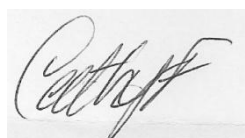


**Steeple Aston Parish Council**  
**Monday 14th October 2019 at 7.30pm in the Village Hall Committee Room**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

No	Detail	Time	Lead
1	<b>To receive apologies for absence</b>	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting</b>	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	Chair
5	<b>Correspondence</b> - to discuss correspondence received	7.45 (10)	Chair
6	<b>Clerks report and actions from previous meeting</b> (see attached)	7.55(5)	Clerk
7	<b>Reports from CDC/OCC</b> Updates from District and County Councillors	8.00(15)	Cllr Fatemian Cllr Kerford-Byrnes
8	<b>Highways/Footpaths</b> update on speed signs To discuss planting of wildflowers, sponsorship of planters	8.15(10)	
10	<b>Defibrillator</b> - to discuss	8.25(5)	
11	<b>Emergency Plan</b> - to receive update		
12	<b>Play Area/Teenage facilities</b> To discuss ROSPA report; to discuss condition of play area	8.30(15)	
13	<b>Village Hall</b> To discuss leak in roof	8.45(15)	
14	<b>Sport &amp; Rec</b> To discuss keys	9.00(10)	
15	<b>Toilets</b> - update	9.10(5)	
17	<b>Website</b> - to discuss accessibility	9.25(5)	
	<b>Planning</b> - to discuss recent planning documents received		
19	<b>Finance</b> To approve accounts for payment To not conclusion of audit	9.35(10)	Clerk
20	<b>Date of next meetings and to discuss planning meetings</b> 19th November <b>Proposed dates for 2020 - 3rd Monday of the month:</b> <b>20 Jan, 17 Feb, 16 March, 20 April</b> <b>18 May, 15 June, 20 July, 21 Sept, 19 Oct</b> <b>16 Nov</b>	9.45	Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



**Cathy Fleet** – Parish Clerk – **01869 347000**    Public & Press are invited to attend

## ACTIONS FROM PREVIOUS MEETING

NO	ACTION	To be Actioned by :	Update
06.19.07	AR to look at the possible use of Dropbox or equivalent for document sharing and storage as an alternative to the current USB stick system of data backup.	AR	
07.19.10	CC to obtain Land Registry maps to clarify ownership of The Tchure	CC	
07.19.11	GP to chase Trevor Stewart regarding bark and repairs ML to replace missing sign	GP	
09.19.08	CF to inform the weedkilling contractor that work should be carried out 2 weeks prior to the spring and autumn shows ML will speak to the owner of the Northside fig tree to request it is trimmed back	CF  ML	Outstanding  Action closed
09.19.10	RM will contact Community Heartbeat and the British Heart Foundation regarding funding for a defibrillator	RM	
09.19.12	GP will speak to Kevin Preston regarding the removal of the stump of the bush he has removed.	GP	Action closed