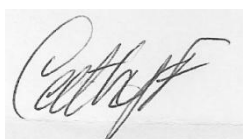


Steeple Aston Parish Council
21st June 2021 at 7.30pm in the S&R Building
Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting - 17th May 2021	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(10)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.50(5)	Clerk
6	Reports from CDC/OCC	7.55(10)	Cllr Fatemian Cllr Kerford-Byrnes
	Co-Option of Councillor	8.05(5)	
7	Review of documents : Standing Orders, Financial Regulations, Risk Assessment	8.10(5)	
8	Highways/Footpaths: Parking notices, Litterpick feedback, pavements and verges/weedkilling	8.15(10)	
9	Play Area/Teenage facilities - Update on steward, trees, dead branch/letter from Nigel Roots	8.25(10)	
10	Defibrillator - Red Lion cabinet	8.35(5)	
11	Sub lease for village hall and S&R - update	8.40(5)	
12	Village Hall	8.45 (15)	
13	Sport & Rec - replacement of hooks by toilet	8.55 (10)	
14	Toilets	9.05 (5)	
15	Councillor Training - update on training available		
16	Website	9.20(5)	
17	Correspondence	9.25(5)	
18	Contact lists - to consider compiling a village contact list		
15	Planning To discuss recent applications/approvals/refusals	9.30(10)	
16	Finance To approve accounts for payment	9.40(5)	Clerk
17	Date of next meetings Date of next meetings: 21 June, 19 July, 20 September, 18 October, 15 November		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet – Parish Clerk – 01869 347000

ACTION SUMMARY LIST

No.	ACTION	Action by
05.21.10	ML to further amend Standing Orders. RL has still to circulate an amended Financial Regulations document. RM had circulated a revised Complaints Procedure, still to be finalised. CC has still to address the Risk Assessment document.	ML RL RM CC
05.21.12	To write to Coronavirus volunteers re GDPR	RM
05.21.13	To chase Amanda for Welcome pack	CC
05.21.14	Spring Clean arrangements, and Dog Warden	RM
05.21.15	Safety checks on playground Advertise more widely for Steward	PD SF
05.21.16	Complete negotiations with VPMC re sub-lease Remove padlocks Place orders for works	RM CC RM
05.21.18	Replace Defib battery	RM
05.21.21	Investigate land purchase	RM