Steeple Aston Parish Council 18th October 2021 at 7.30pm in the S&R Building Agenda & Summons to Councillors and Invitation to Members of the Public

2 Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct. 3 To receive and approve the minutes of the last meeting - 20th September 2021 4 Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply 5 Clerks report and actions from previous meeting (see attached) 6 Reports from CDC/OCC 7.55(10) Clir Fater Clir Keft Byrne 7 Land - Lawrence Fields. Water Lane 8 Co-Option of Councillor - update 8 Co-Option of Councillor - update 9 Review of documents: Financial Regulations, Risk Assessment 10 Highways/Footpaths 11 Play Area/Teenage facilities - Update on steward, trees, weeding, no dog signs 12 Defibrillator 13 Sub lease for village hall and S&R - update 14 Village Hall 15 Sport & Rec 16 Toilets - update on cleaner 17 Website, communications 18 Correspondence - suggestions received from resident 19 Climate Change - to discuss feedback questionnaire 20 Planning 10 Climate Change - to discuss feedback questionnaire 11 Finance 12 To add/delete signatories from Unity Bank accounts 12 Dates of next meetings: 15 November 13 Cleri	No	Detail	Time	Lead
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Proposed dates for 2022: 3rd Monday of the month		Proposed dates for 2022: 3rd Monday of the month		
17 Jan, 21 Feb, 21 March, 18 April,16th May, 20 June, 18				
July,19 Sept, 17 Oct, 21 Nov				
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Other matters: to advise of items for next meeting or for Clerl		Other matters: to advise of items for next meeting or for		Clerk
information only				
Close 10.00			10.00	

Cathy Fleet - Parish Clerk - 01869 347000

Public & Press are invited to attend

ACTION LIST SUMMARY

No	Action	Owner	Update
06.21.08	Financial Regulations - RL to amend Risk Assessment - CF to review and pass comments to CC	RL CF/CC	Outstanding Outstanding
09.21.01	Land behind war memorial - RM to suggest to interested party that a lease of the land may be possible and will request costs from HRJ	RM	
09.21.02	OX-CAM ARC - ML to draft a response on behalf of the parish council.	ML	
	CF to ask Jenny Bell to place on website and facebook	CF	completed
09.21.03	Highways Fenway footpath - RM to report on Fix My Street emphasising that the replacement slabs must be stone and in keeping with the original slabs.	RM	completed
	Slow Horses signs - RM to ask OCC to reinstate the wrongly removed sign and move the one outside the stables further up the road towards the 30mph sign.	RM	
	RM/PD/CC to walk the village and identify any trees/hedges which are the responsibility of the PC	RM	
	which may require attention. RM to circulate details of the cycle race route	RM	Completed
09.21.04	Playground - RL and CC will inspect the equipment and report back recommending action to the taken following the ROSPA report	RL/CC	
	CC to ask Nick Powell to cut back hedges/shrubs around village hall and playground as necessary.	CC	
09.21.05	RM to ask Andy Shayler to connect the defibrillator cabinet outside the Red Lion to electricity.	RM	
09.21.06	Robinsons Close lower carpark - RM to respond to Kate Tomlinson requesting details of the responsibilities and assurance that the proposed tarmacking is of sufficient quality to last a significant time and that DRT will pay legal fees for any changes to the lease.	RM	