

Steeple Aston Parish Council
Annual Meeting of the Parish Council held at 7.30pm Monday 14th May 2018 in the
Village Hall Committee Room

Minutes

Present:, Richard MacAndrew, Stuart Ferguson, Graham Porcas, Charlotte Clarke, charlotte Bartlett

Members of the public : Mrs. Whybrew, Cllr Kerford-Byrnes, Miranda Souter

In attendance: Cathy Fleet (Clerk)

1. **Apologies**
Apologies had been received from Martin Lipson
2. **Declarations of Interests**
There were no declarations of interests
3. **Minutes of the last meeting** held on 14th May 2018 had been read and it was **RESOLVED** to accept these as a true record of the meeting.
4. **To elect a Chairman for the forthcoming year**
Graham Porcas proposed and Charlotte Clarke seconded that Richard MacAndrew be elected Chair .
5. **Chairman to sign Declaration of Acceptance**
The Declaration of Acceptance was signed and witnessed by the Clerk .
6. **To elect a Vice-Chairman for the forthcoming year**
Richard MacAndrew nominated and Charlotte Clarke seconded Martin Lipson in his absence although he had previously indicated willingness and he was duly elected Vice Chairman for the forthcoming year.
7. **Vice Chairman to sign the Declaration of Acceptance**
The Declaration of Acceptance will be signed at the next meeting.
8. **To appoint the Responsible Financial Officer for the forthcoming year**
Richard macAndrew proposed and Charlotte Clarke seconded that Cathy Fleet be appointed Responsible Financial Officer for the forthcoming year and she accepted.
9. **To elect en-bloc members of the website committee for the forthcoming year**
It was RESOLVED to re-elect members of the website namely, Jenny Bell, Jenny Taylor, Bridget Lewis, Julia Whybrew, Charlotte Bartlett, Rhiannan Thomas.
- 10 **Public participation**
There was no public participation

There was no other business.

Signed, Chairman

Date