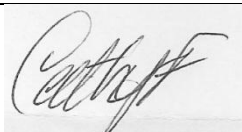


Steeple Aston Parish Council
Monday 20th April 2020 meeting by Zoom video conference

Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40 (10)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.50 (10)	Clerk
6	Reports from CDC/OCC	8.00 (15)	Cllr Fatemian Cllr Kerford-Byrnes
7	Update on the Corona Virus situation - to update on current volunteer situation		Richard Martin Charlotte
8	Asset of Community Value - to discuss possible registration of Assets		Martin
7	Highways/Footpaths - update on The Beeches	8.15 (15)	
8	Play Area/Teenage facilities	8.30 (15)	
9	Village Hall - sub-lease update	8.45 (15)	
10	Sport & Rec - sub-lease update	8.55 (10)	
11	Toilets	9.05 (5)	
12	Allotments	9.10 (10)	
13	Website	9.20 (5)	
14	Correspondence	9.25 (5)	
15	Planning To discuss recent applications/approvals/refusals	9.30 (15)	
16	Finance To approve accounts for payment To discuss early settlement of loan	9.45 (10)	Clerk
17	Date of next meetings 3rd Monday of the month: 18 May, 15 June, 20 July, 14 Sept, 19 Oct. 16 Nov The Annual Parish meeting and the Annual Meeting of the Parish Council will be held on 18th May 2020		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet - Parish Clerk - 01869 347000

Public & Press are invited to attend

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by	Update
03.20.07	<p>DOG POO . RM will draft notices for the website and SAL</p> <p>CC will contact the school and pre-school regarding signs the children have made</p> <p>Sign on road by Brasenose Farm - RM to report to Highways</p> <p>RM will speak to Cllr Fatemian regarding the procedure for road closures.</p> <p>Heyford Road closure 13-24 April - Clerk to request clearance of leaves etc</p>	<p style="text-align: center;">RM</p> <p style="text-align: center;">CC</p> <p style="text-align: center;">RM</p> <p style="text-align: center;">RM</p> <p style="text-align: center;">CF</p>	<p>Awaiting response</p>
03.20.08	<p>Playground</p> <p>GP will compile a list of jobs need to be done</p> <p>CC will compile a list of parents who may be able to form a working party</p> <p>CF will respond to the letter</p>	<p style="text-align: center;">GP</p> <p style="text-align: center;">CC</p> <p style="text-align: center;">CF</p>	<p>Completed</p>
03.20.09	<p>Village Hall</p> <p>Gutters - The village hall and Sport and Rec gutters need to be cleared - clerk to follow up</p> <p>Leaking Roof - Clerk to follow up Abbott Roofing who have not responded as yet</p> <p>Insurance Valuation - clerk to follow up</p>	<p style="text-align: center;">CF</p> <p style="text-align: center;">CF</p> <p style="text-align: center;">CF</p>	<p>Awaiting confirmation of date</p>