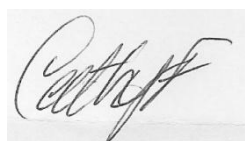


Steeple Aston Parish Council
19th July 2021 at 7.30pm in the S&R Building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting - 21st June 2021	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(5)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.45(10)	Clerk
6	Reports from CDC/OCC	7.55(10)	Cllr Fatemian Cllr Kerford-Byrnes
7	Co-Option of Councillor - update	8.05(5)	
8	Review of documents : Standing Orders, Financial Regulations, Risk Assessment	8.10(10)	
9	Highways/Footpaths: Parking notices, wheely bins on Paines Hill	8.20(10)	
10	Play Area/Teenage facilities - Update on steward, trees, weeding	8.30(10)	
11	Defibrillator - Update on Red Lion cabinet, purchase of pads	8.40(5)	
12	Sub lease for village hall and S&R - update	8.45(5)	
13	Village Hall	8.50(5)	
14	Sport & Rec	8.55 (5)	
15	Toilets - update on cleaner	9.00(10)	
16	Website	9.10(5)	
17	Correspondence	9.15(5)	
18	Flower Show - to discuss having a stall	9.20(5)	
19	Planning To discuss recent applications/approvals/refusals	9.25(5)	
20	Finance To approve accounts for payment To consider donation to FoHS (see paper)	9.30(5)	Clerk
21	Date of next meetings: 20 September, 18 October, 15 November		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by	Update
06.21.08	Standing Orders - ML to amend Financial Regulations - RL to amend Risk Assessment - CF to review and pass comments to CC	ML RL CF/CC	
06.21.09	Highways <ul style="list-style-type: none"> ○ CF to circulate previously used parking notice ○ CC to remove Giant Hogweed plant outside Cedar Lodge ○ RM to cut back the hedge between Shepherds Hill and Coneygar Fields ○ RM to investigate the possibility of using solar panels for the SID ○ Cllr Fatemian to action with OCC cutting back the trees on Heyford Road 	CF CC RM RM AF	completed
06.21.10	Playground <ul style="list-style-type: none"> • RM to speak with Kate Tomlinson about responsibility for tree maintenance • CC to speak to Nick Powell about cutting back shrubs/hedges around the MUGA • RM to ask Helen Wright to arrange a working party to weed the toddler area 	RM CC RM	
06.21.11	RM to obtain approval from the brewery to put the cabinet on an exterior wall and to approach Cllr Fatemian for funding from the Councillor Priority Fund.	RM	
06.21.14	CC to source and replace hooks outside the S&R	CC	