

Steeple Aston Parish Council
18th January 2021 at 7.30pm by Zoom video Conference
Agenda & Summons to Councillors and Invitation to Members of the Public
Please could any members of the public wishing to join the meeting email
parishclerk.steepleaston@gmail.com to request an invitation

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40(10)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.50 (10)	Clerk
6	Complaint from Sam Clarke To discuss	8.00(15)	
	Highways/footpaths/grasscutting Heyford Road speed readings; socket for speed camera; hedge at Lawrence Fields	8.15(5)	
7	Co-option of Councillor	8.20(5)	
8	Covid update	8.25 (5)	
9	Reports from CDC/OCC	8.30(10)	Cllr Fatemian Cllr Kerford-Byrnes
10	Play Area/Teenage facilities Covid update, quotes for renovation	8.40(5)	
11	Village Hall Update on sub-lease and process for authorisation	8.45(5)	
12	Sport & Rec	8.50(5)	
13	Toilets Update on door	8.55(5)	
14	Emergency Plan	9.00(5)	
15	Communications - website, facebook etc.	9.05(5)	
16	Correspondence	9.10(5)	
17	Dr Radcliffe's Trust To finalise response to their reorganisation consultation		
18	Planning To discuss recent applications/approvals/refusals (see attached)	9.25 (10)	
19	Finance To approve accounts for payment To approve proposed precept request	9.35(10)	Clerk
20	Date of next meetings: 15 Feb, 15 March, 19 April, 17 May, 21 June, 19 July, 20 September, 18 October, 15 November Dates for the Annual Parish meeting and Annual Meeting of the Parish Council to be confirmed		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
		10.00	



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

ACTON LIST SUMMARY

NO	ACTION	To be Actioned by :	UPDATE
06.20.07	Cllr Fatemian to find out how the Banbury phone box library is run.	AF	
	RM to place a note in SAL thanking Graham Porcas for his work	RM	Completed, action closed
11.20.07	CF to respond to requester regarding signs in Lawrence Fields	CF	Completed, action closed
11.20.08	RL to ask Tom Coker if he is willing to undertake inspections and maintenance in the playground	RL	
11.20.09	CF to reimburse VHMC for payment of wasps nest removal CF to send copy invoice to ML. RM to ask Nigel Prickett to quote for cutting foliage around VH	CF CF RM	Completed Completed Completed Actions closed
11.20.11	RM to complete the feedback form to Dr Radcliffe's Trust	RM	Completed, action closed
11.20.14	RM to obtain suitable cards to send to Corona volunteers	RM	Completed, action closed
11.20.16	CF to inform the correspondent regarding a memorial bench	CF	Completed, action closed
11.20.18	CF to contact organisations which may not see SAL and send them a grant application form	CF	Completed, action closed