

Steeple Aston Parish Council
19th April 2021 at 7.30pm by Zoom Video Conference
Agenda & Summons to Councillors and Invitation to Members of the Public

Zoom invite link:

<https://us02web.zoom.us/j/86937164831>

Meeting ID 869 3716 4831

**Please could members of the public wishing to join the meeting email
parishclerk.steepleaston@gmail.com to request an invite**

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(10)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.50 (10)	Clerk
6	Co-Option of Councillors	8.15(5)	
7	Replacement for Bob Bickley	8.20(10)	
8	Highways/footpaths/grasscutting - wildflower verges	8.30(5)	
9	Reports from CDC/OCC	8.35(10)	Cllr Fatemian Cllr Kerford-Byrnes
10	Play Area/Teenage facilities Update on renovation	8.45(5)	
11	Village Hall Update on sub-lease; necessary maintenance ; car parking issues	8.50(5)	
12	Sport & Rec - sub-lease; necessary maintenance	8.55(5)	
13	Toilets Update on door	9.00(5)	
14	Emergency Plan - revision in May	9.05(5)	
	Councillor training		
15	Communications - website, facebook etc.	9.10(5)	
16	Correspondence	9.15(5)	
17	PC Diary of events	9.20(5)	
18	Review of Standing Orders, Financial Regulations, Risk Assessment and Complaints procedure-	9.25(10)	
19	Insurance renewal	9.35(5)	
20	Planning To discuss recent applications/approvals/refusals	9.40 (10)	
21	Finance To approve accounts for payment	9.45(10)	Clerk
22	Date of next meetings: 17 May, 21 June, 19 July, 20 September, 18 October, 15 November Dates for the Annual Parish meeting and Annual Meeting of the Parish Council to be confirmed		Clerk
	Other matters: to advise of items for next meeting or for information only. Google Drive		Clerk
		10.00	



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

ACTON LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
03.21.07	Co-option of Councillor - RM to invite Peter Dammermann to the next meeting	RM	Completed
03.21.10	Playground Restoration - RM to put signs up in the playground advising of closure	RM/CF	Completed
03.21.11	Village Hall - RM to remove lose coping stone from village hall	RM	Completed
03.21.14	Emergency Plan - RM to discuss with Barbara Brewer arrangements for keys	RM	Completed
03.21.18	Review of documents - Standing Orders - ML Financial Regs - RL Risk Assessment - CC Complaints procedure - RM/RL/SF		
	CF to check current advice regarding the Annual Parish Meeting and Annual Meeting of the Parish Council.	CF	Completed
	CF to change permissions to Google drive to viewing only	CF	Completed