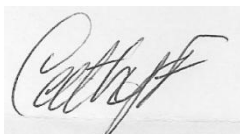


**Steeple Aston Parish Council**  
**Monday 19th November 2018 at 7.30pm in the Village Hall Committee Room**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

<b>No</b>	<b>Detail</b>	<b>Time</b>	<b>Lead</b>
<b>1</b>	<b>To receive apologies for absence</b>	7.30	Chair
<b>2</b>	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
<b>3</b>	<b>To receive and approve the minutes of the last meeting</b>	7.35	Chair
<b>4</b>	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40 (10)	Chair
<b>5</b>	<b>Clerks report and actions from previous meeting (see below)</b>	7.50 (10)	Clerk
<b>6</b>	<b>Reports from CDC/OCC</b>	8.00 (15)	Cllr Fatemian Cllr Kerford-Byrnes
<b>7</b>	<b>Highways/Footpaths</b> Removal of phone box on southside White lines Southside parking Quotes for weeds	8.15 (15)	
<b>8</b>	<b>Play Area/Teenage facilities</b>	8.30 (15)	
<b>9</b>	<b>Village Hall</b>	8.45 (15)	
<b>10</b>	<b>Sport &amp; Rec</b>	8.55 (10)	
<b>11</b>	<b>Toilets</b>	9.05 (5)	
<b>12</b>	<b>Allotments</b>	9.10 (10)	
<b>13</b>	<b>Website</b>	9.20 (5)	
<b>14</b>	<b>Correspondence</b> High Sherrif Awards Bonfires during daylight hours near school	9.25 (5)	
<b>15</b>	<b>Reports from meetings</b>	9.30 (5)	
<b>16</b>	<b>Planning</b> To discuss recent applications/approvals/refusals (see attached)	9.30 (35)	
<b>17</b>	<b>Finance</b> To approve accounts for payment (see attached)	9.45 (10)	Clerk
<b>18</b>	<b>Date of next meetings:</b> Proposed dates for 2019: 14 Jan, 18 Feb, 18 March, 15 April, 20 May, 17 June, 15 July, 16 Sept, 21 Oct, 18 Nov Annual parish meeting to be between March-June Annual meeting of the PC to be May/June		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	10.00	



Cathy Fleet – Parish Clerk – 01869 347000

<b>NO</b>	<b>ACTION</b>	<b>update</b>	<b>To be Actioned by :</b>
09.18.08	ML to arrange a working group meeting to review the various leases	On-going	ML
09.18.12	CF to obtain sign for the playground once the debit card has been received and wording agreed	On-going	CF
09.18.20	ML to contact Co-op bank and arrange for signatories to be updated and the business Select account closed.	On-going	ML
10.18.08	1) ML will produce maps of areas to be weed sprayed 2) Clerk to email Cllr Fatemian for an update on the anticipated visit by drainage engineers 3) RM will put a notice in SAL appealing to villagers to park with consideration	Completed Emailed, no response completed	ML CF RM
10.18.09	RM and GP to create a schedule of work required and bring back to next meeting		RM/GP
10.18.10	AR to update Welcome Pack	On-going	AR
10.18.12	RM to discuss the kitchen refurbishment with the Chair of the VHMC and seek advice from OALC's VAT expert		RM
10.18.15	SF will make an inspection of the Allotments	completed	SF
10.18.18	RM to find out why the PC's submissions to CDC planning do not appear on the website	completed	RM