

## Steeple Aston Church Allotments Association

### Terms and conditions for the erection of a temporary structure on allotment plot.

- Under the terms of the Tenancy Agreement **one** shed **or** greenhouse is permitted on each **full** plot.
- One temporary garden storage box is permitted on a half plot or a full plot without a shed- maximum size of (H) 4'1" x (W) 4'9" x (D) 2'8"
- The erection of a shed or greenhouse is subject to obtaining **prior** written consent of the Allotment Association. Please do not order your structure until permission is given.
- Applications should be made on the attached form and then returned to the SACAA Clerk [sacaaclerk@btinternet.com](mailto:sacaaclerk@btinternet.com)
- The maximum permissible size of a shed is 6' x 8' or a greenhouse is 6' x 8'.
- Sheds will be included within the 25% area allowed for non-cultivation. Greenhouses will be included within the 75% cultivated area.
- To avoid any possible conflict with other tenants you must discuss your proposed ideas on size, location and orientation prior to seeking permission. Consideration should be given to boundaries, obstruction to pathways, adjacent plots and loss of light to neighbouring plots. The Association will also consult with immediate neighbours and reserve the right to make the final decision.
- All structures must be new and not constructed of any type of hazardous material. Safety glazing is recommended.
- No solid concrete bases or mortared brick or block walls are to be used in structures.
- If the structure is to be elevated it must be made rabbit and vermin proof by the placing of wire netting from the base of the shed to 10cm below ground level.
- Structures must be well maintained and kept in a good state of repair. They will form part of the committee's annual site inspection. Any structures that are found to be unsafe or in disrepair, in the opinion of the association, will be required to be made good. If no improvement is made, the association reserves the right to remove the structure and charge any costs to the plot holder.
- The colour of any stain or preservative should be in natural shades of brown or green.
- Allotment holders must abide by the agreed water strategy; as outlined in the Tenancy Agreement and capture rainwater from their temporary shed or greenhouse in appropriate and safe water butts.
- All sheds must be secure and kept locked when the plot holder is not on site.
- The allotment holder is responsible for removing the shed or greenhouse and contents from their plot and restoring the ground fit for cultivation by the end of their tenancy.
- Steeple Aston Church Allotment Association accept no responsibility for any damage or theft which may be caused to the shed or greenhouse and its contents.
- The passing on or sale of an existing temporary structure must be finalised and communicated to the association in writing prior to the end date of a tenancy agreement.

**Steeple Aston Church Allotment Association**

**Application Form to erect a new temporary shed or greenhouse on allotment plot.**

Name	
Address	
E mail:	Telephone Number:
Plot Number Full or part plot	Full          Part
Please either attach printed details of the temporary structure you wish to erect or provide a link to it on a website.	www.
Type of material to be used for base.	
Proposed colour of structure.	
Overall size L x W x H	
Have you consulted the neighbouring plot holders regarding your proposed position?	Yes      No
Are they happy for you to erect it on your plot?	Yes      No

**Sketch plan of proposed location.** Please indicate position of surrounding plots, site boundaries, communal pathways (please include any existing trees or structures). Indicate distance in metres from the sides of your proposed structure to the boundaries of your plot so its position within the plot is clear.

**By signing this form you are agreeing that you have read and will abide by SACAA terms and conditions for the erection of a temporary shed or green house on your allotment plot.**

**Signed:**

**Please return to:** SACAA Clerk Nigel Grugeon [sacaaclerk@btinternet.com](mailto:sacaaclerk@btinternet.com)