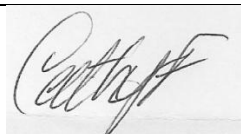


**Steeple Aston Parish Council**  
**Monday 18th November 2019 at 7.30pm in the Village Hall Committee Room**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

No	Detail	Time	Lead
1	<b>To receive apologies for absence</b>	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting - 14th October 2019</b>	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	Chair
5	<b>Planning</b> - to discuss recent planning documents received Mr. Kyte attending to discuss application for driveway for 29a Heyford Road To discuss Nizewell Head playground proposal	7.45(10)	
6	<b>Clerks report and actions from previous meeting</b> (see attached)	7.55 (5)	Clerk
7	<b>Appointment of Dr Radcliffes trustee</b>	8.00 (5)	Clerk
8	<b>Mobile phone coverage</b> - to receive update	8.05 (5)	
9	<b>Defibrillator</b> - to discuss use of old defibrillator and identify 'caretaker' for new one	8.10(5)	Chair
10	<b>Trees and Hedges</b> - to discuss inspection and maintenance plan	8.15(10)	
11	<b>Correspondence</b> - to discuss correspondence received	8.25 (5)	Chair
12	<b>Reports from CDC/OCC</b> Updates from District and County Councillors To discuss Members Allowance Scheme	8.30(15)	Cllr Fatemian Cllr Kerford-Byrnes
13	<b>Highways/Footpaths - to receive update</b>	8.45(10)	
14	<b>Emergency Plan</b> - to receive update		CB
15	<b>Play Area/Teenage facilities</b> - to receive update	8.55(5)	GP
16	<b>Village Hall</b> - to discuss valuation as per email from Margaret Bulleyment	9.00(5)	
17	<b>Sport &amp; Rec</b> - to receive update	9.00(5)	
18	<b>Toilets</b> - to receive update	9.10(5)	
19	<b>Website</b> - to receive update	9.25(5)	CB
20	<b>Finance</b> To approve accounts for payment To discuss grant applications for 20/21 To discuss CDC Council Tax Support Grant	9.35(10)	Clerk
21	<b>Date of next meetings and Precept meeting</b> <b>Proposed dates for 2020 - 3rd Monday of the month:</b> <b>20 Jan, 17 Feb, 16 March, 20 April</b> <b>18 May, 15 June, 20 July, 21 Sept, 19 Oct</b> <b>16 Nov</b>	9.45	Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



**Cathy Fleet** – Parish Clerk – **01869 347000**    Public & Press are invited to attend

## ACTIONS FROM PREVIOUS MEETING

NO	ACTION	To be Actioned by :	Update
06.19.07	AR to look at the possible use of Dropbox or equivalent for document sharing and storage as an alternative to the current USB stick system of data backup.	AR	
07.19.10	CC to obtain Land Registry maps to clarify ownership of The Tchure	CC	
07.19.11	GP to chase Trevor Stewart regarding bark and repairs ML to replace missing sign	GP	
09.19.08	CF to inform the weedkilling contractor that work should be carried out 2 weeks prior to the spring and autumn shows ML will speak to the owner of the Northside fig tree to request it is trimmed back	CF  ML	Outstanding  Action closed
09.19.10	RM will contact Community Heartbeat and the British Heart Foundation regarding funding for a defibrillator	RM	
09.19.12	GP will speak to Kevin Preston regarding the removal of the stump of the bush he has removed.	GP	Action closed