


Steeple Aston Parish Council
17th January 2022 at 7.30pm

**PLEASE COULD MEMBERS OF THE PUBLIC WISHING TO ATTEND CONTACT THE
 PARISH CLERK**

Agenda & Summons to Councillors and Invitation to Members of the Public

| No | Detail | Time | Lead |
|-----------|---|-------------|--------------------------------------|
| 1 | To receive apologies for absence | 7.30 | Chair |
| 2 | Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct. | | All |
| 3 | To receive and approve the minutes of the last meeting - 18th October 2021 | 7.35 | Chair |
| 4 | Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply | 7.40(5) | Chair |
| 5 | Clerks report and actions from previous meeting (see attached) | 7.45(10) | Clerk |
| 6 | Reports from CDC/OCC | 7.55(10) | Cllr Fatemian Cllr Kerford-Byrnes |
| 7 | Land - Lawrence Fields. Water Lane - to receive update | 8.05(5) | |
| 8 | Co-Option of Councillor - to officially co-opt Angharad Lloyd Jones | 8.10(5) | |
| 9 | Committees - to set up Village Environment Committee & a Platinum Jubilee Committee | 8.15(5) | |
| 19 | Highways/Footpaths - To discuss 20pmh zone ; Toolkit ideas. Leaves on Water Lane | 8.20(10) | RM |
| 11 | Play Area/Teenage facilities - Update on steward, trees, weeding, no dog signs, To discuss repairs required following ROSPA report. To discuss email from Tom Coker. Update on MUGA gate. | 8.30(5) | |
| 12 | Defibrillator - to receive update | 8.35(5) | |
| 13 | Hedges & trees - to discuss report following inspection by RM/PD. To discuss quotes for MUGA and VH hedge | 8.40(5) | |
| 14 | Sub lease for village hall and S&R - update | 8.50(5) | RM |
| 15 | Village Hall - to discuss Broadband agreement | 8.55(5) | |
| 16 | Sport & Rec | 9.00(5) | |
| 17 | Toilet - update on cleaner. Repair to baby changing table | 9.05(5) | RM |
| 18 | Website, communications | 9.10(5) | RL |
| 19 | Platinum Jubilee - to discuss | | |
| 20 | Correspondence - to deal with correspondence not dealt with elsewhere | 9.15(5) | |
| 21 | Climate Change - suggestions for action/investigation. | 9.20(5) | |
| 22 | Planning To discuss recent applications/approvals/refusals | 9.35(5) | |
| 24 | Finance To approve accounts for payment To add/delete signatories from Unity Bank accounts To approve Precept request To approve quarterly accounts | 9.40(10) | Clerk |
| | Dates of next meetings: 3rd Monday of the month 21 Feb, 21 March, 18 April, 16th May, 20 June, 18 July, 19 Sept, 17 Oct, 21 Nov | | Clerk |
| | Other matters: to advise of items for next meeting or for information only - To discuss action the PC should take regarding the | | Clerk |

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|--|--------------------------------------|-------|--|
| | death of former Chair Margaret Mason | | |
| | Close | 10.00 | |



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

ACTION LIST SUMMARY

| NO | ACTION | To be Actioned by | Update |
|----------|--|-------------------|------------------------|
| 06.21.08 | CC to update risk Assessment | CC | |
| 10.21.10 | Maintenance of Noticeboards | RM | |
| 11.21.07 | RM to inform interested party of the valuation of the land behind the war memorial | RM | Completed. Agenda item |
| 11.21.09 | . CF to write to Angharad informing her of the decision regarding co-option | CF | Completed |
| 11.21.10 | CC to arrange planting of seeds. RM/PD to move the SID to Fenway | CC RM/PD | completed |
| 11.21.11 | ML to order 'No Dog' signs RM to ask Penny and Chris and if they can carry out strimming/weeding of the BMX area. | ML RM | completed |
| 11.21.13 | RM to ask Penny/Chris if they will trim the Lawrence fields hedge | RM | |
| 11.21.15 | RM to pass on suggestions for tasks to the DofE candidate | RM | |
| 11.21.19 | ML to investigate and report back on the state of the baby changing unit in the toilet | ML | completed |
| 11.21.23 | RM to advise Nigel of solicitors details in respect of the Allotments/Wincote | RM | |