

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 15th June 2020 by Zoom videoconference due to the Covid19 restrictions**

Present: Richard MacAndrew (RM) [chair], Martin Lipson (ML), Graham Porcas (GP), Stuart Ferguson (SF), Charlotte Clarke (CC), Charlotte Bartlett (CB)

Members of the public : Julia Whybrew, Cllr Arash Fatemian and 23 other members of the public

In attendance: Cathy Fleet (Clerk)

06.20.01 Apologies were received from Cllr Mike Kerford-Byrnes

06.20.02 Declarations of Interest : ML declared an interest in SAVA and SAL. CB declared an interest in SAL.

06.20.03 Minutes of the last meeting held on 18th May 2020 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

06.20.04 Public Participation :
All members of the public present were attending to join discussions regarding agenda item 6 Planning application for Hatch End Old Poultry Farm

06.20.05 Clerk's Report and Actions from previous meeting

NO	ACTION	To be Actioned by :	Update
05.20.10	CC to speak to Mr. & Mrs Owen about the gate on the Tchure Notices throughout the village to be removed	CC All	o/s completed
05.20.12	VH sub-lease - RM will ask Dr Radcliffes Trustees if the legal costs for obtaining a sub-lease can be split 50/50 with the Trust and will obtain an estimate from Freiths	RM	completed
05.20.18	Planning application 20/01127/F ML to formulate a list of questions to submit to the developer prior to further discussion at the next PC meeting. CF to request an extension of time from CDC.	ML CF	Completed Completed
	Clerks computer. Souldern PC had donated a computer for use by the clerk but this proved to not be viable. Instead, upon inspection by computer-Pro it was decided to rebuild, upgrade and cleanup the clerks own existing machine at a cost of £163 and approval is sought to split this payment between the 4 parishes the Clerk works for. Lower Heyford, Somerton and Souldern have agreed to this.		Approval given

06.20.06 Planning
20/01127/F Hatch End Old Poultry Farm, Middle Aston Road
Following a presentation by the developers to the PC in September 2019 the planning application was submitted on 7th May 2020 and an extension of time requested from CDC to allow consultation with the village. A list of

questions had been put to the developers by the PC ahead of the meeting and the responses were published on the village website, SAL and facebook. The application is for demolition and redevelopment of the existing site to include units for business/light industrial use and 97 parking spaces. 24 members of the public were attending this meeting to make comments. Points discussed included:

- The school has not been consulted by CDC on the proposal and have objected on safety grounds for the children due to the increase in volume of traffic both during construction and when completed.
- Cllr Fatemian has raised various issues including the loss of the school crossing person and lack of public transport and will be having further discussions this week.
- Middle Aston Parish Meeting has objected to the application
- Residents of Fir Lane have not been consulted
- Construction traffic would have to be routed either through Middle Aston or Steeple Aston, neither of which are acceptable
- There will be issues for emerging traffic on Fir Lane
- Properties in Fir Lane and Paines Hill are old with poor foundations which could be damaged by numerous large vehicles
- Public transport links to Steeple Aston are poor and it is unlikely that people would use public transport to access the site.
- The roads through the village are largely single track and could not support additional traffic or HGVs during the construction.
- It is unlikely that there would be any employment opportunities for residents
- The stress and frustration of residents during construction would have a detrimental effect on mental health
- Urbanisation of Middle Aston/Steeple Aston is undesirable
- The proposal is unacceptable and encourages infill between the villages
- It is accepted that some re-development of the site is necessary but the application submitted is much too big
- Redevelopment is needed as the current site is not fit for purpose

Following the lengthy discussion, it was apparent that most people in the village objected to the application and therefore the parish council will submit an objection. **ML will draft the objection for submission to CDC.**

Members of the public present were encouraged to submit their own comments to CDC individually

20/01335/F Ducketts House, Paines Hill - no objection

18/0025/HYBRID - Rail crossing at Somerton - **RM to draft response objecting for submission.**

06.20.07 Reports from OCC/CDC

Cllr Fatemian was thanked for his efforts in joining in the playground clean-up and also for his actions in resolving the water issues on Heyford Road.

06.20.08 Highways, footpaths/grasscutting

It had been reported that someone had cut down overhanging branches along The Tchure and left the debris lying. It is not known who is responsible for this

06.20.09 Play Area/Teenage Facilities
Thanks were expressed to Tom Coker who has volunteered to lead on organising a group of volunteers to clean up and refurbish the playground equipment. It was agreed that a budget of £500 would be provided for materials. RM will check with Bob Bickley if he is carrying out safety inspections of the equipment. The playground remains closed.

06.20.10 Village Hall
No progress has been made on the matter of the sub-lease.

06.20.11 Sport & Rec
There are slipped tiles on the roof which need fixing. Rebecca Lewin offered to ask her builder to investigate.

06.20.12 Toilets
CF will obtain clarification as to whether the toilet can be re-opened. The gutters require attention and **CF will speak to the contractor who has taken over from Lee Groves (LG Maintenance)**

06.20.13 Allotments
Nothing to report.

06.20.14 Website/Facebook
Nothing to report.

06.20.15 Correspondence
A letter of thanks for the grant payment had been received from Friends of Heyford Station

06.20.16 Co-option of councillor
Deferred to next meeting.

06.20.17 Finance
The following accounts were approved for payment and will be set up on Unity for authorisation by RM and ML

Payee	Detail	Total Amount	VAT	paid
Sedram supplies	toilet supplies	18.07	3.01	
Nigel Prickett	grasscutting	372.00	62.00	
HMRC	PAYE	205.80		
Cathy Fleet	clerk salary	316.66		s/o
SAL	Advert	15.00		
Cathy Fleet	Clerk expenses	55.67		
Blast Off	MUGA cleaning	450.00		

The End of Year Accounts for 2019/20 were approved and signed
The Annual governance Statement was approved and signed
The AGAR3 was approved and signed
The quarterly financial report was received and signed

06.20.18 Date of next meetings
3rd Monday of the month:
20 July, 14 Sept, 19 Oct. 16 Nov
There will be no Annual Parish Meeting or Annual Meeting of the Parish Council in 2020 due to Covid19 restrictions.

Signed Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
05.20.10	CC to speak to Mr. & Mrs Owen about the gate on the Tchure	CC
06.20.06	20/1127/F Hatch End Old Poultry Farm planning application - ML to draft response 18/0025/HYBRID - RM to draft response	ML RM
06.20.12	CF to clarify if the toilet can be re-opened CF will speak to the contractor who has taken over from Lee Groves (LG Maintenance) regarding the toilet gutters	CF CF