

## Agenda &amp; Summons to Councillors and Invitation to Members of the Public

No	Detail	Time	Lead
1	To receive apologies for absence	7.30	Chair
2	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
3	To receive and approve the minutes of the last meeting	7.35	Chair
4	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40 (10)	Chair
5	<b>Clerks report and actions from previous meeting (see attached)</b>	7.50 (10)	Clerk
	<b>Co-Option of Councillor - application received</b>	8.00 (10)	
6	<b>Reports from CDC/OCC</b>	8.10 (10)	Cllr Fatemian Cllr Kerford-Byrnes
7	<b>Highways/Footpaths/Grasscutting</b> <b>Grasscutting</b> - request for shepherds Hill/Coneygar to be cut; <b>Grass cutting contract</b>	8.20 (10)	
8	<b>Play Area/Teenage facilities</b>	8.30 (10)	
9	<b>Village Hall</b> To discuss the posts to be installed ; to discuss kitchen refurbishment	8.40 (15)	
10	<b>Sport &amp; Rec</b>	8.55 (5)	
11	<b>Toilets</b>	9.00 (5)	
12	<b>Emergency Plan</b>	9.05 (5)	
13	<b>Mobile Phone signal</b>	9.10 (5)	
14	<b>Welcome packs</b>	9.15 (5)	
15	<b>Allotments</b>	9.20 (5)	
16	<b>Website/Facebook</b>	9.25 (5)	
17	<b>Correspondence</b>	9.30 (5)	
18	<b>Planning</b> To discuss recent applications/approvals/refusals To discuss meetings with Rectory Homes and Spitfire	9.35 (10)	
19	<b>Finance</b> To approve accounts for payment and quarterly accounts	9.45 (10)	Clerk
	<b>Clerk salary</b>	9.55 (5)	
20	<b>Date of next meetings</b> 16th July, 17th September, 15th October, 19th November		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only <b>Plans for land at Paines Hill to be discussed at July meeting</b>		Clerk
	<b>Close</b>	10.00	



### ACTION LIST SUMMARY - May meeting

NO	ACTION	Update	To be Actioned by :
07.17.09	CB to speak to HW regarding Speedwatch		CF
05.18.15	CF to provide a poster advertising for a councillor to be put up on Noticeboards	completed	CF
05.18.06	CF to contact Insurance company to ascertain if valuation is correct and if not, arrange for an up to date valuation.	completed	CF
05.18.09	1. GP to attempt to remove graffiti from the Tchure wall 2. CC to remove and incinerate the giant Hogweed 3. Potholes on Heyford Road to be reported again and escalated again to Cllr Fatemian	Completed Completed Completed	GP CC
05.18.10	1. SF to update the playground contract . CF to provide GP with current signed contract. 2 CF to request that Trevor Steward provides additional bark.	completed	SF/CF  CF
05.18.11	GP and RM to progress the replacement of bollards	On-going	GP/RM
05.18.12	SF to contact Helen White to ascertain if VAT could be reclaimed if grasscutting of Robinsons Close was paid for by the PC.	completed	SF
05.18.13	ML to repair basin and tiling	completed	ML
05.18.15	GP to put necessary information regarding Data Protection on the website.	In hand	GP
05.18.18	1. ML to arrange meeting with Rectory Homes 2. Clerk to respond to Spitfire suggesting a date for a meeting which will be with the PC and open to the public	Completed Completed	MI CF
05.18.19	Clerk to set up regular payment details with Unity Trust bank, and to transfer funds from the Business Select Account	Completed	CF