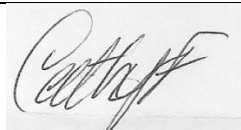


Steeple Aston Parish Council
Monday 15th July 2019 at 7.30pm in the Village Hall Committee Room

Agenda & Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence Stuart Ferguson	7.30	Chair
2	Declarations of Interest - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting	7.35	Chair
4	Public Participation - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply	7.40 (10)	Chair
5	Clerks report and actions from previous meeting (see attached)	7.50 (10)	Clerk
6	Reports from CDC/OCC	8.00 (15)	Cllr Fatemian Cllr Kerford-Byrnes
7	Volunteers To discuss and approve the proposed advert for volunteers	8.15 (5)	
8	Defibrillator To discuss purchase, installation and maintenance of box	8.20 (5)	
9	Risk Assessment To discuss Risk Assessment and possibly form a sub-committee To discuss the Litterpick Risk Assessment	8.25 (5)	
10	Highways/Footpaths Update on white lines Update on Speeding To discuss ownership and maintenance of The Tchure	8.30 (10)	
11	Play Area/Teenage facilities To discuss employment status of playground maintenance contractor	8.40 (10)	
12	Village Hall Update on sub-lease Keys/Emergency Plan	8.50 (10)	
13	Sport & Rec	9.00 (5)	
14	Toilets - to discuss safeguarding children	9.05 (5)	
15	Allotments	9.10 (5)	
16	Website To discuss accessibility of website	9.15 (5)	
17	Correspondence	9.20 (5)	
18	Planning To discuss recent applications/approvals/refusals/breaches	9.25 (10)	
19	Finance To approve accounts for payment To sign and complete CCLA forms	9.35 (10)	Clerk
20	Date of next meetings 17th September, 15th October, 19th November		Clerk
	Other matters: to advise of items for next meeting or for information only		Clerk
	Close	10.00	



Cathy Fleet - Parish Clerk - 01869 347000

Public & Press are invited to attend

ACTION LIST SUMMARY

NO	ACTION	UPDATE	To be Actioned by :
05.19.08	GP to get 'start' and 'finish' signs for the BMX track	Completed	GP
05.9.09	GP to get sign warning children not to climb on the recycling bins		GP
06.19.07(1)	AR to look at the possible use of Dropbox or equivalent for document sharing and storage as an alternative to the current USB stick system of data backup.		AR
06.19.07(2)	CB to review the Litterpick Risk Assessment and RM to arrange for the purchase of 18 Hi-Viz jackets and 18 pickers for future use which will be stored in the PC shed.		CB/RM
06.19.08	RM to progress white lines with Highways	In hand	RM
06.19.08(2)	RM to progress Speed Sign with Highways	In hand	RM
06.19.08(3)	RM to arrange replacement sign for Bradshaw Close	Completed	RM
06.19.08(4)	CB to identify dates for a Speedwatch campaign		CB
06.19.09	Kevin Preston to be asked to remove the dead bush in the playground		CF
06.19.11	AR and GP to arrange street party for VE Day 2020	On-going	AR/GP
06.19.12	ML and GP to speak to Community run pubs in Bloxham		ML/GP