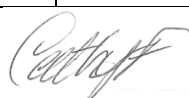


**Steeple Aston Parish Council**  
**16th November 2020 at 7.30pm by Zoom video Conference**  
**Agenda & Summons to Councillors and Invitation to Members of the Public**  
**Please could any members of the public wishing to join the meeting email**  
**parishclerk.steepleaston@gmail.com to request an invitation**

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40 (10)	Chair
5	<b>Clerks report and actions from previous meeting (see attached)</b>	7.50 (10)	Clerk
6	<b>Reports from CDC/OCC</b>	8.00 (15)	Cllr Fatemian Cllr Kerford-Byrnes
7	<b>Highways/Footpaths/grasscutting</b> Footpath by Seven Springs and correspondence; update on speed monitoring strips, update on Lawrence Fields hedge and signs	8.15 (15)	
8	<b>Play Area/Teenage facilities</b>	8.30 (15)	
9	<b>Village Hall</b> Wasp nest payment, update on committee room roof; discuss foliage	8.45 (15)	
10	<b>Sport &amp; Rec</b>	8.55 (5)	
11	<b>Dr Radcliffes Trust Constitution</b>	9.00(5)	
12	<b>Toilets</b> Update on door	9.05 (5)	
13	<b>Emergency Plan</b>	9.10 (10)	
14	<b>Corona virus update</b>	9.20(5)	
15	<b>Website</b>	9.25 (5)	
16	<b>Correspondence</b> Memorial Bench	9.30 (5)	
17	<b>Planning</b> To discuss recent applications/approvals/refusals (see attached) Support for Heyford pharmacy Great Wolf Appeal	9.35 (15)	
18	<b>Finance</b> To approve accounts for payment Application for grants Date of Precept meeting	9.50 (10)	Clerk
19	<b>Date of next meetings</b> <b>18 Jan, 15 Feb, 15 March, 19 April, 17 May, 21 June, 19 July, 20 September, 18 October, 15 November</b> <b>Dates for the Annual Parish meeting and Annual Meeting of the Parish Council to be confirmed</b>		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
		10.00	



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

### ACTON LIST SUMMARY

NO	ACTION	To be Actioned by :	Update
06.20.07	Cllr Fatemian to find out how the Banbury phone box library is run.	AF	
09.20.09	Lawrence Field Sign - GP to find out from OCC if a sign can be put up.	GP	
10.20.07	CB and RL to investigate wheely bin stickers, signs etc. CF to contact Sovereign regarding repair to coneygar/Shepherds Hill footpath fence	CB/RL CF	Fence appears to have been repaired
10.20.08	GP and RM to meet with Trevor Stewart to discuss repairs to playground	GP/RM	
10.20.10	RM will find out which contractor is able to commence work to the S&R roof soonest.	RM	

### Planning documents

20/02613/F	Touchstones, The Dickredge	comment withdrawn; extension of time granted
20/02854/TCA	Cedar Lodge	no objection submitted to CDC
20/02387/F	1 Jubilee Close	
20/02747/F	Elm Trees, Northside	
20/02795/F	Workshop adjacent to telephone exchange, Southside	