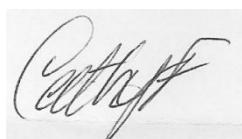


Steeple Aston Parish Council
18th October 2021 at 7.30pm in the S&R Building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting - 20th September 2021	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.45(10)	Clerk
6	Reports from CDC/OCC	7.55(10)	Cllr Fatemian Cllr Kerford-Byrnes
7	Land - Lawrence Fields, Water Lane		
8	Co-Option of Councillor - update	8.05(5)	
9	Review of documents : Financial Regulations, Risk Assessment	8.10(10)	
10	Highways/Footpaths	8.20(10)	RM
11	Play Area/Teenage facilities - Update on steward, trees, weeding, no dog signs	8.30(10)	
12	Defibrillator	8.40(5)	
13	Sub lease for village hall and S&R - update	8.45(5)	RM
14	Village Hall	8.50(5)	
15	Sport & Rec	8.55 (5)	
16	Toilets - update on cleaner	9.00(10)	RM
17	Website, communications	9.10(5)	RL
18	Correspondence - suggestions received from resident	9.15(5)	
19	Climate Change - to discuss feedback questionnaire	9.20(5)	
20	Planning To discuss recent applications/approvals/refusals Baynards Green proposal	9.35(5)	
21	Finance To approve accounts for payment To add/delete signatories from Unity Bank accounts	9.40(5)	Clerk
22	Dates of next meetings: 15 November Proposed dates for 2022: 3rd Monday of the month 17 Jan, 21 Feb, 21 March, 18 April, 16th May, 20 June, 18 July, 19 Sept, 17 Oct, 21 Nov		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

ACTION LIST SUMMARY

No	Action	Owner	Update
06.21.08	Financial Regulations - RL to amend Risk Assessment - CF to review and pass comments to CC	RL CF/CC	Outstanding Outstanding
09.21.01	Land behind war memorial - RM to suggest to interested party that a lease of the land may be possible and will request costs from HRJ	RM	
09.21.02	OX-CAM ARC - ML to draft a response on behalf of the parish council. CF to ask Jenny Bell to place on website and facebook	ML CF	completed
09.21.03	Highways Fenway footpath - RM to report on Fix My Street emphasising that the replacement slabs must be stone and in keeping with the original slabs. Slow Horses signs - RM to ask OCC to reinstate the wrongly removed sign and move the one outside the stables further up the road towards the 30mph sign. RM/PD/CC to walk the village and identify any trees/hedges which are the responsibility of the PC which may require attention. RM to circulate details of the cycle race route	RM RM RM RM	completed Completed
09.21.04	Playground - RL and CC will inspect the equipment and report back recommending action to be taken following the ROSPA report CC to ask Nick Powell to cut back hedges/shrubs around village hall and playground as necessary.	RL/CC CC	
09.21.05	RM to ask Andy Shayler to connect the defibrillator cabinet outside the Red Lion to electricity.	RM	
09.21.06	Robinsons Close lower carpark - RM to respond to Kate Tomlinson requesting details of the responsibilities and assurance that the proposed tarmacking is of sufficient quality to last a significant time and that DRT will pay legal fees for any changes to the lease.	RM	