	Sub lease for village hall and S&R - update	8.50(5)	RM
15	Village Hall - to discuss Broadband agreement	8.55(5)	
16	Sport & Rec	9.00(5)	
17	Toilet - update on cleaner. Repair to baby changing table	9.05(5)	RM
18	Website, communications	9.10(5)	RL
19	Platinum Jubilee - to discuss		
20	Correspondence - to deal with correspondence not dealt with elsewhere	9.15(5)	
21	Climate Change - suggestions for action/investigation.	9.20(5)	
22	Planning To discuss recent applications/approvals/refusals	9.35(5)	
24	Finance To approve accounts for payment To add/delete signatories from Unity Bank accounts To approve Precept request To approve quarterly accounts	9.40(10)	Clerk
	Dates of next meetings: 3rd Monday of the month 21 Feb, 21 March, 18 April, 16th May, 20 June, 18 July, 19 Sept, 17 Oct, 21 Nov		Clerk

	Other matters: to advise of items for next meeting or for information only - To discuss action the PC should take regarding the death of former Chair Margaret Mason		Clerk
	Close	10.00	



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by	Update
06.21.08	CC to update risk Assessment	CC	
10.21.10	Maintenance of Noticeboards	RM	
11.21.07	RM to inform interested party of the valuation of the land behind the war memorial	RM	Completed. Agenda item
11.21.09	. CF to write to Angharad informing her of the decision regarding co-option	CF	Completed
11.21.10	CC to arrange planting of seeds. RM/PD to move the SID to Fenway	CC RM/PD	completed
11.21.11	ML to order 'No Dog' signs RM to ask Penny and Chris and if they can carry out strimming/weeding of the BMX area.	ML RM	completed
11.21.13	RM to ask Penny/Chris if they will trim the Lawrence fields hedge	RM	
11.21.15	RM to pass on suggestions for tasks to the DofE candidate	RM	
11.21.19	ML to investigate and report back on the state of the baby changing unit in the toilet	ML	completed
11.21.23	RM to advise Nigel of solicitors details in respect of the Allotments/Wincote	RM	