

**Steeple Aston Parish Council**  
**15th November 2021 at 7.30pm in the S&R Building**  
**Agenda & Summons to Councillors and Invitation to Members of the Public**

<b>No</b>	<b>Detail</b>	<b>Time</b>	<b>Lead</b>
1	<b>To receive apologies for absence</b>	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting</b> - 18th October 2021	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	Chair
5	<b>Clerks report and actions from previous meeting</b> (see attached)	7.45(10)	Clerk
6	<b>Reports from CDC/OCC</b>	7.55(10)	Cllr Fatemian Cllr Kerford-Byrnes
7	<b>Land</b> - Lawrence Fields, Water Lane - to receive update	8.05(5)	
8	<b>Resignation of Councillor</b> - to accept Rebecca Lewin's resignation	8.10(5)	
9	<b>Co-Option of Councillor</b> - update	8.10(5)	
10	<b>Highways/Footpaths</b> - To discuss 20pmh zone ; Toolkit ideas. Leaves on Water Lane	8.15(10)	RM
11	<b>Play Area/Teenage facilities</b> - Update on steward, trees, weeding, no dog signs, to discuss applications for village gardeners. To discuss repairs required following ROSPA report. To discuss email from Tom Coker. Update on MUGA gate.	8.25(10)	
12	<b>Defibrillator</b> - to receive update	8.35(5)	
13	<b>Hedges &amp; trees</b> - to discuss report following inspection by RM/PD. To discuss quotes for MUGA and VH hedge	8.40(5)	
14	<b>4 Paines Hill</b> - to receive update	8.45(5)	
	<b>D of E Candidate</b> - to discuss possible tasks		
15	<b>Sub lease for village hall and S&amp;R</b> - update	8.50(5)	RM
16	<b>Village Hall</b>	8.55(5)	
17	<b>Sport &amp; Rec</b>	9.00(5)	
18	<b>Toilets</b> - update on cleaner. Repair to baby changing table	9.05(5)	RM
19	<b>Website, communications</b>	9.10(5)	RL
20	<b>Correspondence</b> - to deal with correspondence not dealt with elsewhere	9.15(5)	
21	<b>Climate Change</b> - suggestions for action/investigation. Volunteers for LHPC forum on 16th December	9.20(5)	
22	<b>Planning</b> To discuss recent applications/approvals/refusals	9.35(5)	
23	<b>Finance</b> To approve accounts for payment To add/delete signatories from Unity Bank accounts	9.40(5)	Clerk
24	<b>Dates of next meetings:</b> <b>Proposed dates for 2022: 3rd Monday of the month</b> <b>17 Jan, 21 Feb, 21 March, 18 April, 16th May, 20 June, 18 July, 19 Sept, 17 Oct, 21 Nov</b> <b>To identify date for Precept meeting</b>		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



Cathy Fleet - Parish Clerk - 01869 347000

Public & Press are invited to attend

### ACTION LIST SUMMARY

NO	ACTION	To be Actioned by	Update
06.21.08	<b>Risk Assessment</b> - CC to update	CC	
07.21.03	RM/PD/CC to walk the village and identify any trees/hedges which are the responsibility of the PC which may require attention.	RM/PD/CC	
09.21.04	<b>Playground</b> - RL and CC will inspect the equipment and report back recommending action to be taken following the ROSPA report CC to ask Nick Powell to cut back hedges/shrubs around village hall and playground as necessary.	RL/CC CC	
10.21.07	<b>Land behind the war memorial</b> - RM to obtain 3 valuations of the land. <b>Land at Water Lane</b> - RM to contact the owner expressing interest, requesting if any funding will be available for maintenance and how the transfer of the land will work. RM to also contact the Allotments Association to see if they are interested in maintaining the land as an orchard.	RM  RM	
10.21.10	Cllr Fatemian will chase up the repairs to the raised footpath on Fenway RM to look at all noticeboards and see what maintenance is required	Cllr Fatemian  RM	
10.21.11	RM to re-draft advert for toilet cleaner/litter picker ML to source 'No dog' signs for the playground RM to accept the quote from Parkland Fencing Ltd of £475+VAT for repair to the MUGA gate.	RM ML RM	
<b>10.21.14</b>	PD to source luminous paint and re-paint the lines on the steps to the village hall kitchen.	PD	