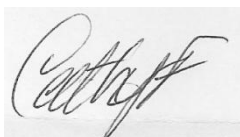


Steeple Aston Parish Council
Monday 16th March 2020 at 7.30pm in the Village Hall Committee Room

Agenda & Summons to Councillors and Invitation to Members of the Public

| No | Detail | Time | Lead |
|----|--|----------|--------------------------------------|
| 1 | To receive apologies for absence | 7.30 | Chair |
| 2 | Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct. | | All |
| 3 | To receive and approve the minutes of the last meeting | 7.35 | Chair |
| 4 | Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply | 7.40(10) | Chair |
| 5 | Clerks report and actions from previous meeting (see attached) | 7.50(10) | Clerk |
| 6 | Reports from CDC/OCC | 8.00(15) | Cllr Fatemian Cllr Kerford-Byrnes |
| 7 | Highways/Footpaths: Litterpick arrangements, potholes, dog poo, | 8.15(15) | |
| 8 | Play Area/Teenage facilities: to discuss letter received | 8.30(15) | |
| 9 | Village Hall: sub-lease, gutters, leaking roof, broadband, insurance valuation | 8.45(15) | |
| 10 | Sport & Rec: | 8.55(10) | |
| 11 | Toilets: | 9.05(5) | |
| 12 | Defibrillator : update on VETS test | 9.10(5) | |
| 13 | Clerks Computer : update | 9.15(5) | |
| 14 | General Power of Competence: To discuss and agree the use of the General Power of Competence | 9.20(5) | |
| 15 | Church Fete : to discuss the possibility of the PC having a stall at the fete | 9.25(5) | |
| 16 | Website: | 9.30(5) | |
| 17 | Emergency Plan: To discuss forming an Emergency Team | 9.35(5) | |
| 18 | Correspondence: to discuss any correspondence not dealt with elsewhere | 9.40(5) | |
| 19 | Planning: To discuss recent applications/approvals/refusals | 9.45(5) | |
| 20 | Finance To approve accounts for payment | 9.50(5) | Clerk |
| 21 | Date of next meetings 3rd Monday of the month: 20 April, 18 May, 15 June, 20 July, 14 Sept, 19 Oct 16 Nov The Annual Parish meeting and the Annual Meeting of the Parish Council will be held on 18th May 2020 | | Clerk |
| | Other matters: to advise of items for next meeting or for information only | | Clerk |
| | Close | 10.00 | |



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend

| NO | ACTION | To be Actioned by | Update |
|----------|---|--|--|
| 02.20.07 | RM to find out exactly what work will be carried out on The Beeches i.e. drains, clearance or resurfacing Litterpick - CF to return form to OCC with equipment to be delivered to CB Land for trees - ML will approach local landowners Street Lights - CC will chase Cllr Fatemian to update on his action from the last meeting. ML will obtain a list of streetlights in the village with their corresponding identification numbers from OCC. | RM CF ML CC ML | Completed completed |
| 02.20.08 | Playground - GP to speak to Trevor Stewart about issues raised | GP | |
| 02.20.09 | ML to find out about business rate costs for Broadband for the VH | ML | |
| 02.20.12 | RM to organise test of telephone tree for the Defibrillator | RM | Completed |
| 02.20.13 | RM will speak to Rev. Marcus Green regarding the installation of a mast on the church tower. RM will write to the Communications Ombudsman and encourage responders to the survey to write to their service providers. | RM RM | |
| 02.20.16 | CC to inform AR regarding the provision of computer for CF | CC | Completed |