

Steeple Aston Parish Council
Annual Meeting of the Parish Council held at 7.30pm Monday 14th May 2018 in the
Sport & Recreational Trust building

Minutes

Present:, Stuart Ferguson, Martin Lipson, Graham Porcas, Charlotte Clarke

Members of the public : Mrs. Whybrew

In attendance: Cathy Fleet (Clerk)

1. **Apologies**
Apologies had been received from Richard MacAndrew and Charlotte Bartlett
2. **Declarations of Interests**
There were no declarations of interests
3. **Minutes of the last meeting** held on 18th May 2017 had been read and it was **RESOLVED** to accept these as a true record of the meeting.
4. **To elect a Chairman for the forthcoming year**
Martin Lipson proposed and Charlotte Clarke seconded that Stuart Ferguson be elected Chair .
5. **Chairman to sign Declaration of Acceptance**
The Declaration of Acceptance will be signed at the next PC meeting.
6. **To elect a Vice-Chairman for the forthcoming year**
Stuart Ferguson nominated and Martin Lipson seconded Richard MacAndrew in his absence although he had previously indicated willingness and he was duly elected Vice Chairman for the forthcoming year.
7. **Vice Chairman to sign the Declaration of Acceptance**
The Declaration of Acceptance will be signed at the next meeting.
8. **To appoint the Responsible Financial Officer for the forthcoming year**
Stuart Ferguson proposed and Martin Lipson seconded that Cathy Fleet be appointed Responsible Financial Officer for the forthcoming year and she accepted.
9. **To elect en-bloc members of the website committee for the forthcoming year**
It was RESOLVED to re-elect members of the website and note that Charlotte Bartlett is now the PC representative on the website committee.
5. **Public participation**
There was no public participation

There being no further business the meeting closed at 7.55pm

Signed , Chairman

Date

DRAFT