

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 18th May 2020 by Zoom videoconference due to the Covid19 pandemic
restrictions**

Present: Richard MacAndrew (RM) [chair], Martin Lipson (ML), Graham Porcas (GP), Stuart Ferguson (SF), Charlotte Clarke (CC), Charlotte Bartlett (CC)

Members of the public : Julia Whybrew, Cllr Mike Kerford-Byrnes, Mr. & Mrs. Fry

In attendance: Cathy Fleet (Clerk)

05.20.01 **Apologies :** No apologies had been received

05.20.02 **Declarations of Interest :** Martin Lipson declared an interest in the Village Hall. Charlotte Bartlett declared an interest in SAL.

05.20.03 **Minutes of the last meeting** held on 30th April 2020 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.
A document regarding protocol and procedures for remote meetings had been circulated prior to the meeting and was duly approved and accepted as an addition to the Standing Orders.

05.20.04 **Public Participation :** Mr. & Mrs. Fry wished to comment on planning application 20/01127/F Hatch End Old Poultry Farm and this item was moved up the agenda.

05.20.05 **Clerk's Report and Actions from previous meeting**

No	Action	Owner	Update
04.20.08	Assets of Community Value - ML to contact the Plunkett foundation for further information.	ML	Completed.
04.20.11	Village Hall sub-lease - . RM will inform solicitor that no decision will be made for a month. To be on next agenda	RM	Completed
	S106 money - ML to find out at what stage of a new development S106 money is usually paid.	ML	Completed`

05.20.06 **To accept the resignation of Amanda Rodgers and to discuss co-option**
The resignation of Amanda Rodgers for personal/workload reasons was reluctantly accepted. CDC had been notified and notices placed on the website and noticeboards. The statutory period has elapsed and CDC have confirmed that SAPC may proceed with co-option.
To be discussed at the next meeting.

05.20.07 **Coronavirus update**
The volunteer system continues to work well and although the shop has re-opened prescriptions from Deddington Health Centre will continue to be delivered to people's homes for the time being.

- 05.20.08 Reports from OCC/CDC**
MKB reported that protocols have now been set up to allow virtual meetings to take place.
Adrian Shooter has requested that the planning application for the Beeches should go to Committee.
- 05.20.09 Assets of Community Value**
The matter of registering assets of community value with CDC was discussed and ML had obtained further information from the Plunkett foundation. It was decided after lengthy discussion that no further action would be taken.
- 05.20.10 Highways,footpaths/grasscutting**
A request had been received from a resident regarding the ownership of the gate along The Tchure which has recently been replaced. The resident wanted to 'rescue' the gate for his own purposes. CC will speak to the owners, Mr. & Mrs Owen.
A bag of daffodils has been donated and it was agreed that CF will plant them where and when appropriate.
A large number of notices have been put on telegraph poles etc throughout the village in recent weeks and it was agreed that these should now be removed.
- 05.20.11 Play Area/Teenage Facilities**
The playground and toilet remains closed. The MUGA is scheduled to be cleaned on 25th May
- 05.20.12 Village Hall**
Sub-lease - RM will ask Dr Radcliffes Trustees if the legal costs for obtaining a sub-lease can be split 50/50 with the Trust and will obtain an estimate from Freeths.
- 05.20.13 Sport & Rec**
Nothing to report. A committee meeting will be held on Wednesday.
- 05.20.14 Toilets**
The toilet remains closed, therefore nothing to report.
- 05.20.15 Allotments**
Social distancing being observed. Nothing to report.
- 05.20.16 Website/Facebook**
The planned meeting has been deferred.
- 05.20.17 Correspondence**
There was no correspondence which had not been dealt with elsewhere.
- 05.20.18 Planning**
20/01127/F Hatch End Old Poultry Farm, Middle Aston
A presentation had been made to the parish council by the developers of this site in September 2019 which was supported in principle by the PC. This application now includes the use of more modern material and features taller buildings, but the biggest concern is the increase in traffic, both during construction and as a result of the proposed 29 units once completed. MKB advised that a traffic

management plan could be requested. It was agreed that ML would formulate a list of questions to submit to the developer prior to further discussion at the next PC meeting. CF to request an extension of time from CDC.

Finance

The following accounts were approved for payment and will be set up on Unity Bank for authorisation by RM and ML

Payee	Detail	Total Amount	VAT
Complete Weed Control	weed spraying	264.00	44.00
LG maintenance	S&R gutters	40.00	
LG Maintenance	VH gutters	100.00	
Bob Bickley	Toilet (March) 80		
	P'grd (March) 97.30	177.30	
Basil Streat	Bldgs valuation	360.00	60.00
Cathy Fleet	Clerk salary	292.66	
BHIB	Insurance	2916.23	
SAAC	Allotments grant	244.00	
SAVA	SAVA grant	350.00	WITHDRAWN
FoHS	Heyford Station grant	50.00	
S&R	S&R grant (includes race night sponsorship)	1225.00	
Barton Bus	Barton bus grant	100.00	
Baby & Toddler Group	Baby Group grant	100.00	
PCC	PCC Grant	1100.00	
Cathy Fleet	Clerk expenses	25.10	

Date of next meetings

3rd Monday of the month:

15 June, 20 July, 14 Sept, 19 Oct. 16 Nov

There will be no Annual Parish Meeting or Annual Meeting of the Parish Council in 2020 due to Covid19 restrictions.

Signed Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
05.20.10	CC to speak to Mr. & Mrs Owen about the gate on the Tchure Notices throughout the village to be removed	CC All
05.20.12	VH sub-lease - RM will ask Dr Radcliffes Trustees if the legal costs for obtaining a sub-lease can be split 50/50 with the Trust	RM

	and will obtain an estimate from Freiths	
05.20.18	Planning application 20/01127/F ML to formulate a list of questions to submit to the developer prior to further discussion at the next PC meeting. CF to request an extension of time from CDC.	ML CF