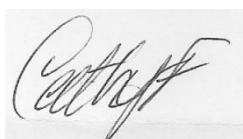


**Steeple Aston Parish Council**  
**Monday 16th September 2019 at 7.30pm in the Village Hall Committee Room**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

No	Detail	Time	Lead
1	<b>To receive apologies for absence</b>	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	<b>To receive and approve the minutes of the last meeting</b>	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40(5)	Chair
5	<b>Planning</b> To discuss recent applications/approvals/refusals Charles Sandy attending to discuss the chicken sheds Adrian Shooter attending to discuss The Beeches (after 8.30pm)	7.45(10)	
6	<b>Clerks report and actions from previous meeting</b> (see attached)	7.55(5)	Clerk
7	<b>Reports from CDC/OCC</b> Updates from District and County Councillors	8.00(15)	Cllr Fatemian Cllr Kerford-Byrnes
8	<b>Highways/Footpaths</b> Update on white lines; update on speed signs To discuss planting of wildflowers, sponsorship of planters, weedkilling dates for 2020.	8.15(10)	
9	<b>CPRE</b> - to consider membership	8.25(5)	
10	<b>Defibrillator</b> - to discuss purchase of box	8.30(5)	
11	<b>Emergency Plan</b> - to discuss siting of keys and notice of contact details.		
12	<b>Play Area/Teenage facilities</b> To discuss ROSPA report; to discuss condition of play area	8.30(15)	
13	<b>Village Hall</b> To discuss sub lease; update on chipper, broadband and kitchen	8.45(15)	
14	<b>Sport &amp; Rec</b> To discuss keys	9.00(10)	
15	<b>Toilets</b> - update	9.10(5)	
16	<b>Allotments</b> - update	9.15(10)	
17	<b>Website</b> - to discuss accessibility	9.25(5)	
18	<b>Correspondence</b> - to discuss any correspondence not previously circulated	9.30(5)	
19	<b>Finance</b> To approve accounts for payment ; to note transfer of funds to CCLA	9.35(10)	Clerk
20	<b>Date of next meetings and to discuss planning meetings</b> October tbc, 19th November <b>Proposed dates for 2020 - 3rd Monday of the month:</b> 20 Jan, 17 Feb, 16 March, 20 April 18 May, 15 June, 20 July, 21 Sept, 19 Oct 16 Nov	9.45	Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



**Cathy Fleet** – Parish Clerk – 01869 347000    Public & Press are invited to attend

ACTIONS FROM PREVIOUS MEETING

<b>NO</b>	<b>ACTION</b>	<b>UPDATE</b>	<b>To be Actioned by :</b>
06.19.07	AR to look at the possible use of Dropbox or equivalent for document sharing and storage as an alternative to the current USB stick system of data backup.		AR
06.19.09	Kevin Preston to be asked to remove the dead bush in the playground	Completed	CF
07.19.08	RM to obtain quotes for defibrillator box RM to contact Community Heartbeat Trust AR to contact Barbara Brewer re payment of electricity		RM RM AR
07.19.10	CC to obtain Land Registry maps to clarify ownership of The Tchure		CC
07.19.11	GP to chase Trevor Stewart regarding bark and repairs ML to replace missing sign		GP ML
07.19.12	AR to speak to Barbara Brew re ownership of the chipper in the shed. RM to request letter of permission for a sub-lease from chair of Dr Radcliffes Trust	completed	AR
07.19.14	Toilet rolls and bleach are required - CF to order	completed	CF
07.19.16	CB to raise issue of accessibility at next website committee meeting		CB